

Preferred Names guide

1- From your MyStanState Student Center, scroll down to PERSONAL INFORMATION.

Personal Information

Names ←

other personal... ▾

Contact Information

Mailing Address
1 University Circle
Turlock, CA 95382

Home/Permanent Address
1 University Circle
Turlock, CA 95382

Primary Phone Number
209/667-3264

CSUStan Email Address
registrar@csustan.edu

Admissions

Apply for Admission
New Student Orientation

i You do not have any pending applications at this time.

Click on the “Names” link.


2- You can only change your preferred name.

Student Student go to ▾

Addresses | **Names** | **Pref Names** | Phone Numbers | Email Addresses | Pronouns

Names

Campus message to students about preferred name changes.

Name Type	Last Name	First Name	Middle Name	Request Change
Primary	Student	Student	S	
Preferred	Student	Student	S	

Click on the PENCIL icon to proceed.

3- Only your preferred first and middle name can be changed online. You do not have to change both.

Student Student

Preferred Names Change Request

You are requesting to change your preferred first name and/or your preferred middle name.

Name Type: Preferred

Current Preferred First Name: Student

Current Preferred Middle Name: S

Current Preferred Last Name: Student

Requested Preferred Name

First Name:

Middle Name:

Last Name: Student


Once you save your name change request, the preferred name change is immediately.

Fill in the name boxes you wish to change. Once you are done, click “Save”.

You can cancel your request prior to saving by clicking “Cancel”.

4- Once you click save, you will be brought to a confirmation page.

Save Confirmation

 The Save was successful.

Click “OK” and you will be brought back to the Names page.

Your request is immediate after saving.