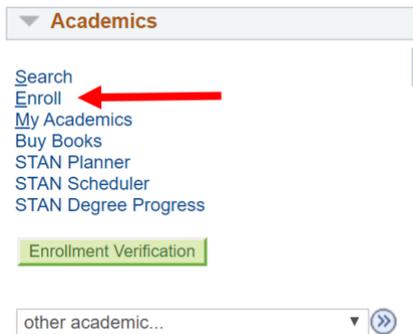
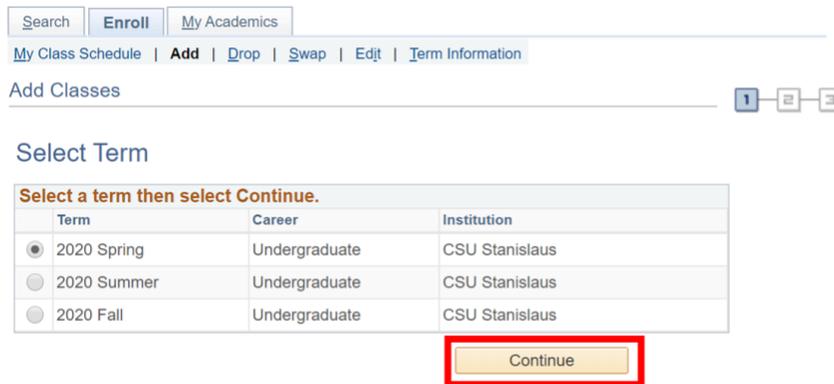


How to change a Grading Option

1. Log into your Student Center
2. Click on the “ENROLL” link



3. Select the term you will be updating the grading option and click Continue



4. Select the “EDIT” link towards the top of the page

The screenshot shows the top navigation bar with tabs for Search, Enroll, and My Academics. Below the navigation bar are links for My Class Schedule, Add, Drop, Swap, Edit, and Term Information. The 'Edit' link is highlighted with a red box, and a red arrow points to it from the right. Below the navigation bar is the heading 'Add Classes' and a progress indicator showing step 1 of 3. The main content area is titled '1. Select classes to add' and includes instructions: 'To select classes for another term, select the term and select Change. When you are satisfied with your class selections, proceed to step 2 of 3.' There is a 'Change Term' button. Below this are status indicators for Open, Closed, and Wait List. The 'Add to Cart' section has an 'Enter Class Nbr' input field and an 'Enter' button. The 'Find Classes' section has a 'Class Search' radio button, a 'Search' button, and a 'STAN Scheduler' button. A '2020 Spring Shopping Cart' section shows 'Your enrollment shopping cart is empty.'

5. Using the dropdown, select the course to be updated and click “Proceed to Step 2 of 3”

The screenshot shows the top navigation bar with tabs for Search, Enroll, and My Academics. Below the navigation bar are links for My Class Schedule, Add, Drop, Swap, Edit, and Term Information. The 'Edit' link is highlighted with a red box. Below the navigation bar is the heading 'Edit Class Enrollment Options' and a progress indicator showing step 1 of 3. The main content area is titled '1. Select a class to edit' and includes instructions: 'Select the class to modify and select Proceed to Step 2 of 3 to change your class preferences.' There is a 'Change Term' button. Below this are status indicators for Open, Closed, and Wait List. The 'Classes you are allowed to edit' section has a 'Select from your schedule' dropdown menu with 'ENGL 3510: Foreign Films' selected. A red arrow points to the dropdown menu. Below the dropdown menu is a 'Proceed to Step 2 of 3' button, which is highlighted with a red box. At the bottom of the page is a link for 'My 2020 Spring Class Schedule'.

6. In the middle of the page, use the drop down next to “Grading” to select the grading option you would like. Once you select your option, click “NEXT”

1. Select a class to edit - Enrollment Preferences

2020 Spring | Undergraduate | CSU Stanislaus
 ENGL 3510 - Foreign Films

Class Preferences

ENGL 3510-001 Lecture ● Open Permission Nbr
 Session Regular Academic Session Grading Letter Grade ←
 Career Undergraduate Units 4.00

Section	Component	Days & Times	Room	Instructor	Start/End Date
001	Lecture	We 4:00PM - 7:30PM	Dorothy & Bill Bizzini 212	Arnold Schmidt	01/27/2020 - 05/22/2020

7. Verify the information is correct and click "Finish Editing"

Select Finish Editing to process your edit request. To exit without making changes to this class, select Cancel.

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Class Attribute	Original Value	New Value
Grade Option	Letter Grade	Credit/No Credit

8. If a green check mark appears, the grading option has been updated. If a red "X" appears, check the message. If you can correct the error, do so. If you cannot correct the error, email the Registrar's office at registrar@csustan.edu

Edit Class Enrollment Options



View the results of your enrollment request. Select fix errors to try and correct the problems listed.

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✔ Success: Class updated		✘ Error: Unable to update class	
Class	Message	Status	
ENGL 3510	Success: This class has been updated.	✔	

[Buy Books](#) [My Class Schedule](#)