

# PPS Field Experience Supervisor Evaluation

Student's Name: \_\_\_\_\_ Today's Date \_\_\_\_\_

Site: \_\_\_\_\_

Site Supervisor: \_\_\_\_\_

Total Hours Completed On Site to Date: \_\_\_\_\_

Please complete the evaluation by rating each item listed. This may be accomplished by circling the letter that applies. If you have any comments, please write them in the space provided at the end of each section. Competencies must be satisfactorily performed at least once in any of the three field placements.

**Rating;      1 = Needs Improvement      2 = Satisfactory      3 = Exceeds Expectations      N.O. = Not Observed**

## I. Counseling Techniques

- a. Candidate shows active listening skills, summarizes during sessions, knowledgeable, and has the ability to make appropriate referrals.

1                      2                      3                      N.O.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## II. Collaboration, Coordination and Team Building

- a. Candidate attends team-building sessions, collaborates well with parents, teachers, administrators, and is able to coordinate services.

1                      2                      3                      N.O.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**III. Group Guidance Counseling**

- a. Candidate demonstrates knowledge of types of groups in school, conducts counseling groups, involved with assisting students, and makes class presentations.

1                      2                      3                      N.O.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IV. Experiences with Various Clients**

- a. Candidate counsels culturally different students, males, females, exceptionally gifted students, at risk students, etc.

1                      2                      3                      N.O.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**V. Required of Individuals Who Do Not Possess a Teaching Credential**

- a. Observe at least one IEP, meet with the school psychologist and any other support persons (resource specialist, nurse), sit in on a student study team meeting, and observe a minimum of at least 3 classrooms.

1                      2                      3                      N.O.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VI. Foundations of the School Counseling Profession**

- a. Candidate understands the structure of the school setting, demonstrates knowledge of the design, implementation and evaluation of a school counseling guidance program, and understands school counseling programs that promote growth.

1                      2                      3                      N.O.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VII. Professionalism, Ethics and Legal Mandates**

- a. Candidate shows awareness of current trends in education and professions, knowledge of state/school requirements for promotion, graduation and retention, uses ethical standards and practices specific to counseling, uses California and Federal laws in decision making strategies, and uses ethical standards as described by ASCA and ACA.

1                      2                      3                      N.O.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VIII. Academic, Career and Personal Domains of School Counseling**

- a. Academic
- Demonstrates knowledge and skill in improving students' self-concepts, utilizes knowledge of learning skills, provides student with assistance in course selection related to academic goals, helps students access admission requirements for post-secondary training, assists students to understand relationship of academics to career aspirations.

1                      2                      3                      N.O.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. Career

- Provides assistance to students in career decision-making.
- Demonstrates knowledge of vocational information resources, skill in selecting, administering, and interpreting career assessment inventories, and knowledge of employability skills.

1                      2                      3                      N.O.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c. Personal/Social

- Helps students acquire knowledge of personal strengths, attitudes, beliefs, assists students to respect diverse attitudes, lifestyles, and differences, and demonstrates ability to help students set long and short-term goals.

1                      2                      3                      N.O.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IX. Leadership and Advocacy**

- a. Candidate demonstrated knowledge of circumstances that both impede and promote education achievement and assists in completing institutional forms and applications.

1                      2                      3                      N.O.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**X. Learning Achievement and Instruction**

- a. Candidate shows effective classroom management, understands instructional strategies, effectiveness in organizing and conducting in-service activities.

1                      2                      3                      N.O.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**XI. Organizational Systems and Program Development**

- a. Candidate demonstrates understanding of a comprehensive school counseling program and its impact on growth and assists in prevention and intervention strategies.

1                      2                      3                      N.O.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**XII. Research Program Evaluation and Technology**

- a. Candidate demonstrates knowledge of school management technology system, gathers research to assist student growth, disseminates and advocates information for school counseling program.

1                      2                      3                      N.O.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

While we realize it is difficult to generalize from one student to an entire program, we need to know if there are areas we need to emphasize and where the students seem to excel. Based on your experience supervising this student, please attempt to identify program strengths and weaknesses.

Please list any competency or information you felt the counselor trainee did not have, but you consider essential in functioning on the job.

In Your Professional Opinion, should the Counselor Trainee Receive a Passing Grade in Field Experience?

- YES, with no reservations
- YES, but with some reservations (please explain, if not stated in this evaluation)
- NO. Please contact the university faculty member in charge of Field Experience immediately.

Feel free to put any additional comments on the reverse side of this form.

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**THANK YOU for providing supervision to this student.**

***SITE SUPERVISORS:** Thank you for your fair and objective feedback. California State University, Stanislaus Counselor Education program is committed to graduating excellent counselors. Please check here  if you would like the Faculty Member in charge of Field Experience to contact you regarding any concerns with this student or to discuss any aspect of the program.*

Site Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

University Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_