



CALIFORNIA STATE UNIVERSITY, STANISLAUS

COMMITTEE CHARGE FOR THE CAMPUS WIDE HEALTH AND SAFETY COMMITTEE

I. PURPOSE

- A. To achieve and maintain continuing communications on issues relating to occupational safety and health.
- B. To discuss, research, and seek resolution for problems referred to it by campus employees.
- C. To provide employees with the opportunity to voice concerns relating to hazards without fear of reprisal.

II. SCOPE

- A. The University will operate in full compliance with the California Code of Regulations Title 8 Section 3203 (c) describing the use of labor/management safety and health committees.
- B. The Committee is authorized to make recommendations on those problems that have been discussed and researched, and make recommendations for resolution.
- C. In order to have a frank and open discussion, the Committee has no authority to settle any grievance being processed on campus.

III. MEMBERSHIP

- A. Members of this committee will include members from a cross section of the various departments within the University and one individual from each of the employee unions represented by collective bargaining Units (as stipulated in Provision 23.8 of the Unit 2, 5, 7 and 9 contract, Section 28.9 of the Unit 6 contract, Section 37.8 of Unit 3 contract and 31.8 of Unit 4 contract).
- B. The committee will be chaired by the Assistant Director of Environmental Health, Safety and Emergency Management (EHS/EM), or a designee.

IV. RESPONSIBILITIES

- A. Meets on a quarterly basis;
- B. Prepares and makes available to the affected employees, written records of safety and health issues discussed at the committee meetings. Maintains records of meeting minutes for at least one (1) year.
- C. Reviews results of periodic, scheduled worksite inspections;
- D. Reviews results of occupational accident investigations and causes of incidents resulting in occupational injury, illness or exposure to hazardous substances; and where appropriate, submits suggestions to management for the prevention of future incidents;
- E. Reviews investigations of alleged hazardous conditions brought to the attention of any committee member. When determined necessary, the committee may conduct its own inspection and investigation to assist in remedial solutions;
- F. Submits recommendations to assist in the evaluation of employee safety suggestions; and
- G. Upon request, verifies corrective action taken in response to Cal/OSHA or other appropriate regulatory agency citations.