



STANISLAUS COUNTY
invites applications for the position of:
**Agricultural Assistant I
(Extra Help/Seasonal
Only)**

An Equal Opportunity Employer

SALARY:

<u>Hourly</u>	<u>Biweekly</u>	<u>Monthly</u>	<u>Annually</u>
\$17.11 - \$20.80	\$1,368.80 - \$1,664.00	\$2,965.73 - \$3,605.33	\$35,588.80 - \$43,264.00

OPENING DATE:

03/19/21

CLOSING DATE:

04/12/21 05:00 PM

ABOUT THE OPPORTUNITY:

THE IDEAL CANDIDATE

The Agricultural Commissioner's Office is looking for individuals who are detail orientated, self-motivated, enjoy working outdoors, and exhibit a customer orientated attitude. The ideal candidate should have the ability to identify common plants in our County, to read and draw maps, and work well with others.

To learn more about the Agricultural Commissioner's Office, [click here](#).

THE POSITION

Under the direction of the Deputy Agricultural Commissioner, incumbents will perform a wide variety of semi-skilled field tasks in pest detection. Agricultural assistants will assist agricultural inspectors in performing inspection, survey and pest detection activities; and will perform related duties as required.

Part-time extra-help is a provisional classification where permanent status may not be obtained. This position is subject to overtime, standby, shift, and callback assignments and will perform related duties as assigned. This position is non-benefited except for participation in the PARS system.

The Job Task Analysis provides information detailing the physical and functional demands of the classification. For the complete job task analysis, visit the Risk Management website at <http://www.stancounty.com/riskmgmt/> under "Disability Management".

TYPICAL TASKS:

- Place, inspect, and maintain pest detection traps;
- Collect and submit to supervisor any specimens suspected of being target pests;
- Perform specific pest surveys and explain to the public the purpose and importance of the pest detection survey program;
- Keep detailed records and maps of trap locations, dates of servicing and trap conditions;
- Perform outdoor manual labor relating to trap maintenance in varying weather conditions;
- Prepare routine reports on duties performed; and
- Perform a wide variety of agricultural inspection, survey and pest detection duties as needed.

MINIMUM QUALIFICATIONS (SKILLS, ABILITY, KNOWLEDGE, EDUCATION/EXPERIENCE):

SKILLS/ABILITIES

- Follow oral and written directions promptly and efficiently;
- Drive a motor vehicle;
- Write reports and keep accurate records;
- Read and draw accurate maps; and
- Learn the California Food and Agriculture Code as it relates to the Agricultural Commissioner's Office.

KNOWLEDGE

- Agriculture, horticulture, common plant diseases and insect pests, and the methods and materials used in controlling them.

EDUCATION AND EXPERIENCE

- Six (6) months of relevant experience and/or college coursework involving entomology and/or plant science; **AND**
- Applicants must possess and maintain a valid California Driver's License and remain free from repeated preventable accidents.

DESIRABLE QUALIFICATIONS

In addition to the minimum qualifications, applicant screening will focus on the following desirable qualifications. Please list any of these qualifications you may have within the "Duties" section of the online application.

- Minimum of six (6) months experience in biological, horticultural or agricultural pest survey or inspection work; **OR**
- Satisfactory completion of three (3) courses in either agricultural or biological science at the college level.

APPLICATION AND SELECTION PROCEDURES:

APPLICATION PROCEDURES/FINAL FILING DATE

Applications cannot be submitted later than 5:00 p.m. on the final filing date. Make your online application as complete as possible so a full and realistic appraisal may be made of your qualifications.

Resumes will not be accepted in lieu of a completed application.

Attaching your resume and cover letter are an optional feature for those who wish to do so in addition to completing the required application. Information on your resume and cover letter will not substitute for the education, work experience and required fields on the County application. The online County application is the primary tool used to evaluate your job qualifications.

EXAMINATION PROCESS

Most County recruitments consists of the steps detailed below and are governed by Merit Principles. The examination process ensures that all applicants are given the same opportunity to gain employment within Stanislaus County.

- **Application Review and Screening.** Applications are carefully screened based on information provided. Those who submit incomplete applications that lack relevant qualifications or do not submit all required documents will not be invited to move on.

- **Written Examination.** Applicants will be invited to participate in a written exam that tests knowledge for the position.
- **Oral Examination.** Applicants are invited to a panel interview in which they will be evaluated by County subject matter experts.
- **Eligible Lists.** Candidates who pass the examination will be placed on an eligible list for that classification. Eligible lists are effective for six months but may be extended up to eighteen months.

TENTATIVE RECRUITMENT SCHEDULE

Application Deadline: **April 12th, 2021**

Oral Examination: **Week of April 26th, 2021**

Note: The eligible list generated from this recruitment may be used to fill future extra-help, part-time and full-time vacancies throughout Stanislaus County.

GENERAL INFORMATION

Final appointment will be conditional upon successfully passing a County paid pre-employment drug screening (if applicable for position) and a job-related background investigation.

Some positions may require possession or the ability to obtain, and maintenance of a valid California Driver's license or the ability to utilize an alternative method of transportation when needed to carry out job related essential functions.



Stanislaus County supports the good health of its workforce. More information is available at <http://myclubwellness.org>

Cell phones are typically incompatible with the online application format or browser. We recommend using a desktop or laptop computer. If you are still having technical difficulties, please call NEOGOVS at 1-855-524-5627.

APPLICANTS MAY APPLY ONLINE AT:
<http://www.stancounty.com>
 Stanislaus County/Human Resources
 1010 10th Street, Ste 1400
 Modesto, CA 95354
 209-525-6341
jobhelp@stancounty.com

Job #2967-21
 AGRICULTURAL ASSISTANT I (EXTRA HELP/SEASONAL ONLY)
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Agricultural Assistant I (Extra Help/Seasonal Only) Supplemental Questionnaire

- * 1. Do you have six (6) months of relevant experience and/or college coursework involving entomology and/or plant science?
 Yes No

- * 2. Do you have six (6) months experience in biological, horticultural or agricultural pest survey or inspection work?
 Yes No

- * 3. Have you completed and passed three (3) courses in either agricultural or biological

science at the college level?

Yes No

* 4. By typing your full name below, you certify that your answers are true and complete

* Required Question