

**COUNSELOR EDUCATION PROGRAM
APPLICATION FOR FIRST INTERVIEW & APPLICATION INSTRUCTIONS**

Application Fee - \$25.00

Program Application deadline for FALL 2022 admission: March 1, 2022

University Cal State Apply Application deadline: February 1, 2022

Interviews will be held via Zoom – Date To Be Determined

(Incomplete applications will not be considered)

APPLICATION PROCEDURES:

1. Fill out the information below. Attach a \$25 check made payable to CSU Stanislaus or get a receipt at the Cashier’s Office and staple to application.
2. The following items **must** be submitted with application. **See next page for more specific information.**
 - Copy of a valid Teaching Credential **or** Substitute Permit **or** Certificate of Clearance (You must submit a copy of the credential/permit/clearance, not proof you have applied)
 - CBEST verification (**only for PPS applicants**) showing overall passage **and** a score of 41 or higher on the writing section **or** proof of passage of CSET 101, 102 (now 214), 103 and 142. If you haven’t taken CBEST or CSET then you must submit a Basic Skills Requirement (BSR) Form to the Credential Services office, **by February 1st**, at credentials@csustan.edu. The BSR form, and list of approved courses, is available on their website at: <https://www.csustan.edu/credentials/application-forms> Section 5
CBEST/CSET/Basic Skills Requirement ONLY REQUIRED FOR PPS PROGRAM
 - Personal Statement
3. Send the following link to two people to fill out a reference form. Make sure to inform them about the **March 1, 2022 deadline**. <https://forms.gle/QXvpWeUqJJ873qSz9>
4. **Mail, or drop off, the application materials to:**
CSU Stanislaus - Advanced Studies Counselor Education Program
One University Circle, Turlock, CA 95382

We are located in DBH 348, Building #21 on the campus map. There is a drop box outside our office door.
5. Apply to the University Graduate School via Cal State Apply. The Graduate School must submit an admission packet to us by the application due date. **Minimum 3.0 GPA in last 60 units of coursework is required.**
Cal State Apply application deadline is February 1, 2022.

NAME _____ CSUS ID# _____

ADDRESS _____ CITY _____ ZIP _____

TELEPHONE # (Home/Cell) _____ (Work) _____

E-MAIL ADDRESS _____

CURRENT JOB SITE _____ PRESENT POSITION _____

1. What is your program objective (choose 1 only):

MA/PPS Credential
 MA/PCC
 MA Only
 (Stockton-based Program)

I understand that payment of the **non-refundable** application fee does not imply acceptance to any credential or Master's degree program at California State University, Stanislaus.

Signature

Date

APPLICATION FOR FIRST INTERVIEW

We will not accept any **INCOMPLETE** applications. All application requirements must be received by **March 1, 2022**.

To allow enough time for processing, it is **STRONGLY** suggested that you complete the following **by the second week in January, if not earlier**.

- **Apply to the University for Fall 2022** via Cal State Apply - **Deadline February 1, 2022**
<https://www.csustan.edu/grad/how-apply> Any questions about Cal State Apply email: Graduate_School@csustan.edu
Be advised that the PCC program is a Stockton-based program.
The Graduate School must evaluate and submit an admission packet to us by the March 1st due date.
If you are a Fall 2021 student, and feel your fall grades will raise your GPA, it is suggested you wait to apply until after your fall grades have posted. You do not submit any test scores or letters of recommendation via Cal State Apply. You do not have to write a Statement of Purpose on Cal State Apply as we have our own required statement. **Make sure the Graduate School has all required official transcripts by the due date.** Transcripts from CSU Stanislaus are not required.
- **Apply for a Certificate of Clearance** through the Commission on Teacher Credentialing (if you do not already hold a valid teaching credential or valid substitute permit). **The Commission can take up to 50 working days, or more, to process a clearance.** Fingerprinting at campus Public Safety is available. Go to their website for more information at <http://www.universitypolicelivescan.com/>
Clearance must be granted and a copy attached to application.
https://www.csustan.edu/sites/default/files/groups/Credential%20Services/2021/certificate_of_clearance_instructions_form_41-lsa.pdf
- **Take CBEST or CSET (only required for MA with Pupil Personnel Services Credential program)**
http://www.ctcexams.nesinc.com/PageView.aspx?f=GEN_Tests.html
CBEST: must have an overall passage **and** a score of 41 or higher on the writing section
CSET: passage of CSET 101, 102 (now 214), 103 and 142
Proof of passage of CBEST or CSET must be attached to application.
If you haven't taken CBEST or CSET then you must submit a Basic Skills Requirement (BSR) Form, by February 1st, to the Credential Services office at credentials@csustan.edu. The BSR form, and list of approved courses, is available on their website at: <https://www.csustan.edu/credentials/application-forms> Section 5.
The Credential Services office will determine, and notify you, if you meet the Basic Skills requirement.

GPA

- All applicants must have a minimum GPA of 3.0 in their last 60 units of coursework. Any application with a GPA **less than a 3.0 will automatically be denied.**

RECOMMENDATION FORMS

- **Two** recommendations from **professionals**, specific to our program, are required. The recommendation forms can come from faculty members with whom you have studied, employers for whom you have worked, or others who are in a position to evaluate your potential for graduate level study in the field of Counseling.

Please DO NOT request more than two recommendations, as any extra forms will be randomly discarded.

Link for the form: <https://forms.gle/QXvpWeUqJJ873qSz9>

Scoring Rubric:

Speaks of applicant's counselor attributes.
Knowledge of applicant's related human service or volunteer work.
Level of recommendation (i.e., highly recommends).

PERSONAL STATEMENT

- A typed statement (**maximum of 2 pages, double-spaced, single sided, minimum 12-point font and 1-inch margins**) indicating your suitability for the Counselor Education Program, your future work as a counselor, and your experience working with youth/adults as related to counseling. Expand on what counseling attributes you possess.

Please put your name and which program you are applying for on the top of the statement.

Scoring Rubric:

Applicant's rationale for pursuing a career in counseling.
Applicant's involvement helping and/or working with others (include volunteer work).
Grammar and spelling.

INTERVIEW

- All applicants who are invited to an interview must receive a minimum score of 3.0 out of a possible 4.0. **Any applicant that receives less than a 3.0 is automatically denied to program.**