



California State University, Stanislaus



2012 Campus Security & Fire Safety Report Turlock Campus

Table of Contents

University Police Services	1
Federal Safety Compliance	2
Security and Crime Prevention Programs	2
Crime Reporting Policy and Procedures	5
2009, 2010, 2011 Turlock Campus Crime Statistics	6
Missing Student Policy and Procedures	7
Health and Safety Policies	9
Sexual Assault Policy and Procedures	10
Campus Fire Safety Report	16
Emergency Response	17
Emergency Evacuation	18
Housing Policies	21
Housing Fire Safety Systems	23

Clery Act Compliance

University Police Services prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at [www.csustan.edu/UPD/Pages/Campus Crime Statistics](http://www.csustan.edu/UPD/Pages/Campus_Crime_Statistics). You will also be able to connect to our site via the CSU Stanislaus Home page at www.csustan.edu. This report is prepared in cooperation with the Police agencies surrounding our main campus and our alternate sites, Housing and Residential Services, the Judicial Affairs Officer and the Division of Student Affairs. Each entity provides updated information on their educational efforts and programs.

University Police Services collects crime statistics from local police agencies. The University does not recognize any off campus fraternity or sorority houses. During the Fall term of every year, information is e-mailed to all enrolled students, faculty and staff that provides the web site to access this report. Copies of the report may also be obtained at the Campus Services Building (north end of campus), e-mail request to Public_Safety@csustan.edu or by calling (209) 667-3114. All CSU employees received a notice concerning this information on their August 31, 2012 paycheck.

University Police Services

Enforcement and Arrest Authority

The California State University, Police Department employs eleven (11) highly trained, full-time, sworn police officers, two (2) Community Service Officers, and an active support staff for the 24 hour protection of the Turlock campus community. The peace officers of this department have state-wide police authority per Penal Code 830.2 and Education Code 89560, and are vested with law enforcement powers and responsibilities, identical to the local police or sheriff departments in your home community. The Department is made up of the following sections:

1. Police Services
2. Safety & Risk Management
3. Support Services

Working Relationships with State & Local Police

University Police maintain close working relationships with all local, county, state and federal public safety agencies through mutual aid agreements. Information involving all incidents of suspected criminal activity known to involve off-campus organizations representing the university community is routinely directed to University Police by allied agencies. Additionally, the University Police and Turlock Police Services share dispatching and mutual officer assistance through a memorandum of agreement (MOA).

Criminal Activity Off-Campus

When a CSU Stanislaus student is involved in an off-campus offense, police officers may assist with the investigation in cooperation with local, state, or federal law enforcement. The City of Turlock Police routinely work and communicate with campus officers on any serious incidents occurring on-campus or in the immediate neighborhood and business areas surrounding campus. CSU Stanislaus operates no off-campus housing or off-campus student organization facilities. However, many students live in the neighborhoods surrounding CSU Stanislaus. While the City of Turlock Police have primary jurisdiction in all areas off campus, CSU Stanislaus officers can and do respond to student-related incidents that occur in close proximity to campus. University officers have direct radio communications with the city police, fire department, and ambulance services to facilitate rapid response in any emergency situation.

Timely Warnings

To minimize the number of criminal incidents, University Police Officers, Residential Life staff, students, and members of the wider campus community participate in a number of shared responsibilities to ensure that all students and their possessions are protected as much as possible. On occasion, you will see timely warnings notices describing recent crime trends or dangerous incidents that present an immediate threat to others. University Police will determine if a situation poses an immediate threat and will determine the content of the message and notification unless issuing a notification will, in the judgment of the first responders, compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. It is our policy to distribute these notices around campus to provide our community with information about the incidents and crime prevention recommendations. Once all relevant information is received and verified, these notices will be distributed through various methods; posting, text, e-mail, voicemail, and / or mailings.

Security of and Access to Campus Facilities

All campus facilities are key accessed, and most are open daily for scheduled campus community use. The Housing and Residential Life Complex is gated with key access only. Campus key control and distribution is a function of University Police Services in coordination with Facilities and Support Services.

To provide for the security of campus facilities, the University Police enforces Educational Code 89031 & Housing Policies. Campus facility access may be revoked per Penal Code 626.

Security Considerations Used in Maintenance of Campus Facilities

The University Police are responsible for security of all campus facilities. Personnel perform daily building lock-up and monitor all maintenance issues in campus lighting, door locks and general environmental safety in conjunction with Facilities and Support Services. Regular inspections and surveys of campus indoor/outdoor lighting, shrubbery and walkways are conducted. The University participates in Crime Prevention through Environmental Design concepts for planning and improvements on campus.

Federal Safety Compliance

Disclosure and Distribution

Copies of our policy and statistics disclosure notice statement stating availability for the CSU Stanislaus, Campus Security Report is e-mailed directly to all current students and employees by October 1st of each year. Prospective students and employees receive the disclosure notice statements via multiple outlets such as, but not limited to: Enrollment Services and Human Resources recruitment packets and/or application packets, near posting and information distribution centers on campus, from deans and department heads, web site links, the student handbook, new faculty handbook, class schedule, and extended education catalogs.

Public Access to Campus Police Crime Log

The department maintains a daily crime log for the most recent 60-day period. It is open to public inspection during normal business hours. Items older than 60 days can be obtained by request within two business days. In accordance with the Student Assistance General Provisions (Section 34 CFR 668.46 (f)), we maintain all supporting records and daily logs for seven years following the publication of the last annual campus security report to which they apply.

Student Discipline

Students may be expelled, suspended or placed on probation for committing violent or criminal acts on campus or at campus-related events. CSU Stanislaus will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the university against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, CSU Stanislaus will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

Security and Crime Prevention Programs

Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. University Police personnel facilitate programs for student, parent, faculty, and new employee orientations, student organizations, community organizations, in addition to programs for Residential Life Housing Resident Advisors and residents providing a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

Whistle Defense

Free keychain whistles, for use as alert devices, are distributed by the University Police throughout the year. Call (209) 667-3114 for more information.

New Student Orientations

University Police personnel provide personal safety tips and emergency contact information to new students on a regular basis. Students are informed of policies, voluntary confidential crime reporting procedures, and safety programs.

New Employee Orientations

Throughout the year, University Police personnel present safety policies and procedures to new employees, in cooperation with the Human Resources department. Employees are informed of injury and illness prevention, workplace violence, safety programs, and voluntary confidential crime reporting procedures.

Security and Crime Prevention Programs

Crime Alerts and Notices

On occasion, you will see timely warning notices describing recent crime trends or dangerous incidents that represent an immediate threat to others. Notices are posted around campus to provide our community with information about the incidents and crime prevention recommendations. Notices are typically posted within 24 hours of certain verified trends or incidents.

Crime Reporting

Immediate emergency response and access to voluntary confidential reporting may be obtained 24 hours a day. Call the University Police from an Emergency Blue Light Call Station, or dial 9-1-1 from any phone on campus.

Workplace Violence Prevention

University Police personnel provide workshops regarding the awareness and prevention of violence in the workplace. Employees may contact University Police at (209) 667-3114 for a schedule of times and locations. (See page 9 for policy information)

Emergency Blue Light Call Stations

A 24-hour, button activated, telephone system will put you in contact with the University Police for any emergency need. There are 33 call stations located throughout the Turlock campus, including residential housing.

Safety Shuttles

The University Police Department provides shuttles to/from campus locations Monday-Thursday during semesters from 6:00pm to 11:00pm.

Look for the long, blue, 7-passenger carts around campus during these times and feel free to ask for a ride.

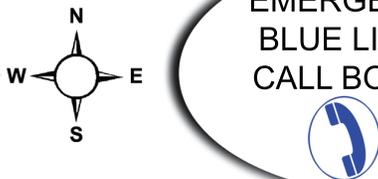
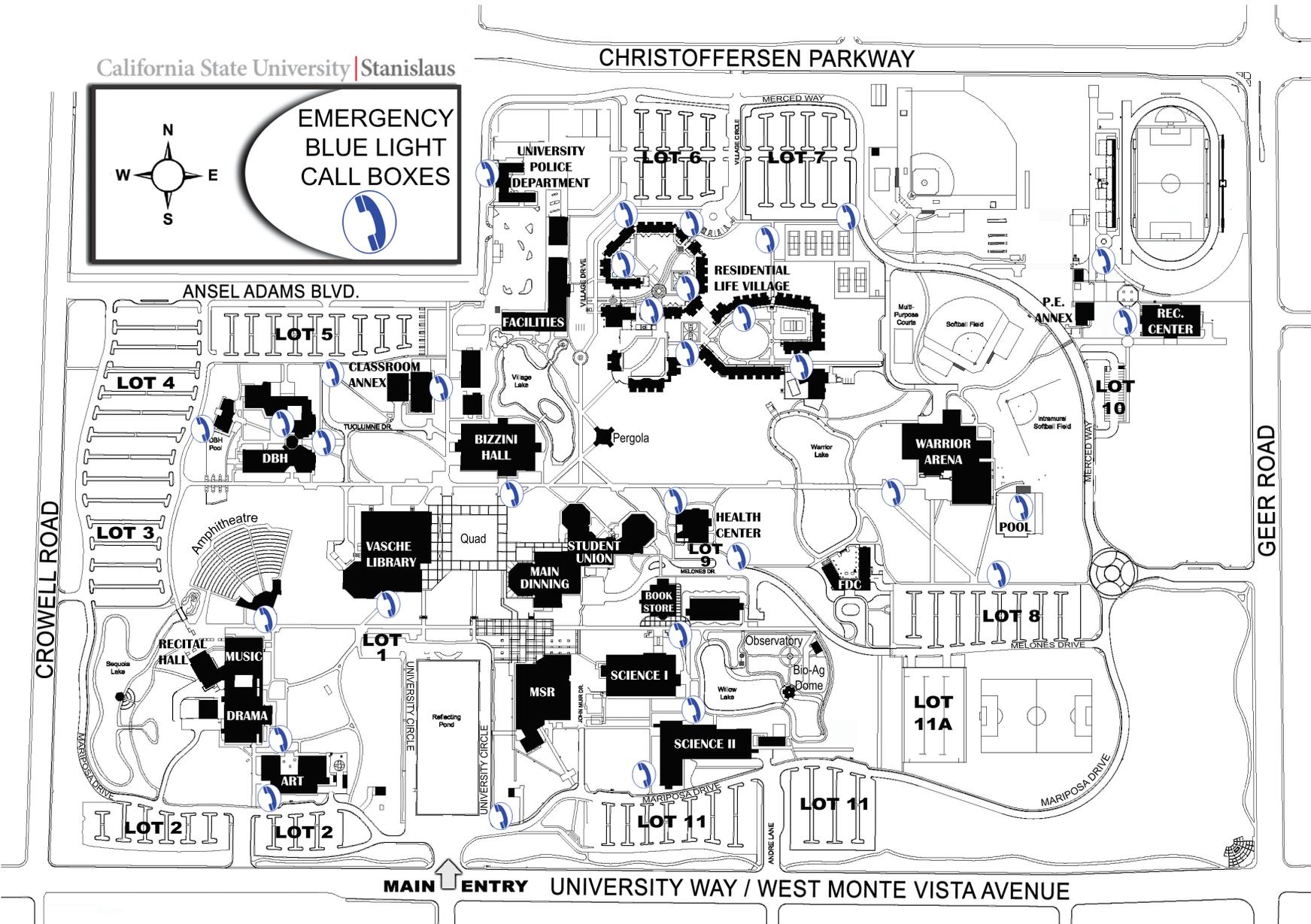
Currently our Safety Shuttles provide a point-to-point service based on where our riders need to go on campus (no set routes).

Personal Safety Escorts

The University Police Department can provide personal safety escorts to/from campus locations 24 hours a day, 7 days a week if you fear for your safety. Call 667-3911 or use a Emergency Blue Light Phone. See Emergency Blue Light Phones Map



**EMERGENCY
BLUE LIGHT
CALL BOXES**

Map of Emergency Blue Light Telephone

EMERGENCY BLUE LIGHT CALL BOXES



Crime Reporting Policy and Procedures

Crime Reporting Policy

The University Police are responsible for service, law enforcement and maintenance of order on the Turlock campus. The entire campus community is strongly encouraged to report any and all known or suspected incidents of criminal activity on campus to the University Police Department as soon as possible. Voluntary confidential reporting of crime incidents on-campus may be made to other non-police campus security authorities, who are officials of the institution and have significant responsibility for student and campus activities (including but not limited to: student housing, student discipline, campus judicial proceedings, athletic officials, deans, or faculty advisors).

To Report a Crime

1. Give your name, telephone number, and location.
2. Give clear and accurate information.
3. Be prepared to supply suspect and vehicle description, and direction of travel.
4. DON'T HANG UP! Follow the instructions of the dispatcher.
5. Students residing in on-campus housing may also report crimes to the on-duty Resident Advisor who will ensure the immediate notification of the University Police.

To Contact University Police

Non-Emergency needs such as:

- ◆ Lost, Stolen or Missing Property
- ◆ Vehicle Unlocks or Jump-starts
- ◆ Suspicious Circumstances
- ◆ Confidential Victim Services

By Telephone Contact:

- ◆ Turlock Campus (209) 667-3114

In Person Contact:

- ◆ University Police Services at the north end of campus near the corporation yard.

24-HOUR EMERGENCY CONTACT

Immediate emergency response and access to voluntary confidential reporting may be obtained by calling the University Police from an on-campus Emergency Blue Light call station or

From pay phones	9-1-1
From cellular phones	(209) 667-3911
From campus phones	9-1-1

Emergency Alert Hotline: 1-877-STAN-411
(7826)

The CSU Stanislaus campus Emergency Alert Hotline is a recorded message with information related to immediate emergencies that may be happening on campus. The message may contain information related to building closures, employee/work status information, and campus closures.

1-877-STAN-411

2009-2011 Campus Crime Statistics Turlock Campus

CSU STANISLAUS MAIN CAMPUS IN TURLOCK

STATISTICS ON THE CHART BELOW REFLECT REPORTS MADE TO THE UNIVERSITY POLICE
AND OTHER NON-POLICE CAMPUS SECURITY AUTHORITIES.

	ON CAMPUS*			RESIDENTIAL FACILITIES			PUBLIC PROPERTY**		
	2009	2010	2011	2009	2010	2011	2009	2010	2011
MURDER	0	0	0	0	0	0	0	0	0
MANSLAUGHTER	0	0	0	0	0	0	0	0	0
SEX OFFENSES/FORCIBLE									
RAPE	0	1	1	0	1	1	0	0	0
SODOMY	0	0	0	0	0	0	0	0	0
SEXUAL ASSAULT w/OBJECT	0	0	0	0	0	0	0	0	0
SEXUAL BATTERY	0	2	1	0	0	0	0	0	0
SEX OFFENSES/NON-FORCIBLE									
INCEST	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	3	0	0	0	0	0	0	0	0
BURGLARY	5	8	12	4	3	4	0	0	0
MOTOR VEHICLE THEFT	6	10	8	0	0	0	0	0	0
ARSON	0	2	2	0	0	1	0	0	0
TOTAL	14	23	24	4	4	6	0	0	0

STATISTICS ON THE CHART BELOW REFLECT ARRESTS MADE BY THE UNIVERSITY POLICE

	ON CAMPUS*			RESIDENTIAL FACILITIES			PUBLIC PROPERTY**		
	2009	2010	2011	2009	2010	2011	2009	2010	2011
LIQUOR LAW VIOLATIONS	28	10	17	4	3	2	0	0	0
DRUG VIOLATIONS	6	13	3	2	7	0	0	0	0
WEAPONS POSSESSION	0	2	2	0	0	1	0	0	0
TOTAL	34	25	22	6	10	3	0	0	0

STATISTICS ON THE CHART BELOW REFLECT REFERRALS RESULTING IN DISCIPLINARY ACTION.

	ON CAMPUS*			RESIDENTIAL FACILITIES			PUBLIC PROPERTY**		
	2009	2010	2011	2009	2010	2011	2009	2010	2011
LIQUOR LAW VIOLATIONS	88	59	63	87	55	54	0	0	0
DRUG VIOLATIONS	16	19	24	11	13	18	0	0	0
WEAPONS POSSESSION	0	0	0	0	0	0	0	0	0
TOTAL	104	78	87	98	68	72	0	0	0

HATE CRIMES

Hate Crimes	ON CAMPUS*			RESIDENTIAL FACILITIES			PUBLIC PROPERTY**		
	2009	2010	2011	2009	2010	2011	2009	2010	2011
LARCENY - THEFT	0	0	0	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0

* On Campus refers to the total number of incidents on the main campus in Turlock **including** the Village Residential Facilities.

** Public Property refers to areas adjacent to the main campus in Turlock (Monte Vista, Crowell, Christofferson, Geer).

NOTE: The main campus in Turlock does NOT have Non-Campus Buildings & Property.

Missing Student Notification Policy & Procedures

This policy provides campus personnel with a framework for inter-office cooperation in the event that a student residing in the on-campus housing community is reported missing.

Policy Definitions

Missing Student: a student deemed missing when he or she is absent from the University for more than twenty-four (24) hours without any known reason.

Investigating Department: University department charged with receiving missing student reports. The department shall investigate each report and make a determination as to whether the student is missing as defined by this policy.

Confidential Contact: individual designated by student to be contacted in the event the student is deemed to be missing.

Campus Designee: individual responsible for making the provisions of the Missing Student Notification Policy known to the student body.

Department of Record: department responsible for maintaining confidential contact information for students residing in on-campus housing.

Delegation of Authority

Subject to the approved delegation of the University President, the following departments are the official designated campus entities responsible for investigating reports and notifying the student body about the policy:

Investigating Department: CSU Stanislas
University Police
Department
(209) 667 - 3114

Campus Designee: Assoc.VPSA/
Dean of Students
(209) 667 - 3177

Department of Record: Housing and Res. Life
/Campus Life
(209) 667 - 3675

Reporting and Notification Procedures

Missing Person Reporting Procedures:

- **Initial Report** - any report of a missing student, regardless of source, should be immediately reported to the investigating department. The reporter should be prepared to provide any information known on the student's last location and/or contact.
- **Internal Report Structure** - Upon receipt of a report and subject to initial investigation findings the investigating department shall notify the Campus Designee who shall initiate whatever action he or she deems appropriate under the circumstances and in the best interest of the missing student. The Designee shall also notify the appropriate Senior Leadership of the institution.

Missing Person Notification Procedures:

- **Confidential Contact** - the investigating department and/or campus designee shall notify the confidential contact within twenty-four (24) hours of the student being deemed missing if the student has designated confidential contact on file with the institution.
- **Custodial Parent or Guardian** - the investigating department and/or campus designee shall notify the custodial parent or guardian of a student under the age of eighteen (18) who is not emancipated within twenty-four (24) hours of the student being deemed missing.
- **Local Law Enforcement** - the investigating department shall notify the local law enforcement agency with jurisdiction of the area within twenty-four (24) hours of the student being deemed missing regardless of the student's age and/or designated confidential contact/custodial parent or guardian.
- **Special Notification** - the department of Housing and Residential Life shall be informed on the progress of any investigation, as much as is legally possible by either the investigating department or campus designee so that the unit may ensure members of the residential community are provided with support services which may be necessary (i.e. counseling).

Missing Student Notification Policy & Procedures

Investigative Process

Within the first two (2) hours of receiving the initial report:

- **The Investigating Department will:**
 1. Conduct a thorough search of the campus for the student
 2. Interview the student's friends and room-mates
 3. Search for the student's vehicle on campus
 4. Search for the student in his/her classes
 5. If possible, call the student's cell phone

- **The department of Housing and Residential Life/Senior Director for Campus Life will:**
 1. Provide contact information to the investigating department for resident advisors, roommates and other members of the residential community who may assist in the investigation
 2. Contact these parties if it will help expedite the investigation
 3. Contact the Department of Student Leadership and Development to determine the student's involvement in campus clubs and organizations; Solicit contact information for these groups
 4. Check to see when the student's meal card was last used
 5. Check to see if the student has a registered vehicle
 6. Send an email to the student
 7. Provide all information to the investigating department

- **The Campus Designee will:**
 1. Contact the student's professors
 2. Contact the student's advisor
 3. Check the student's class schedule
 4. Contact the student's parents/legal guardians/confidential contact
 5. Liaison with the investigating department and Housing and Residential Life/Campus Life

If the student has not been found within two (2) hours of the initial report:

Unless extenuating circumstances exist, the investigating department will contact the local law enforcement agency with jurisdiction and provide them with the name and description of the missing student. The agency will then correspond with the investigating department regarding information which may be available to them.

If the student has not been found within twenty-four (24) hours of the initial report:

The investigating department will notify the Director of University Communications to contact the media. At this time, unless extenuating circumstances exist, the Director of Communications or designee will contact the local news media and provide them with the name and description of the student. If the investigating department and/or local law enforcement agency with jurisdiction has determined that publicity would jeopardize the investigation and/or safety of the student, the local news media will not be notified.

Other Provisions

A student's confidential contact shall be the emergency contact(s) designated by the student on the housing license agreement. For non-residential students the individual reported as the confidential contact through the University website shall be the emergency contact.

General student notification of the Missing Persons Policy shall include:

- Posting on the housing and university website
- Discussion at New Student Orientation, Parent Orientation, Initial Housing Floor Discussion Meetings, and the Housing Parent Orientation
- Inclusion in the annual Campus Security Report
- Email notification to the student body

Health and Safety Policies

Alcohol & Other Drugs

Except for certain specified areas on campus and in university residential housing, the possession, sale, or use of alcoholic beverages is restricted on the campus. This campus enforces the legal drinking age of 21 years, and all state laws regulating the use of alcoholic beverages. The University also enforces additional specific regulations related to the use of alcoholic beverages on campus property.

All members of the campus community are subject to disciplinary action and/or criminal prosecution for the on-campus possession, use, sale, manufacture, or distribution of any quantity of inappropriate prescription drugs, or controlled substances as defined by state and federal laws.

Treatment - The University recognizes that drug and alcohol dependency are treatable conditions. Campus community members who suffer from a substance abuse problem are encouraged to get help immediately. Psychological Counseling Services, the Student Health Center, and Student Leadership and Development provide and are available for abuse educational programs and member assistance. Drug and Alcohol educational programming include: Warriors Up All Night, Alcohol Awareness Month, Thirsty Thursdays, educational speakers, and other activities. The University also maintains a current listing of available off-campus counseling services, parent education workshops, self-help groups, and alcoholism/drug treatment centers.

Counseling Services

The University Police work closely with Psychological Counseling Services as a team in dealing with sensitive situations, and we refer persons to Psychological Counseling Services as deemed appropriate. The University does not have procedures for voluntary confidential reporting of crime statistics by counselors, and; the counselors do not disclose information to the University Police without the consent of the client, unless there is an immediate threat to safety. Any report of statistics to comply with this act is done by numbers and not names, so information is kept confidential.

Weapons Possession

The unapproved possession, use or sale of firearms, ammunition, fireworks, explosives, or any dangerous weapon is forbidden and subject to university discipline and criminal prosecution. Approval for possession is by exception, and granted only through the office of the Chief of University Police.

Workplace Violence

California State University, Stanislaus is committed to creating and maintaining a working, learning, and social environment for faculty, staff, and students, which is free from violence.

Civility, understanding, and mutual respect towards all persons are intrinsic to the existence of a safe and healthy workplace. Threats or acts of violence not only impact the individuals concerns, but also the mission of CSU, Stanislaus to foster higher education through open dialogue and the free exchange of ideas. California State University, Stanislaus prohibits violent acts or threats of violence, and any member of the campus community who commits a violent act or threatens to commit a violent act is subject to disciplinary action and/or civil or criminal prosecution as appropriate.

California State University, Stanislaus has zero tolerance for violence against any member of the workforce, other persons in the workplace, or property.

For the purpose of this policy, violence and threats of violence include, but are not limited to:

1. Any act that is physically assaulting; or
2. Any threat, behavior or action which is interpreted by a reasonable person to carry the potential:
 - ▶ To harm or endanger the safety of others;
 - ▶ To result in an act of aggression; or
 - ▶ To destroy or damage property.

Established personnel and public safety procedures will serve as the mechanism for resolving situations of violence or threats of violence. Each allegation of violence or threat of violence will be taken seriously. Individuals are encouraged to report violence, acts of violence, threats of violence, or any other behavior which by intent, act or outcome harms another person or property, to their supervisor, the office of Human Resources, or University Police.

Sexual Assault Policy and Procedures

Sexual Assault Prevention & Awareness Services

Victim Advocacy - Sexual Assault and Domestic Violence victims may obtain confidential and sensitive resource referrals from a trained trauma response advocate. For 24 hour service call 9-1-1, and Monday - Friday (8am-5pm) call (209) 667-3114. Voluntary & confidential reports may also be made to Counselors, Health Center, Deans, Instructors or Coaches.

Self-Defense Courses for Women - The Rape Aggression Defense system is a hands-on, physical self-defense workshop for women. Courses are free and are offered every semester. Please call (209) 667-3114 for more information.

Awareness Education - Presentations by the Counseling Department, Health Center and University Police are provided throughout the year.

Policy

- A.** California State University, Stanislaus is strongly committed to the establishment of a campus environment free of sexual assault.
- B.** University Police will review all complaints of sexual assault and upon reasonable cause will immediately initiate a criminal investigation.
- C.** The University will protect the confidentiality of the reporting party in accordance with state law and will appoint a Victim's Advocate to speak confidentially with any person seeking information or advice regarding sexual crimes.
- D.** The University will vigorously discipline and/or prosecute persons identified as responsible for assaults as described in the California Penal Code (definitions listed below).
 - 1.** Sexual Assault is any sexual act or attempted sexual act in which a person is threatened, coerced, or forced to comply against his or her will, or s/he is incapable of giving consent or unconscious of the nature of the act.
 - 2.** Sexual Battery is any unwanted touching of intimate body parts.
 - 3.** Rape is forced sexual intercourse that is perpetrated against the will of the victim or when he or she is unable to or incapable of giving consent (i.e., unconscious, asleep or under the influence of alcohol or drugs) and may involve physical violence, coercion, or the threat of harm of the victim.

- 4.** Acquaintance Rape involves rape by a non-stranger who could be a friend, acquaintance, family member, neighbor or co-worker.
- 5.** Date Rape involves rape by someone with whom the survivor has been or is a voluntary companion.
- 6.** Acquaintance Gang Rape is a rape by more than one person.

California Administrative Code Title 5, Education Part 5 Section 41301(b) (7), Standards for Student Conduct specifically prohibits "Conduct that threatens or endangers the health or safety of any person within or related to the University community, including physical abuse, threats, intimidation, harassment, or sexual misconduct."

Complaint Procedures

If you are a victim of a sexual assault at this institution, your first priority should be to get to a safe place. You should then obtain necessary medical treatment. The University Police Department strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a University officer and / or to a Housing and Residential Education representative. Filing a police report with a University Officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a report will:

- ensure that the victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim;
- provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam);
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

Student victims have the option to change academic and/or on-campus living situations after an alleged sexual assault, if such changes are reasonably available.

Allegations of sexual assault made against an individual student or recognized student organization will be evaluated for possible disciplinary and legal action regardless whether the incident occurs on or off campus. Allegations of sexual assault made against employees will be evaluated for possible disciplinary and legal action in keeping with established laws and contract provisions.

Sexual Assault Policy and Procedures

Individuals in the campus community are strongly encouraged to report any incident of sexual assault to any Campus Security Authority such as, but not limited to: University Police, student housing staff, campus judicial officer, Dean of Students, coach, faculty advisor, student health physician, campus counselor, or Victim's Advocate. If reporting to a psychological counselor, the student may choose to keep the report confidential, in which case information will not leave Psychological Counseling Services (PCS). The student also has the option to forward a report from PCS to University Police. The student deciding to forward information from PCS may keep the report anonymous or may decide to provide identifying information. The University encourages persons reporting to seek the support and assistance of friends or significant others when needed, in presenting their concerns. will be evaluated for possible disciplinary and legal action in keeping with established laws and contract provisions.

Informal Inquiry

- a. The President of the University will designate a Victim's Advocate to speak confidentially with any person seeking information or advice regarding sexual assault or rape.
- b. The Victim's Advocate -
 - (1) Will assist in clarifying definitions of sexual assault, stranger and acquaintance rape, and to explain the administrative mechanisms for dealing with complaints.
 - (2) Will provide assistance and information relative to immediate crisis intervention services, and information and options for further assistance and reporting, including: rights of confidentiality, medical and emotional support, academic intervention, financial intervention, contact with law enforcement authorities, criminal prosecutions, civil prosecutions, the court system, and/or the University's Conduct System; physical protection and relocation assistance; and support with/for the survivor's, significant others or friends.
 - (3) May be assigned by the University Police Chief on an individual case basis. The function of the Advocate is informal and advisory, aimed solely at aiding the person seeking assistance, information or advice.
 - (4) Will not investigate nor adjudicate complaints of sexual assault or rape.
 - (5) Will, at the survivor's request, provide assistance and support throughout the investigatory process should a complaint be filed.

- c. The person initiating the inquiry may be accompanied by a friend and/or advisor when discussing alleged incidents.
- d. Discussions at the informal inquiry level are confidential. Should the information provided during the informal inquiry identify a clear and immediate danger to the community, the Advocate will notify the University Police Chief immediately. A clear and immediate danger is defined as a threat as the result of a cluster or pattern of sexual assaults and/or a stranger or sadistic sexual assault, or a gang rape involving University students or staff either on campus or its surrounding environs or at a University related event.

Formal Reporting

- a. As soon as convenient, the survivor should report incidents of sexual assault, including date or acquaintance rape to the University Police.
- b. The University Police will review the survivor's complaint, and upon probable cause will immediately initiate a criminal investigation into the sexual assault.
- c. A University Police Victim's Advocate will be assigned to provide non-investigatory survivor's assistance, and as soon as practical will make the following notifications:
 - (1) In cases where the accused is believed to be a student or the involvement of a student organization is suspected, the Vice President of Student Affairs or the Dean of Students will be notified. The Student Judicial Affairs Officer will investigate the complaint and initiate separate appropriate actions under student disciplinary procedures and/or student organizations disciplinary procedures.
 - (2) Incidents in which the accused is an employee of the University and the victim is a student, will be reported to the Vice President of Student Affairs or the Dean of Students, and the Director of Human Resources or Associate VP for Faculty Affairs. The complaint will be investigated with the assistance of the University Police, and all information will be forwarded for a separate disciplinary action to the appropriate Vice President and/or the President.
 - (3) In incidents where the accused is an employee of the University and the victim is also an employee, it will be reported to the Director of Human Resources or the Associate VP for Faculty Affairs and the appropriate Vice President and/or the President.

Sexual Assault Policy and Procedures

- (4) In instances where the accused is not a member of the California State University community and the assault did not occur on campus, the Victim's Advocate will provide outside jurisdiction coordination assistance for the campus community survivor upon request.
- (5) In all cases of sexual assault where a formal complaint has been filed, it will be the responsibility of the Victim's Advocate or Student Affairs to keep the survivor informed of the status of any student or employee disciplinary proceedings in connection with the sexual assault, and the results of those actions or subsequent appeals. (See CSU Executive Order 970, IV. 7). Additionally, the Victim's Advocate will monitor criminal proceedings connected with the sexual assault, and provide the survivor with assistance related to court appearances and the criminal/civil justice process.
- (6) All those conducting administrative investigations related to sexual assaults will maintain a full and complete written record of the investigation and subsequent disciplinary recommendations and proceedings.

Administrative Hearing Procedures

Student discipline matters within the University will provide due process as articulated by CSU Executive Order 970, including the right to have legal counsel present. Investigations and hearings (if applicable) will take place within a reasonable time.

In the case of an accused student or student organization, the discipline will be conducted by the Student Judicial Affairs Officer or designee in accordance with procedures set forth in the Chancellor's Executive Order No. 970. Any disciplinary action shall be conducted in accordance with guidelines and sanctions outlined by the Trustees in Sections 41301 and 41302 of Title 5 Education, California Administrative Code and the Chancellor's Executive Order 970. In the case of an accused faculty member or other employee of the University, the disciplinary hearing will be conducted in accordance with established California State University procedures and those procedures identified in appropriate bargaining unit agreements. Any disciplinary action shall be administered in accordance with guidelines and sanctions outlined in those procedures and agreements.

Conduct that violates Sections 41301 and 41302 to Title 5 Education, California Administrative Code or other codes of conduct may also violate specific criminal and civil codes of the state. Such conduct may result in corrective action which may be placed in the employee's official personnel file and/or in disciplinary action, which may only be administered in a manner consistent the applicable collective bargaining agreement in accordance with the provisions of the California Education Code. If this provision of the policy conflicts with a collective bargaining agreement, the collective bargaining agreement shall be controlling. The University disciplinary process will be independent of the criminal prosecution sought for acts of sexual assault, and may occur prior to criminal or civil disposition.

The President may order the immediate suspension of any student and/or employee for an interim period pending a hearing whenever the President determines such action is required to protect lives and/or property, and/or insure the maintenance of order. Individuals suspended shall be afforded an opportunity for a hearing with respect to the immediate suspension no later than ten working days after the suspension occurs. (Article VI, EO 970 and section 41302, Title 5 California Code of Regulations).

Disciplinary Sanctions

The following sanctions may be imposed on individual students found responsible for violations of the Student Conduct Code related to sexual misconduct ((b) (7)) (Section 41301, California Code of Regulations). The sanctions applied will be determined by the nature of the individual act. Possible sanctions include:

- a. Expulsion from the University
- b. Suspension for a specific time period
- c. Probation for a specific time period
- d. Psychological counseling or assessment
- e. Performance of community service
- f. Revocation of residence license
- g. Other educational sanctions as determined by the University

Sexual Assault Policy and Procedures

The following sanctions may be imposed on recognized student organizations found to condone, promote or be involved in incidents of sexual misconduct ((b) (7)) (Section 41301, California Code of Regulations):

- a. Withdrawal of University recognition
- b. Informing the organization's national or regional offices of the activity
- c. Disbanding of the local chapter by the national organization
- d. Prohibiting participation in campus activities, events and programs
- e. Requiring relevant community service and/or participation in sexual assault awareness programs by all group members
- f. Loss of all University privileges, including equipment use, room permits, advertising space and on-going campus fund-raising
- g. Other educational sanctions as determined by the University

Sanctions up to and including dismissal from employment may be imposed on University faculty and staff members found guilty of sexual assault, following the utilization of established California State University procedures, and guidelines set forth in appropriate collective bargaining agreements.

The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome of the proceeding.

CSU Stanislaus will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the university against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, CSU Stanislaus will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

Information on Sex Offenders

Public information regarding sex offenders in California may be obtained by viewing the Department of Justice online Megan's Law website at: <http://www.meganslaw.ca.gov>. California sex offender information is also available by phoning 1-900-448-3000. For more information, contact the Department of Justice at P.O. Box 903387 Sacramento, CA 94203-3870; e-mail: MegansLaw@doj.ca.gov or view the Attorney General's Home Page: <http://ag.ca.gov>

On-Campus Support

Student Health Center 209-667-3396

The campus health center does not provide evidentiary exams, but does provide post incident treatment for student survivors of sexual assault. Staff physicians and nurse practitioners maintain an active interest in the psychological and medical impact of sexual assault in the university setting. The center provides a wide variety of services to the students including diagnosis and treatment of illness and injury; minor surgery; lab tests; prescriptions; and information about sexually transmitted diseases. In most cases treatment at the Health Center is without cost. Lab tests and medication may have a nominal charge.

Psychological Counseling Services 209-667-3381

Psychological Counseling Services (PCS) provides confidential and professional crisis intervention and counseling services to student survivors of sexual assault. Counseling can be effective in assisting a survivor to heal from the effects of trauma on current relationships, mood issues, and self-esteem. In addition to individual counseling services, PCS offers a variety of workshops that may be helpful to students recovering from sexual assault. A list of workshops for each semester can be found by going to the PCS website, <http://web.csustan.edu/Counseling/>, and then clicking on "Wellness Workshops." Workshops typically offered include topics such as self-care and self-esteem, assertiveness, and healthy relationships. Survivors who feel reluctant to discuss their victimization with University or Law Enforcement officials are strongly encouraged to seek confidential counseling for assistance with their recovery.

Housing and Residential Life 209-667-3675

The Director of Housing and Residential Life, the Residential Life Coordinator and Resident Advisors of our campus residence hall (The Village) work closely with all departments on campus to ensure the safety and well-being of students living in the dormitory. Survivors of sexual assault living in on-campus housing are encouraged to seek the immediate assistance of the on-duty resident advisor. Resident Advisors are on-duty 24 hours a day, including weekends and holidays.

Sexual Assault Policy and Procedures

Human Resources 209-667-3351

The personnel department facilitates several programs that will provide assistance to University employee survivors of sexual assault. These employee benefits include: Employee injury/illness reporting and/or treatment; sick leave; workers compensation; disability leave; and participation in an Employee Assistance Program which provides crisis counseling.

University Police 209-667-3114, 9-1-1

The University Police employs trained full-time peace officers and support staff for the 24 hour protection of the campus, its students, faculty, and staff. Officers will respond immediately to reports of sexual assault. Upon securing the immediate safety and well-being of the sexual assault survivor, the department will initiate a full and complete criminal investigation of the incident. The University Police will actively conduct the investigation and vigorously pursue the prosecution of all identified responsible parties. In those cases where the survivor declines complaint, officers of this department will make arrangements to insure the survivor's safety and well-being through identifying a safe environment, and encouraging immediate medical follow-up and crisis intervention. Non-reporting survivors will also be encouraged to seek the assistance of the campus Victim's Advocate on an informal basis. All survivors seeking a formal complaint will be assigned a Victim's Advocate by the University Police Chief. The University Police reports all sexual assaults occurring on campus in accordance with criterion established by the State of California Bureau of Crime Statistics, the Federal Bureau of Investigation, and the Clery Act. Additionally, the department publishes an annual, three-year detailed comparative crime statistics report for general distribution in the campus community.

Off-Campus and Community Support

Haven Women's Center (24 hr.) (209) 527-5558

This agency operates a 24 hour crisis line in addition to crisis and follow-up counseling available to survivors of sexual assault and their families. Haven Women's Center acts as a liaison between other agencies including medical, judicial, and law enforcement groups. Rape crisis personnel will respond immediately to assist sexual assault survivors at the request of, and in the presence of, law enforcement officers. The center may be reached 24 hours a day and there are no fees involved.

San Joaquin Women's Center
(24 hr.) (209) 465-4997

A Women's Place Center, Merced County
(24 hr.) (209) 722-4357

Mountain Women's Resource Center,
Tuolumne County (24 hr.) (209) 588-9305

Calaveras County Women's Center
(24 hr.) (209)-736-4011

Family Service Agency
(209)-524-6371

Turlock Police Department
(209) 668-5550, 9-1-1

Stanislaus County Sheriff's Department
9-1-1

Ambulance
9-1-1

Emanuel Medical Center, Turlock
(209)-667-4200

Doctor's Medical Center, Modesto
(209)-576-3609

Memorial Medical Center, Modesto
(209)-526-4500

Child Protective Services
(24 hr.) 1-800-558-3665

Stanislaus County District Attorney's Office
(209)-525-5550

Press Releases and Confidentiality

Survivors of sexual assault who file formal complaints must be aware of the necessity to identify victims, assailants, and witnesses for purposes of reporting, investigation, University discipline, and criminal prosecution. Similarly, accused assailants must be aware that the University will inform the survivor in compliance with CFR Title 34 Section 668.46 (b)(11). Requests for incident status of information from the press, concerned students and parents will be directed to the office of the Director of Public Affairs, or the University Police Chief. It is the policy of this institution to protect the sexual assault survivor, as much as possible, from additional harm or public embarrassment. Accordingly, the name, address, or other personally specific identifying information of the survivor will not be released to the public.

Emergency Resources

Stanislaus County

24 Hour Emergency Services

Rape Crisis	(209) 527-5558
Emanuel Medical Center	(209) 667-4200
Domestic Violence	(209) 577-5980
Hutton House Runaway Shelter	(209) 526-5454

9-1-1

Non-Emergency Services

University Police <i>Turlock Campus</i>	(209) 667-3114
Turlock Police Department	(209) 668-1200
Stanislaus Sheriff Department	(209) 552-2468

Self-Help Groups

Alcoholics Anonymous	(209) 572-2970
Al-Anon/Alateen	(209) 524-3907
Narcotics Anonymous	(209) 526-1817

Alcoholism Information & Treatment Centers

Alateen/Al-Anon (Modesto)	(209) 524-3907
Alcoholics Anonymous	(209) 572-2970
New Hope Recovery House	(209) 527-9797
Turlock Group of Alcoholics Anonymous	(209) 634-0560
Recovery Center (AOD)	(209) 541-2121
Prevention Early Intervention	(209) 541-2555

Counseling Services

On-Campus (free to students)	(209) 667-3381
Stan. County Mental Health	(209) 525-7423
Substance Abuse	(209) 558-7460
Alcohol Treatment	(209) 525-6243

Sexual Assault / Domestic Violence

Haven Women's Ctr. of Stanislaus Counseling and Support Group for Women	(209) 524-0331	Temporary Restraining Orders & Legal Information	(209) 524-4331
---	----------------	--	----------------

Merced County

24 Hour Emergency Services

Rape Crisis	(209) 722-HELP (4957)
Domestic Violence	(209) 722-HELP (4357)

9-1-1

Non-Emergency Services

Merced Police Department	(209) 668-1200
Merced Sheriff Department	(209) 385-7451

Counseling Services (24 Hour)

Merced County Mental Health	(209) 381-6800
-----------------------------	----------------

Sexual Assault / Domestic Violence

Valley Crisis Center	(209) 722-HELP (4357)
----------------------	-----------------------

San Joaquin County

24 Hour Emergency Services

Rape Crisis	(209) 465-4997
Domestic Violence	(209) 465-4878

9-1-1

Non-Emergency Services

Securitas Security <i>Stockton Campus</i>	(209) 993-3469
Stockton Police Department	(209) 937-8377
SJ Sheriff's Department	(209) 468-4421

Counseling Services

On-Campus (free to students)	(209) 667-3381
SJ County Mental Health Crisis Line	(209) 468-8686
Valley Community Counseling	(209) 956-4240

Sexual Assault / Domestic Violence

Women's Center of San Joaquin County	
Stockton Office	(209) 941-2611
Lodi Office	(209) 368-3406
Tracy Office	(209) 833-0300

State and National

National Sexual Assault Hot line (RAINN)	(800) 656-HOPE (4673)	California Coalition Against Sexual Assault	(916) 446-2520
		California Youth Crisis Line	(800) 843-5200

Campus Fire Safety Report

The Campus Fire Safety Right-To-Know Act

The Campus Fire Safety Right-To-Know Act is aimed at increasing fire safety awareness on college campuses. It amends the Higher Education Opportunity Act of 1965 requiring colleges and universities to report specific fire safety information and statistics. This bill was signed into law August 2008 and the following is a public disclosure report that details all information required by this law as it relates to CSU Stanislaus.

Fire Safety Education and Training

All on campus residents receive fire safety training at the beginning of each semester. Comprehensive training on fire and life safety is also provided to all Residential Life Advisors, and Building Marshal's and Monitors. Emergency evacuation drills are conducted semi-annually for residence halls and campus wide buildings in coordination with Safety and Risk Management.

University employees receive fire evacuation and awareness training during their New Employee Orientation and participate in regularly scheduled emergency evacuation drills.

Public Access Fire Incident Log

Housing and Residential Life maintains a fire incident log for the most recent 60-day period. It is open to public inspection during normal business hours. Items older than 60 days can be obtained by request within two business days. In accordance with HEOPA, section 668.49 Annual Fire Safety Report, we maintain all supporting records and daily logs for the three years following the publication of the last annual campus security and fire report to which they apply.

Plans for Future Improvements in Fire Safety

CSU Stanislaus plans to conduct more frequent fire evacuation drills for the Residential Housing facility in accordance with the International Fire Code Section 405.2. Residential Advisors will be provided with a more comprehensive training in fire awareness and safety measures and university employees will be required to attend training in emergency evacuation procedures.

To Report a Fire

All students and employees at CSU Stanislaus should call 9-1-1 to report all fires or fire related emergencies.

- If you see a fire or smell smoke, immediately call 9-1-1 and/or activate the nearest fire alarm. You may also use the emergency blue light call boxes to contact the Police (Turlock Campus).
- If the fire is small and you are trained, you may choose to use a fire extinguisher or a building fire hose to put it out provided ALL of the following conditions are met:
 1. The fire alarm has been activated
 2. All occupants have been evacuated
 3. If the fire is small (waste basket size) and has not spread
 4. You have the correct type of extinguisher
 5. Your exit is clear and you can extinguish the fire with your back to the exit door
- When you hear an alarm, walk to the nearest exit notifying other of the fire on your way out.
- Go to an evacuation gathering area away from the building then wait for further instructions.
- Immediately notify University Police or Firefighters on the scene if you suspect someone may be trapped inside the building.

Emergency Response

Emergency Operations Plan

The CSU Stanislaus Emergency Operations Plan (EOP) provides basic structure and procedures to guide the University's management of and response to extraordinary emergency situations associated with natural and man-made disasters.

The EOP conforms to California State and Federal law governing emergency operations. The CSU Stanislaus plan:

- Promotes the utilization of the Incident Command System
- Conforms to the Standardized Emergency Management System
- Conforms to the National Incident Management System

The Emergency Operations Plan is available online at: <http://www.csustan.edu/emergency/Documents/EOP.pdf>

Emergency Procedures

The Emergency Procedures guide provides basic instructions for the University Community in response to crisis situations on campus.

The Emergency Procedures Guide is available online at: <http://www.csustan.edu/emergency/Documents/EmergencyProcedures.pdf>

Business Continuity Plan

The Business Continuity Plan provides administrative guidance for the timely return to the business of education.

The Business Continuity Plan is available online at: <http://www.csustan.edu/emergency/Documents/BusinessContinuityPlan.pdf>

Testing

CSU Stanislaus will conduct periodic testing of emergency response and evacuation procedures at regular intervals across campus according to the California Fire Code, California Code of Regulations, Title 24, Part 9. The testing of such procedures will be documented and will include a brief description of the exercise, the date, time, and whether or not the exercise was announced or unannounced.

Emergency Notification Procedures

Unless the notification at that time will compromise efforts to contain the emergency, CSU Stanislaus will immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on campus. University Police will coordinate and communicate response efforts once a threat to the campus has been determined. Depending on the nature of the situation confirmation may be made in collaboration with university personnel, allied agencies, or the campus community. Methods used for immediate notification may include but are not limited to; fire alarm systems, emergency radios, phone trees, and the Emergency Notification System.

CSU Stanislaus utilizes an emergency communication system that is capable of rapidly sending voice, e-mail and text messages to all faculty, staff and students. This system is known as the campus Emergency Notification System (ENS).

During critical situations, CSU Stanislaus officials will use this system to provide emergency details and information on the appropriate response to all employees and students.

Emergency messages will be sent to all registered e-mail and phone numbers, including work, home, cell and text. To register in the ENS, log on to the University emergency website at: <https://www.csustan.edu/Emergency/ENS/> to provide or update your emergency contact number(s). You will need to login using your existing University e-mail ID and password.

If you experience problems with this process, please contact the OIT Help Desk at: (209)667-3687.

Emergency Evacuation

Evacuation Responsibilities

University Police

The University Police Department is responsible for the overall campus evacuation procedure and serves as the focal point in any emergency for assistance and coordinating outside services as delineated in the Emergency Operations Plan.

The University Police Department serves as the recipient of the evacuation status of each individual building as reported by individual Building Marshals. They will direct assistance in search and rescue of outside services as required.

Facilities Services

Facilities Services associates are trained to respond during emergency situations and assist the University Police Department with security and communication at University perimeter entry/exit points. Associates may assist with the dissemination of printed information relating to an emergency, assist with facility maintenance needs, and provide ongoing support for recovery efforts.

Building Marshals

These individuals are responsible for obtaining the evacuation status of their buildings in terms of assistance needed, building status, or any other critical informational needs. Building Marshals station themselves in pre-assigned locations to obtain information from their Evacuation Monitors. As soon as the status of their evacuation is known they forward this information to the University Police Department. Their primary responsibility is the evacuation of people from their buildings and the reporting of this information to Public Safety. They are not responsible for active search and rescue or any form of building remediation.

Evacuation Monitors

These individuals are responsible for the timely and orderly evacuation of their buildings occupants. They direct occupants to the proper exit and redirect occupants to secondary exits as necessary. They are responsible for making quick checks of rooms and reporting any assistance needs to the Building Marshal upon exiting. These individuals are not responsible for search and rescue or other related tasks, but serve to provide needed information to their Building Marshals.

Emergency Evacuation Drills 2009 - 2011

Date	Time		Type	Location
	Start	End		
March 18, 2009	10:00	10:01	Evacuation Drill - Unannounced	Student Health Center
March 25, 2009	12:10	1:22	Evacuation Drill - Announced	Campus Wide
June 9, 2009	3:00	3:01	Evacuation Drill - Unannounced	Student Health Center
September 14, 2009	4:00	4:20	Evacuation Drill - Unannounced	Resident Life Village
September 16, 2009	8:55	10:05	Evacuation Drill - Announced	Campus Wide
October 28, 2009	Not Available	Not Available	Evacuation Drill - Unannounced	University Union
October 29, 2009	4:00	4:03	Evacuation Drill - Unannounced	Stockton Campus
December 10, 2009	9:00	9:02	Evacuation Drill - Unannounced	Student Health Center
March 5, 2010	11:59	12:00	Evacuation Drill - Unannounced	Student Health Center
March 24, 2010	12:10	1:21	Evacuation Drill - Announced	Campus Wide
May 5, 2010	4:30	4:30:25	Evacuation Drill - Unannounced	Student Health Center
August 20, 2010	2:02	2:50	Evacuation Drill - Unannounced	Resident Life Village
September 16, 2010	4:02	4:05	Evacuation Drill - Unannounced	Stockton Campus
September 22, 2010	10:00	11:05	Evacuation Drill - Announced	Campus Wide
November 30, 2010	11:58	12:00	Evacuation Drill - Unannounced	Student Health Center
January 20, 2011	2:05	2:07	Evacuation Drill - Unannounced	Student Health Center
January 28, 2011	9:30	9:30	Evacuation Drill - Unannounced	Resident Life Village
April 6, 2011	10:00	10:06	Evacuation Drill - Announced	Campus Wide
July 13, 2011	8:02	8:03	Evacuation Drill - Unannounced	Student Health Center
August 16, 2011	10:00	10:04	Evacuation Drill - Unannounced	Resident Life Village
September 22, 2011	4:00	4:03	Evacuation Drill - Announced	Stockton Campus
September 28, 2011	11:00	11:03	Evacuation Drill - Announced	Turlock Campus Academic Bldgs. Non-
November 9, 2011	8:05	8:06	Evacuation Drill - Announced	Student Health Center
November 22, 2011	3:32	3:36	Evacuation Drill - Announced	Resident Life Village

Emergency Evacuation

Evacuation Procedures

The evacuation of campus buildings or the entire campus may be required due to emergency situations occurring on or near the campus. Campus emergency planning facilitates evacuations are conducted in a systematic, controlled, and planned manner.

The building evacuation plan for California State University, Stanislaus consists of a partnership between the University Police, Facilities Services and individual volunteer building “Building Marshals” and “Evacuation Monitors”.

Specific Instructions to Building Occupants:

- Safely walk to the nearest exit and go to an evacuation gathering area away from the building then wait for further instructions.
- Stay out of the way of emergency personnel and vehicles and follow instructions.
- Immediately notify University Police or other emergency response personnel if you know of a disabled or injured person needing assistance.

Campus-Wide Evacuation

When it is necessary to completely evacuate the campus due to emergency conditions, a systematic and controlled approach will be used. When campus buildings are deemed safe for occupancy, personnel will be held at their current locations pending evacuation. Where campus buildings are deemed unsafe the Gathering area system will be used (see map on page 7).

Following the decision to order the evacuation of the CSU Stanislaus campus, the University President or his/her representative shall notify:

- The Chief of University Police or his/her representative of the need to evacuate.
- The University Communications Public Information Officer or their representative of the need for information broadcasts asking all persons to stay away from campus.

The University Police, with the assistance of the Building Marshals, Monitors and Facilities Associates, shall be responsible for coordinating the evacuation process. Where the campus has been ordered closed and no campus facility is under eminent danger the evacuation of the campus will take place with an appropriate amount of time between each area.

Localized Evacuation

In some situations, it may become necessary to evacuate one or more building on campus due to a localized emergency situation. When this occurs the University Police will coordinate the evacuation with the Building Marshals and Monitors. The decision to evacuate will be based on the totality of the circumstances and, whenever possible, following consultation with the President and ranking Dean or Facility Manager. When evacuations are due to an overriding concern for public safety it may not be possible to make such consultations. In those instances the appropriate Dean or Facility Manager will be notified of the evacuation as soon as is practical.

Special Needs

Wheelchair users or other disabled persons should prepare for emergencies, in advance, by instructing a University official or employee.

Move toward the nearest emergency exit.

When a wheelchair user and/or other disabled person reaches an obstruction, such as a staircase, they should request assistance from others in the area.

If assistance is not immediately available, the wheelchair users and/or other disabled person should stay visible in an exit corridor or on an outdoor landing. They should continue to call for help until rescued. Persons who cannot speak loudly should carry a whistle (provided free by the UPD) or have other means of attracting the attention of others.

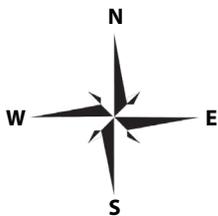
Special evacuation chairs (Evacu-Trac) are available in multi-story buildings to evacuate a disabled person DOWN stairs. The chairs are typically located near main stairways with instructions inside the cabinet. Contact the University Police for training.

Housing Evacuations

In the event of an emergency evacuation at residential housing facilities, students are to vacate their room and proceed to the nearest evacuation gathering area. Resident Advisors will respond and act as building Marshal’s and Monitors guiding residents to the nearest exits away from danger. Resident Advisors will use a methodical approach to evacuating each floor of each building involved. Once the building or area is clear a Resident Advisor will ensure that residents have evacuated to the gathering areas and are not blocking the path of emergency vehicles.

CHRISTOFFERSEN PARKWAY

California State University | Stanislaus



ANSEL ADAMS BLVD.

Police Department

LOT 6

MERCED WAY

VILLAGE CREEK

VILLAGE DRIVE

Student Housing

LOT 7

Tennis Courts

SPORTS COMPLEX

Teague Park

Fieldhouse Annex

Student Recreation Complex

LOT 5

Boiler Plant

Facilities

Student Housing

LOT 4

Classroom Anex

Innovative Ctr.

Warrior Arena

Fieldhouse

LOT 10

DBH Pool

Edu. Services

Bizzini Hall

Pergola

Warrior Lake

Fieldhouse

LOT 3

Amphitheatre

Vasche Library

Quad

University Union

Health Center

Faculty Development Center

Fieldhouse

LOT 8

Flora & Bernell Snider Music Recital Hall

Music

Drama

Art

LOT 1

Refectory Pond

MSR Educational Services Gateway

Science

Naraghi Hall of Science

Observatory

Willow Lake

Bio-Ag Dome

LOT 11A

LOT 2

LOT 2

LOT 1

UNIVERSITY CIRCLE

UNIVERSITY CIRCLE

LOT 11

MARIPOSA DRIVE

LOT 11

LOT 11

MARIPOSA DRIVE

GEER ROAD

MAIN ENTRY ONE UNIVERSITY WAY / WEST MONTE VISTA AVENUE

EVACUATION GATHERING AREAS



Housing Policies

Policies on Portable Electrical Appliances, Smoking, and Open Flames in Housing

CSU Stanislaus has policies and regulations that give clear direction to those students who reside in the university residential housing. A portion of the policies pay particular attention to fire and life safety issues. Excerpts from the policies are outlined below with a full discloser on the web at http://www.csustan.edu/Housing/Forms_Publications.html, Administrative Policies and Regulations:

Cooking

In apartments cooking is limited to the general kitchen or kitchenette areas. Hot plates, electric frying pans, electric grills, portable stoves, toaster ovens or other similar appliances are not allowed in the suites.....For the safety of all in the community, residents must pay attention and use caution when cooking....Under no circumstances are microwaves, stoves, and other similar appliances to be left unattended. Any damage done or inconvenience caused to the community (smoke alarms, fires, etc.) is the financial and judicial responsibility of the resident.

Decorating and Renovating Room Structure, Furnishings, or Grounds

Personal items or furniture brought into Housing and Residential Life living quarters must meet a documentable fire safety standard rating of 4 or 5. Furniture must either have a manufacturers tag physically on the furniture or the resident must have some other form of documentation by the maker of the furniture... Individuals will be asked to remove extra furniture or furniture which does not have proof of evidence for fire safety rating...

When decorating a bedroom/suite/apartment be aware of the following:

- Tapestries, flags and burlap cannot be hung from a wall or ceiling as they burn rapidly and can feed a fire. These decorations may be affixed to the wall if they have been treated with a fire retardant and are so labeled.
- Due to state fire codes, tack message boards and nameplates are not permitted on the exterior of the bedroom, suite or apartment doors.
- All holiday décor must be flame resistant. Such decorations must be removed within ten days after the holiday. Holiday decorations such as artificial trees are permitted in the living room of suites or apartments and cannot be placed in bedrooms. Artificial trees must be approved by the Residential Life staff. Residents may not possess life holiday trees.

- Lights should be used only when a resident is present. All lights/cords must be in good condition and be UL certified...

Electrical Equipment

University Housing facilities have limits on their electrical systems. Overloading the circuits can result in tripped circuit breakers and present a fire hazard. The following guidelines apply to the use of electrical apparatus:

- Items with exposed heating elements are prohibited. This includes, but is not limited to, space heaters, sun lamps, immersion heaters and hot plates.
- Refrigerators for private bedrooms are permitted, provided they do not exceed: 3 cubic feet.
- Appliances such as stereos, radios, desk lamps, computers, TV's, VCR's, sealed -component coffee makers, hair dryers, other electrical hair implements, answering machines and electric blankets are permitted. In apartment, cooking appliances such as crop pots, toasters, toaster ovens, rice steamers, electric grills, and electric frying panes are permitted. These appliances must be directly attached to grounded outlets, and should remain unplugged when not in use.
- Privately owned air conditioners are not permitted. Window fans are discouraged and should never be used unless the resident is present.
- Surge suppressor-equipped, UL approved power cords are highly recommended for computer systems and other valuable electrical equipment. Extension cords or string surge protectors together in a series are prohibited.
- International appliances must use electrical converters.
- Irons must be used with ironing boards only and irons should never be left unattended.
- Cooking is limited to the kitchen and is not permitted in bedrooms.
- Multiple outlet plugs that insert into an outlet are not permitted.
- The placement of any material in or around the provided lighting is prohibited. The removal of lights, alteration of the fixtures and the replacement of institutional light bulbs with colored light bulbs are also against University Housing policy.
- Stereo equipment and speaker are expected to be of a size and power that are appropriate for high-density community living.

...Violations of these guidelines may result in immediate license revocation.

Housing Policies Continued

Fire Safety

Combustible Material Storage: The storage of combustible materials (gasoline, paint thinner, etc.) within the residential facility, including resident bedrooms, suites and apartments, is not permitted.

Fire Alarm/Drill: Residents and guests must evacuate a residential facility immediately when the fire alarm sounds. Those who do not evacuate are in violation of University policy and State fire code and will be referred to the Housing and/or University judicial processes.

Fire Safety Equipment: Residents are responsible for familiarizing themselves with the evacuation instructions located on the inside of their suite or apartment door. If the instructions are missing or illegible, please contact the Housing Office immediately to have a new one installed.

The following misuses of fire safety equipment are considered violation of policy: pulling fire alarms or fire alarm covers when no fire exists, blocking or propping fire doors, blocking fire stairs, tampering with smoke detectors, tampering with alarm horns or bells, misuse or tempering with sprinkler system heads (including, but not limited to, hanging items from sprinkler heads), tampering with fire exit signs and improper use of fire extinguisher or fire hoses.

Note that each suite or apartment common area, as well as each bedroom contains a smoke detector for resident safety. Contact the Housing Office immediately if the smoke detector begins beeping. Under no circumstances should a resident attempt to adjust or repair a smoke detector. This includes changing the batteries. Tampering with smoke detectors will result in a minimum \$60 repair or replacement fee and disciplinary action.

Open Flame: No open flames are permitted in suites or apartments. This includes, but is not limited to candles, incense, smoking and the burning of any materials or other flame-emitting items. Prior written approval must be obtained from the Residential Life Coordinator if this policy is incongruent with religious, cultural or spiritual beliefs.

Smoldering Embers: Apparatus such as hookahs, which results in smoldering embers, ash, etc. are not permitted within the housing facilities and grounds.

Portable Heaters: The utilization of portable heaters is not permitted.

Halogen Lamps: Halogen/torchiere/desk lamps are not permitted.

Doors: All unit doors are to be kept closed at all times due to the integrity of the rated corridors. At no time are the doors to be propped open or left ajar.

Smoking

In accordance with Executive Order W-42-93 issued by the Governor of California in February 1993 and the campus Smoking Regulations enacted September 2003, all smoking inside state-owned buildings and leased space, including residence facilities, student apartments, student rooms, patios and stairwells is prohibited. Individuals who do smoke must do so outside....Individuals who are smoking must properly and safely discard any trash, such as cigarette butts, ashes or materials, which result from their smoking.

On Campus Housing Fire Safety Systems

All phases of the on-campus Residential Life Facilities are equipped with smoke and heat alarms and are protected by automatic sprinkler systems. Residential Life Facilities were built in accordance with California Building Codes and meet the standards/regulations for fire safety according to the California Fire Code.

Campus Housing Facility Fire Safety Systems				
Resident Life Village	Fire Extinguishers	Local Smoke Detectors	Heat Detectors	Fire Suppression Systems
Phase I (Bldg. A) <i>Units 109-113, 209-213, 309-313</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase I (Bldg. B) <i>Units 105-108, 205-208, 201-204</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase I (Bldg. C) <i>Units 100-104, 201-204, 301-304</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase I (Bldg. D) <i>Units 114-118, 215-218, 315-318</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase I (Bldg. E) <i>Units 119-122, 219-222, 319-322</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase II (Bldg. East) <i>Units 123-128, 223-228, 323-328</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase II (Bldg. West) <i>Units 129-130, 229-230, 329-330</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase III (Bldg. North) <i>Units 131-146, 231-246, 331-346</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase III (Bldg. South) <i>Units 147-155, 247-255, 347-355</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Community Center	Yes	No	Yes	No
Village Café	Yes	Yes	Yes	Sprinklers, Standpipe System, Commercial Fire Suppression System in kitchen cooking area.

Statistics and Related Information Regarding Fires in Residential Facilities

Residential Facilities	Total Fires in Each Building			Cause of Fire			Number of Injuries That Required Treatment at a Medical Facility			Number of Deaths Related to a Fire			Value of Property Damage Caused by Fire ¹		
	2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011
Phase I (Bldg. A) <i>Units 109-113, 209-213, 309-313</i>	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
Phase I (Bldg. B) <i>Units 105-108, 205-208, 201-204</i>	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
Phase I (Bldg. C) <i>Units 100-104, 201-204, 301-304</i>	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
Phase I (Bldg. D) <i>Units 114-118, 215-218, 315-318</i>	0	0	1	N/A	N/A	Intentional	0	0	0	0	0	0	0	0	0
Phase I (Bldg. E) <i>Units 119-122, 219-222, 319-322</i>	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
Phase II (Bldg. East) <i>Units 123-128, 223-228, 323-328</i>	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
Phase II (Bldg. West) <i>Units 129-130, 229-230, 329-330</i>	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
Phase III (Bldg. North) <i>Units 131-146, 231-246, 331-346</i>	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
Phase III (Bldg. South) <i>Units 147-155, 247-255, 347-355</i>	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
Community Center	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0

¹Values are in dollars



CALIFORNIA STATE UNIVERSITY, STANISLAUS

Police Department

One University Circle

Turlock, CA. 95382

Tel. (209) 667-3114 Fax: (209) 667-3104

www.csustan.edu/UPD