California State University, Stanislaus
Enrollment Services
One University Circle
Turlock, CA 95382
(209) 667-3264

Notification of Repeated Course

(For coursework taken at CSU, Stanislaus)

POLICY: *Courses may be repeated by* ***undergraduate*** *students and only the most recent grade earned will be used for unit credit and grade points. The grading option for the original effort and the repeated effort must be the same. This provision for repetition is not applicable if the grade received for the original class was a "NC" or when a course may be taken additional times for credit. The replacement grade policy is not applicable to grades or administrative symbols which do not affect units allowed or grade point average (e.g., I, RD, W, RP, AU).*

A student should submit a completed "Notification of Repeated Course" form to Enrollment Services **after** repeating a course.

Date:_____ University ID#:_____

PLEASE PRINT

Name _____
Last First Middle

Street_____
Street # & Name

City_____State_____Zip_____Telephone #_____

I hereby notify you that the course(s) listed below are to be computed under the "Repeated Course" policy. I understand that (a) only the most recent grade earned is to be used for unit credit and grade points, (b) neither course(s) or grade(s) will be removed from my records and, (c) this policy applies only to **undergraduate** students.

Original Course				Repeated Course			
Subject	**Catalog #**	**Title**	**Term**	**Subject**	**Catalog #**	**Title**	**Term**

Student's Signature_____ Date _____