

# California State University | Stanislaus



## **2011 Campus Security & Fire Safety Report Stockton Center Campus**



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## **Clery Act Compliance**

University Police Services prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at [www.csustan.edu/UPD/Pages/CampusCrimeStatistics](http://www.csustan.edu/UPD/Pages/CampusCrimeStatistics). You will also be able to connect to our site via the CSU Stanislaus Home page at [www.csustan.edu](http://www.csustan.edu). This report is prepared in cooperation with the Police agencies surrounding our main campus and our alternate sites, Housing and Residential Services, the Judicial Affairs Officer and the Division of Student Affairs. Each entity provides updated information on their educational efforts and programs.

University Police Services collects crime statistics from local police agencies. The University does not recognize any off campus fraternity or sorority houses. The Fall term of every year, a postcard is mailed to all enrolled students, faculty and staff that provides the web site to access this report. Copies of the report may also be obtained at the Campus Services Building (north end of campus), e-mail request to [Public\\_Safety@csustan.edu](mailto:Public_Safety@csustan.edu) or by calling (209) 667-3114. All CSU employees received a notice concerning this information on their August 31, 2011 paycheck.

## University Police Services

### Enforcement and Arrest Authority

The California State University, Police Department employs eleven (11) highly trained, full-time, sworn police officers, two (2) Community Service Officers, and an active support staff for the 24 hour protection of the Turlock campus community. The peace officers of this department have state-wide police authority per Penal Code 830.2 and Education Code 89560, and are vested with law enforcement powers and responsibilities, identical to the local police or sheriff departments in your home community. The Department is made up of the following sections:

1. University Police
2. Safety & Risk Management
3. Parking & Community Services
4. Communications and Records

### Working Relationships with State & Local Police

Securitas Security maintains a close working relationship with all local public safety agencies. Information involving all incidents of suspected criminal activity known to involve off-campus organizations representing the university community is routinely directed to the City of Stockton Police Department.



### Timely Warnings

To minimize the number of criminal incidents, University Police Officers, Securitas Security, students, and members of the wider campus community participate in a number of shared responsibilities to ensure that all students and their possessions are protected as much as possible. On occasion, you will see timely warning notices describing recent crime trends or dangerous incidents that present an immediate threat to others. It is our policy to post these notices around campus to provide our community with information about the incidents and crime prevention recommendations. Once all relevant information is received and verified, these notices will typically be posted.

### Security of and Access to Campus Facilities

All campus facilities are key accessed, and most are open daily for scheduled campus community use. Campus key control and distribution is a function of Grupe Commercial Services.

To provide for the security of campus facilities, the University Police enforces Educational Code 89031 & Housing Policies. Campus facility access may be revoked per Penal Code 626.

### Security Considerations Used in Maintenance of Campus Facilities

Securitas Security and Grupe Commercial Services are responsible for security of all campus facilities. Personnel perform daily building lock-up and monitor all maintenance issues in campus lighting, door locks and general environmental safety. Regular inspections and surveys of campus indoor/outdoor lighting, shrubbery and walkways are conducted. The University participates in Crime Prevention through Environmental Design concepts for planning and improvements on campus.

## **Federal Safety Compliance**

### **Disclosure and Distribution**

Copies of our policy and statistics disclosure notice statement stating availability for the CSU Stanislaus, Campus Security Report is mailed directly to all current students and employees by October 1st of each year. Prospective students and employees receive the disclosure notice statements via multiple outlets such as, but not limited to: Enrollment Services and Human Resources recruitment packets and/or application packets, near posting and information distribution centers on campus, from deans and department heads, web site links, the student handbook, new faculty handbook, class schedule, and extended education catalogs.

### **Public Access Arrest Log**

The City of Stockton Police Department maintains a daily crime log for the most recent 60-day period. It is open to public inspection during normal business hours. Items older than 60 days can be obtained by request within two business days.

### **Student Discipline**

Students may be expelled, suspended or placed on probation for committing violent or criminal acts on campus or at campus-related events. In compliance with federal and state laws and regulations, victims of violent crimes, including sexual assault, are to be informed whenever information regarding disciplinary action taken by the university is included in a student's file. Within three days victims are to be notified of the results of the disciplinary action and any appeal. The victim is required to keep the results of the disciplinary action and appeal confidential. For further information, contact the Office of Judicial Affairs by calling 667-3144.

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## **Security and Crime Prevention Programs**

### **Whistle Defense**

Free keychain whistles, for use as alert devices, are distributed by the University Police throughout the year. Call (209) 667-3114 for more information.

### **New Student Orientations**

University Police personnel present personal safety tips and emergency contact information to new students on a regular basis. Students are informed of policies, voluntary confidential crime reporting procedures, and safety programs.

### **New Employee Orientations**

Every month University Police personnel present safety policies and procedures to new employees, in cooperation with the Human Resources department. Employees are informed of injury and illness prevention, workplace violence, safety programs, and voluntary confidential crime reporting procedures.

## Security and Crime Prevention Programs

### Crime Alerts and Notices

On occasion, you will see timely warning notices describing recent crime trends or dangerous incidents that represent an immediate threat to others. Notices are posted around campus to provide our community with information about the incidents and crime prevention recommendations. Notices are typically posted within 24 hours of certain verified trends or incidents.

### Crime Reporting

Immediate emergency response and access to voluntary confidential reporting may be obtained 24 hours a day. Call the Securitas Security from an Emergency Blue Light Call Station, or dial 9-1-1 from any phone on campus.

### Workplace Violence Prevention

University Police personnel provide workshops regarding the awareness and prevention of violence in the workplace. Employees may contact University Police at (209) 667-3114 for a schedule of times and locations. (See page 6 for policy information)

### Emergency Blue Light Call Stations

A 24-hour, button activated, telephone system will put you in contact with Securitas Security for any emergency need. There are several call stations located throughout the Stockton campus.

### Safety Transport At Night

Securitas Security personnel are available 7 days a week to escort students, faculty and staff between campus buildings and parking areas after dark. Contact Securitas Security at (209) 993-3469 to request a safety transport. Courtesy phones are available in campus buildings.



## Crime Reporting Policy and Procedures

### Crime Reporting Policy

The City of Stockton Police Department and Securitas Security are responsible for service, law enforcement and maintenance of order on the Stockton campus. The entire campus community is strongly encouraged to report any and all known or suspected incidents of criminal activity on campus to the City of Stockton Police Department or Securitas Security as soon as possible. Voluntary confidential reporting of crime incidents on-campus may be made to other non-police campus security authorities, who are officials of the institution and have significant responsibility for student and campus activities (including but not limited to: student housing, student discipline, campus judicial proceedings, athletic officials, deans, or faculty advisors) (see page 13 for statistics).

### To Report a Crime

1. Give your name, telephone number, and location.
2. Give clear and accurate information.
3. Be prepared to supply suspect and vehicle description, and direction of travel.
4. DON'T HANG UP! Follow the instructions of the dispatcher.

### To Contact Securitas Security

#### Non-Emergency needs such as:

- ◆ Lost, Stolen or Missing Property
- ◆ Vehicle Unlocks or Jump-starts
- ◆ Suspicious Circumstances
- ◆ Confidential Victim Services

#### By Telephone Contact:

- ◆ Stockton Campus (209) 993-3469

#### In Person Contact:

- ◆ Report to Acacia Hall lobby.

### 24-HOUR EMERGENCY CONTACT

Immediate emergency response and access to voluntary confidential reporting may be obtained by calling the Securitas Security from an on-campus Emergency Blue Light call station or

<b>From pay phones</b>	<b>911</b>
<b>From cellular phones</b>	<b>911</b>
<b>From campus phones</b>	<b>911</b>

**Emergency Alert Hotline:** 1-877-STAN-411  
(7826)

The CSU Stanislaus campus Emergency Alert Hotline is a recorded message with information related to immediate emergencies that may be happening on campus. The message may contain information related to building closures, employee/work status information, and campus closures.



## 2008-2010 Campus Crime Statistics

### Stockton Campus

#### CSU STANISLAUS SATELLITE CAMPUS IN STOCKTON

STATISTICS ON THE CHART BELOW REFLECT REPORTS MADE TO NON-POLICE CAMPUS SECURITY AUTHORITIES.

	ON CAMPUS*			PUBLIC PROPERTY**		
	2008	2009	2010	2008	2009	2010
MURDER	0	0	0	0	0	0
MANSLAUGHTER	0	0	0	0	0	0
SEX OFFENSES/FORCIBLE			0			0
RAPE	0	0	0	0	0	0
SODOMY	0	0	0	0	0	0
SEXUAL ASSAULT w/OBJECT	0	0	0	0	0	0
SEXUAL BATTERY	0	0	0	0	0	0
SEX OFFENSES/NON-FORCIBLE			0			0
INCEST	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0		0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATISTICS ON THE CHART BELOW REFLECT ARRESTS REPORTED BY THE CITY OF STOCKTON POLICE DEPARTMENT. NO ARREST REPORTS WERE RECEIVED.

NOTE: AS OF 7/1/02 THERE WAS NOT A UNIVERSITY POLICE PRESENCE AT THIS CAMPUS.

	ON CAMPUS*			PUBLIC PROPERTY**		
	2008	2009	2010	2008	2009	2010
LIQUOR LAW VIOLATIONS	0	0	0	0	0	0
DRUG VIOLATIONS	0	0	0	0	0	0
WEAPONS POSSESSION	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATISTICS ON THE CHART BELOW REFLECT REFERRALS FOR STUDENT DISCIPLINE.

	ON CAMPUS*			PUBLIC PROPERTY**		
	2008	2009	2010	2008	2009	2010
LIQUOR LAW VIOLATIONS	0	0	0	0	0	0
DRUG VIOLATIONS	0	0	0	0	0	0
WEAPONS POSSESSION	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\* On Campus refers to the total number of incidents on property leased by CSU Stanislaus.

\*\* Public Property refers to areas adjacent to property leased by CSU Stanislaus.

NOTE: This satellite campus does NOT have Residential Facilities, nor Non-Campus Buildings & Property.

#### HATE CRIMES

In 2007, 2008, and 2009 there were NO (0) hate related crimes reported On-Campus and on Public Property at the CSU Stanislaus Satellite Campus in Stockton.

## Health and Safety Policies

### Alcohol & Other Drugs

Except for certain specified areas on campus and in university residential housing, the possession, sale, or use of alcoholic beverages is restricted on the campus. This campus enforces the legal drinking age of 21 years, and all state laws regulating the use of alcoholic beverages. The University also enforces additional specific regulations related to the use of alcoholic beverages on campus property.

All members of the campus community are subject to disciplinary action and/or criminal prosecution for the on-campus possession, use, sale or distribution of any quantity of inappropriate prescription drugs, or controlled substances as defined by the State of California Health and Safety Code.

**Treatment** - The University recognizes that drug and alcohol dependency are treatable conditions. Campus community members who suffer from a substance abuse problem are encouraged to get help immediately. Psychological Counseling Services and medical staff in the Health Center are available for abuse educational programs and member assistance. The University also maintains a current listing of available off-campus counseling services, parent education workshops, self-help groups, and alcoholism/drug treatment centers.

### Counseling Services

The University Police work closely with the Psychological Counseling Services as a team in dealing with sensitive situations, and we refer persons to Psychological Counseling Services on a regular basis. The counselors do not disclose information to the University Police without the consent of the client, unless there is an immediate threat to safety. Any report of statistics to comply with this act is done by numbers and not names, so information is kept confidential.

### Weapons Possession

The unapproved possession, use or sale of firearms, ammunition, fireworks, explosives, or any dangerous weapon is forbidden and subject to university discipline and criminal prosecution. Approval for possession is by exception, and granted only through the office of the Chief of University Police or the Stockton Police Department.

### Workplace Violence

California State University, Stanislaus is committed to creating and maintaining a working, learning, and social environment for faculty, staff, and students, which is free from violence.

Civility, understanding, and mutual respect towards all persons are intrinsic to the existence of a safe and healthy workplace. Threats or acts of violence not only impact the individuals concerns, but also the mission of CSU, Stanislaus to foster higher education through open dialogue and the free exchange of ideas. California State University, Stanislaus prohibits violent acts or threats of violence, and any member of the campus community who commits a violent act or threatens to commit a violent act is subject to disciplinary action and/or civil or criminal prosecution as appropriate.

California State University, Stanislaus has zero tolerance for violence against any member of the workforce, other persons in the workplace, or property.

For the purpose of this policy, violence and threats of violence include, but are not limited to:

1. Any act that is physically assaulting; or
2. Any threat, behavior or action which is interpreted by a reasonable person to carry the potential:
  - ▶ To harm or endanger the safety of others;
  - ▶ To result in an act of aggression; or
  - ▶ To destroy or damage property.

Established personnel and public safety procedures will serve as the mechanism for resolving situations of violence or threats of violence. Each allegation of violence or threat of violence will be taken seriously. Individuals are encouraged to report violence, acts of violence, threats of violence, or any other behavior which by intent, act or outcome harms another person or property, to their supervisor, the office of Human Resources, or University Police.

## Sexual Assault Policy and Procedures

### Sexual Assault Prevention & Awareness Services

**Victim Advocacy** - Sexual Assault and Domestic Violence victims may obtain confidential and sensitive resource referrals from a trained trauma response advocate. For 24 hour service call 9-1-1, and Monday - Friday (8am-5pm) call (209) 667-3114. Voluntary & confidential reports may also be made to Counselors, Health Center, Deans, Instructors or Coaches.

**Self-Defense Courses for Women** - The Rape Aggression Defense system is a hands-on, physical self-defense workshop for women. Courses are free and are offered every semester. Please call (209) 667-3114 for more information.

**Awareness Education** - Presentations by the Counseling Department, Health Center and University Police are provided throughout the year.

### Policy

- A.** California State University, Stanislaus is strongly committed to the establishment of a campus environment free of sexual assault.
- B.** University Police will review all complaints of sexual assault and upon reasonable cause will immediately initiate a criminal investigation.
- C.** The University will protect the confidentiality of the reporting party in accordance with state law and will appoint a Victim's Advocate to speak confidentially with any person seeking information or advice regarding sexual crimes.
- D.** The University will vigorously discipline and/or prosecute persons identified as responsible for assaults as described in the California Penal Code (definitions listed below).
  - 1.** Sexual Assault is any sexual act or attempted sexual act in which a person is threatened, coerced, or forced to comply against his or her will, or s/he is incapable of giving consent or unconscious of the nature of the act.
  - 2.** Sexual Battery is any unwanted touching of intimate body parts.
  - 3.** Rape is forced sexual intercourse that is perpetrated against the will of the victim or when he or she is unable to or incapable of giving consent (i.e., unconscious, asleep or under the influence of alcohol or drugs) and may involve physical violence, coercion, or the threat of harm of the victim.

- 4.** Acquaintance Rape involves rape by a non-stranger who could be a friend, acquaintance, family member, neighbor or co-worker.
- 5.** Date Rape involves rape by someone with whom the survivor has been or is a voluntary companion.
- 6.** Acquaintance Gang Rape is a rape by more than one person.

California Administrative Code Title 5, Education Part 5 Section 41301(b) (7), Standards for Student Conduct specifically prohibits "Conduct that threatens or endangers the health or safety of any person within or related to the University community, including physical abuse, threats, intimidation, harassment, or sexual misconduct."

### Complaint Procedures

If you are a victim of a sexual assault at this institution, your first priority should be to get to a safe place. You should then obtain necessary medical treatment. The University Police Department strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a University officer and / or to a Housing and Residential Education representative. Filing a police report with a University Officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a report will:

- ensure that the victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim;
- provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam);
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

Student victims have the option to change academic and/or on-campus living situations after an alleged sexual assault, if such changes are reasonably available.

Allegations of sexual assault made against an individual student or recognized student organization will be evaluated for possible disciplinary and legal action regardless whether the incident occurs on or off campus. Allegations of sexual assault made against employees

## Sexual Assault Policy and Procedures

Individuals in the campus community are strongly encouraged to report any incident of sexual assault to any Campus Security Authority such as, but not limited to: University Police, student housing staff, campus judicial officer, Dean of Students, coach, faculty advisor, student health physician, campus counselor, or Victim's Advocate. If reporting to a psychological counselor, the student may choose to keep the report confidential, in which case information will not leave Psychological Counseling Services (PCS). The student also has the option to forward a report from PCS to University Police. The student deciding to forward information from PCS may keep the report anonymous or may decide to provide identifying information. The University encourages persons reporting to seek the support and assistance of friends or significant others when needed, in presenting their concerns. will be evaluated for possible disciplinary and legal action in keeping with established laws and contract provisions.

### Informal Inquiry

- a. The President of the University will designate a Victim's Advocate to speak confidentially with any person seeking information or advice regarding sexual assault or rape.
- b. The Victim's Advocate -
  - (1) Will assist in clarifying definitions of sexual assault, stranger and acquaintance rape, and to explain the administrative mechanisms for dealing with complaints.
  - (2) Will provide assistance and information relative to immediate crisis intervention services, and information and options for further assistance and reporting, including: rights of confidentiality, medical and emotional support, academic intervention, financial intervention, contact with law enforcement authorities, criminal prosecutions, civil prosecutions, the court system, and/or the University's Conduct System; physical protection and relocation assistance; and support with/for the survivor's, significant others or friends.
  - (3) May be assigned by the University Police Chief on an individual case basis. The function of the Advocate is informal and advisory, aimed solely at aiding the person seeking assistance, information or advice.
  - (4) Will not investigate nor adjudicate complaints of sexual assault or rape.
  - (5) Will, at the survivor's request, provide assistance and support throughout the investigatory process should a complaint be filed.

- c. The person initiating the inquiry may be accompanied by a friend and/or advisor when discussing alleged incidents.
- d. Discussions at the informal inquiry level are confidential. Should the information provided during the informal inquiry identify a clear and immediate danger to the community, the Advocate will notify the University Police Chief immediately. A clear and immediate danger is defined as a threat as the result of a cluster or pattern of sexual assaults and/or a stranger or sadistic sexual assault, or a gang rape involving University students or staff either on campus or its surrounding environs or at a University related event.

### Formal Reporting

- a. As soon as convenient, the survivor should report incidents of sexual assault, including date or acquaintance rape to the University Police.
- b. The University Police will review the survivor's complaint, and upon probable cause will immediately initiate a criminal investigation into the sexual assault.
- c. A University Police Victim's Advocate will be assigned to provide non-investigatory survivor's assistance, and as soon as practical will make the following notifications:
  - (1) In cases where the accused is believed to be a student or the involvement of a student organization is suspected, the Vice President of Student Affairs or the Dean of Students will be notified. The Student Judicial Affairs Officer will investigate the complaint and initiate separate appropriate actions under student disciplinary procedures and/or student organizations disciplinary procedures.
  - (2) Incidents in which the accused is an employee of the University and the victim is a student, will be reported to the Vice President of Student Affairs or the Dean of Students, and the Director of Human Resources or Associate VP for Faculty Affairs. The complaint will be investigated with the assistance of the University Police, and all information will be forwarded for a separate disciplinary action to the appropriate Vice President and/or the President.
  - (3) In incidents where the accused is an employee of the University and the victim is also an employee, it will be reported to the Director of Human Resources or the Associate VP for Faculty Affairs and the appropriate Vice President and/or the President.

## Sexual Assault Policy and Procedures

- (4) In instances where the accused is not a member of the California State University community and the assault did not occur on campus, the Victim's Advocate will provide outside jurisdiction coordination assistance for the campus community survivor upon request.
- d. In all cases of sexual assault where a formal complaint has been filed, it will be the responsibility of the Victim's Advocate or Student Affairs to keep the survivor informed of the status of any student or employee disciplinary proceedings in connection with the sexual assault, and the results of those actions or subsequent appeals. (See CSU Executive Order 970, IV. 7). Additionally, the Victim's Advocate will monitor criminal proceedings connected with the sexual assault, and provide the survivor with assistance related to court appearances and the criminal/civil justice process.
- e. All those conducting administrative investigations related to sexual assaults will maintain a full and complete written record of the investigation and subsequent disciplinary recommendations and proceedings.

### Administrative Hearing Procedures

Student discipline matters within the University will provide due process as articulated by CSU Executive Order 970, including the right to have legal counsel present. Investigations and hearings (if applicable) will take place within a reasonable time.

In the case of an accused student or student organization, the discipline will be conducted by the Student Judicial Affairs Officer or designee in accordance with procedures set forth in the Chancellor's Executive Order No. 970. Any disciplinary action shall be conducted in accordance with guidelines and sanctions outlined by the Trustees in Sections 41301 and 41302 of Title 5 Education, California Administrative Code and the Chancellor's Executive Order 970. In the case of an accused faculty member or other employee of the University, the disciplinary hearing will be conducted in accordance with established California State University procedures and those procedures identified in appropriate bargaining unit agreements. Any disciplinary action shall be administered in accordance with guidelines and sanctions outlined in those procedures and agreements.

Conduct that violates Sections 41301 and 41302 to Title 5 Education, California Administrative Code or other codes of conduct may also violate specific criminal and civil codes of the state. Such conduct may result in corrective action which may be placed in the employee's official personnel file and/or in disciplinary action, which may only be administered in a manner consistent with the applicable collective bargaining agreement in accordance with the provisions of the California Education Code. If this provision of the policy conflicts with a collective bargaining agreement, the collective bargaining agreement shall be controlling. The University disciplinary process will be independent of the criminal prosecution sought for acts of sexual assault, and may occur prior to criminal or civil disposition.

The President may order the immediate suspension of any student and/or employee for an interim period pending a hearing whenever the President determines such action is required to protect lives and/or property, and/or insure the maintenance of order. Individuals suspended shall be afforded an opportunity for a hearing with respect to the immediate suspension no later than ten working days after the suspension occurs. (Article VI, EO 970 and section 41302, Title 5 California Code of Regulations).

### Disciplinary Sanctions

The following sanctions may be imposed on individual students found responsible for violations of the Student Conduct Code related to sexual misconduct ((b) (7)) (Section 41301, California Code of Regulations). The sanctions applied will be determined by the nature of the individual act. Possible sanctions include:

- a. Expulsion from the University
- b. Suspension for a specific time period
- c. Probation for a specific time period
- d. Psychological counseling or assessment
- e. Performance of community service
- f. Revocation of residence license
- g. Other educational sanctions as determined by the University

## Sexual Assault Policy and Procedures

The following sanctions may be imposed on recognized student organizations found to condone, promote or be involved in incidents of sexual misconduct ((b) (7)) (Section 41301, California Code of Regulations):

- a. Withdrawal of University recognition
- b. Informing the organization's national or regional offices of the activity
- c. Disbanding of the local chapter by the national organization
- d. Prohibiting participation in campus activities, events and programs
- e. Requiring relevant community service and/or participation in sexual assault awareness programs by all group members
- f. Loss of all University privileges, including equipment use, room permits, advertising space and on-going campus fund-raising
- g. Other educational sanctions as determined by the University

Sanctions up to and including dismissal from employment may be imposed on University faculty and staff members found guilty of sexual assault, following the utilization of established California State University procedures, and guidelines set forth in appropriate collective bargaining agreements.

The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome of the proceeding.

CSU Stanislaus will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the university against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, CSU Stanislaus will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

### Information on Sex Offenders

Public information regarding sex offenders in California may be obtained by viewing the Department of Justice online Megan's Law website at: <http://www.meganslaw.ca.gov>. California sex offender information is also available by phoning 1-900-448-3000. For more information, contact the Department of Justice at P.O. Box 903387 Sacramento, CA 94203-3870; e-mail: [MegansLaw@doj.ca.gov](mailto:MegansLaw@doj.ca.gov) or view the Attorney General's Home Page: <http://ag.ca.gov>

### On-Campus Support

#### Student Health Center 667-3396

The campus health center does not provide evidentiary exams, but does provide post incident treatment for student survivors of sexual assault. Staff physicians and nurse practitioners maintain an active interest in the psychological and medical impact of sexual assault in the university setting. The center provides a wide variety of services to the students including diagnosis and treatment of illness and injury; minor surgery; lab tests; prescriptions; and information about sexually transmitted diseases. In most cases treatment at the Health Center is without cost. Lab tests and medication may have a nominal charge.

#### Psychological Counseling Services 667-3381

Psychological Counseling Services (PCS) provides confidential and professional crisis intervention and counseling services to student survivors of sexual assault. Counseling can be effective in assisting a survivor to heal from the effects of trauma on current relationships, mood issues, and self-esteem. In addition to individual counseling services, PCS offers a variety of workshops that may be helpful to students recovering from sexual assault. A list of workshops for each semester can be found by going to the PCS website, <http://web.csustan.edu/Counseling/>, and then clicking on "Wellness Workshops." Workshops typically offered include topics such as self-care and self-esteem, assertiveness, and healthy relationships. Survivors who feel reluctant to discuss their victimization with University or Law Enforcement officials are strongly encouraged to seek confidential counseling for assistance with their recovery.

#### Housing and Residential Life 667-3675

The Director of Housing and Residential Life, the Residential Life Coordinator and Resident Advisors of our campus residence hall (The Village) work closely with all departments on campus to ensure the safety and well-being of students living in the dormitory. Survivors of sexual assault living in on-campus housing are encouraged to seek the immediate assistance of the on-duty resident advisor. Resident Advisors are on-duty 24 hours a day, including weekends and holidays.

## Sexual Assault Policy and Procedures

### Human Resources 667-3351

The personnel department facilitates several programs that will provide assistance to University employee survivors of sexual assault. These employee benefits include: Employee injury/illness reporting and/or treatment; sick leave; workers compensation; disability leave; and participation in an Employee Assistance Program which provides crisis counseling.

### University Police 667-3114, 9-1-1

The University Police employs trained full-time peace officers and support staff for the 24 hour protection of the campus, its students, faculty, and staff. Officers will respond immediately to reports of sexual assault. Upon securing the immediate safety and well-being of the sexual assault survivor, the department will initiate a full and complete criminal investigation of the incident. The University Police will actively conduct the investigation and vigorously pursue the prosecution of all identified responsible parties. In those cases where the survivor declines complaint, officers of this department will make arrangements to insure the survivor's safety and well-being through identifying a safe environment, and encouraging immediate medical follow-up and crisis intervention. Non-reporting survivors will also be encouraged to seek the assistance of the campus Victim's Advocate on an informal basis. All survivors seeking a formal complaint will be assigned a Victim's Advocate by the University Police Chief. The University Police reports all sexual assaults occurring on campus in accordance with criterion established by the State of California Bureau of Crime Statistics, the Federal Bureau of Investigation, and the Clery Act. Additionally, the department publishes an annual, three-year detailed comparative crime statistics report for general distribution in the campus community.

### Off-Campus and Community Support

#### Haven Women's Center (24 hr.) (209) 527-5558

This agency operates a 24 hour crisis line in addition to crisis and follow-up counseling available to survivors of sexual assault and their families. Haven Women's Center acts as a liaison between other agencies including medical, judicial, and law enforcement groups. Rape crisis personnel will respond immediately to assist sexual assault survivors at the request of, and in the presence of, law enforcement officers. The center may be reached 24 hours a day and there are no fees involved.

San Joaquin Women's Center  
(24 hr.) (209) 465-4997

A Women's Place Center, Merced County  
(24 hr.) (209) 722-4357

Mountain Women's Resource Center,  
Tuolumne County (24 hr.) (209) 588-9305

Calaveras County Women's Center  
(24 hr.) (209)-736-4011

Family Service Agency  
(209)-524-6371

Turlock Police Department  
(209) 668-5550, 9-1-1

Stanislaus County Sheriff's Department  
9-1-1

Ambulance  
9-1-1

Emanuel Medical Center, Turlock  
(209)-667-4200

Doctor's Medical Center, Modesto  
(209)-576-3609

Memorial Medical Center, Modesto  
(209)-526-4500

Child Protective Services  
(24 hr.) 1-800-558-3665

Stanislaus County District Attorney's Office  
(209)-525-5550

### Press Releases and Confidentiality

Survivors of sexual assault who file formal complaints must be aware of the necessity to identify victims, assailants, and witnesses for purposes of reporting, investigation, University discipline, and criminal prosecution. Similarly, accused assailants must be aware that the University will inform the survivor in compliance with CFR Title 34 Section 668.46 (b)(11). Requests for incident status of information from the press, concerned students and parents will be directed to the office of the Director of Public Affairs, or the University Police Chief. It is the policy of this institution to protect the sexual assault survivor, as much as possible, from additional harm or public embarrassment. Accordingly, the name, address, or other personally specific identifying information of the survivor will not be released to the public.

## Campus Fire Safety Report

### The Campus Fire Safety Right-To-Know Act

The Campus Fire Safety Right-To-Know Act is aimed at increasing fire safety awareness on college campuses. It amends the Higher Education Opportunity Act of 1965 requiring colleges and universities to report specific fire safety information and statistics. This bill was signed into law August 2008 and the following is a public disclosure report that details all information required by this law as it relates to CSU Stanislaus.

### Fire Safety Education and Training

All on campus residents receive fire safety training at the beginning of each semester. Comprehensive training on fire and life safety is also provided to all Residential Life Advisors, and Building Marshal's and Monitors. Emergency evacuation drills are conducted semi-annually for residence halls and campus wide buildings in coordination with Safety and Risk Management. University employees receive fire evacuation and awareness training during their New Employee Orientation and participate in regularly scheduled emergency evacuation drills.

### Plans for Future Improvements in Fire Safety

CSU Stanislaus plans to conduct more frequent fire evacuation drills for the Residential Housing facility in accordance with the International Fire Code Section 405.2. Residential Advisors will be provided with a more comprehensive training in fire awareness and safety measures and university employees will be required to attend training in emergency evacuation procedures.

### To Report a Fire

All students and employees at CSU Stanislaus should call 9-1-1 to report all fires or fire related emergencies.

- If you see a fire or smell smoke, immediately call 9-1-1 and/or activate the nearest fire alarm. You may also use the emergency blue light call boxes to contact the Police (Turlock Campus).
- If the fire is small and you are trained, you may choose to use a fire extinguisher or a building fire hose to put it out provided ALL of the following conditions are met:
  1. The fire alarm has been activated
  2. All occupants have been evacuated
  3. If the fire is small (waste basket size) and has not spread
  4. You have the correct type of extinguisher
  5. Your exit is clear and you can extinguish the fire with your back to the exit door
- When you hear an alarm, walk to the nearest exit notifying other of the fire on your way out.
- Go to an evacuation gathering area away from the building then wait for further instructions.
- Immediately notify Police or Firefighters on the scene if you suspect someone may be trapped inside the building.

## Emergency Response

### Evacuation Responsibilities

#### Stockton Police Department

City of Stockton Police Department dispatch serves as the recipient of the evacuation status of each individual building as reported by individual Building Marshals. They will direct assistance in search and rescue of outside services as required.

#### Grupe Commercial Services

Grupe Commercial Services associates are trained to respond during emergency situations and assist City of Stockton Emergency Personnel with facility maintenance needs, and provide ongoing support for recovery efforts.

#### Securitas Security

Securitas Security associates are trained to respond during emergency situations and assist the City of Stockton Emergency Personnel with security and communication at University perimeter entry/exit points. Associates may assist with facility maintenance needs, and provide ongoing support for recovery efforts.

#### Building Marshals

These individuals are responsible for obtaining the evacuation status of their buildings in terms of assistance needed, building status, or any other critical informational needs. Building Marshals station themselves in pre-assigned gathering areas to obtain information from their Evacuation Monitors. As soon as the status of their evacuation is known they forward this information to The City of Stockton Emergency Personnel. Their primary responsibility is the evacuation of people from their buildings and the reporting of this information to Emergency Personnel. They are not responsible for active search and rescue or any form of building remediation.

#### Evacuation Monitors

These individuals are responsible for the timely and orderly evacuation of their buildings occupants. They direct occupants to the proper exit and redirect occupants to secondary exits as necessary. They are responsible for making quick checks of rooms and reporting any assistance needs to the Building Marshal upon exiting. These individuals are not responsible for search and rescue or other related tasks, but serve to provide needed information to their Building Marshals.

### Emergency Operations Plan

The CSU Stanislaus Emergency Operations Plan (EOP) provides basic structure and procedures to guide the University's management of and response to extraordinary emergency situations associated with natural and man-made disasters.

The EOP conforms to California State and Federal law governing emergency operations. The CSU Stanislaus plan:

- Promotes the utilization of the Incident Command System
- Conforms to the Standardized Emergency Management System
- Conforms to the National Incident Management System

The Emergency Operations Plan is available online at:

<http://www.csustan.edu/emergency/Documents/EOP.pdf>

### Emergency Procedures

The Emergency Procedures guide provides basic instructions for the University Community in response to crisis situations on campus.

The Emergency Procedures Guide is available online at:

<http://www.csustan.edu/emergency/Documents/EmergencyProcedures.pdf>

### Business Continuity Plan

The Business Continuity Plan provides administrative guidance for the timely return to the business of education.

The Business Continuity Plan is available online at:

<http://www.csustan.edu/emergency/Documents/BusinessContinuityPlan.pdf>

## Emergency Evacuation

### Emergency Notification Procedures

CSU Stanislaus will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on campus, unless the notification at that time will compromise efforts to contain the emergency. Methods used for immediate notification may include but are not limited to; fire alarm systems, emergency radios, phone trees, and the Direct Emergency Notification system.

CSU Stanislaus utilizes an emergency communication system that is capable of rapidly sending voice, e-mail and text messages to all faculty, staff and students. This system is known as the campus Emergency Notification System (ENS).

During critical situations, CSU Stanislaus officials will use this system to provide emergency details and information on the appropriate response to all employees and students. Emergency messages will be sent to all registered e-mail and phone numbers, including work, home, cell and text.

To register in the ENS system, log on to the University emergency website at: <https://www.csustan.edu/Emergency/ENS/> to provide or update your emergency contact number(s). You will need to login using your existing University e-mail ID and password.

If you experience problems with this process, please contact the OIT Help Desk at: (209)667-3687.

### Evacuation Procedures

The evacuation of campus buildings or the entire campus may be required due to emergency situations occurring on or near the campus. Campus emergency planning facilitates evacuations and are conducted in a systematic, controlled, and planned manner.

The building evacuation plan for California State University, Stanislaus Stockton consists of a partnership between the University Police, Grupe Commercial Services and individual volunteer building "Building Marshals" and "Evacuation Monitors".

Specific Instructions to Building Occupants:

- Safely walk to the nearest exit and go to an evacuation gathering area away from the building then wait for further instructions.
- Stay out of the way of emergency personnel and vehicles and follow instructions.
- Immediately notify University Police or other emergency response personnel if you know of a disabled or injured person needing assistance.

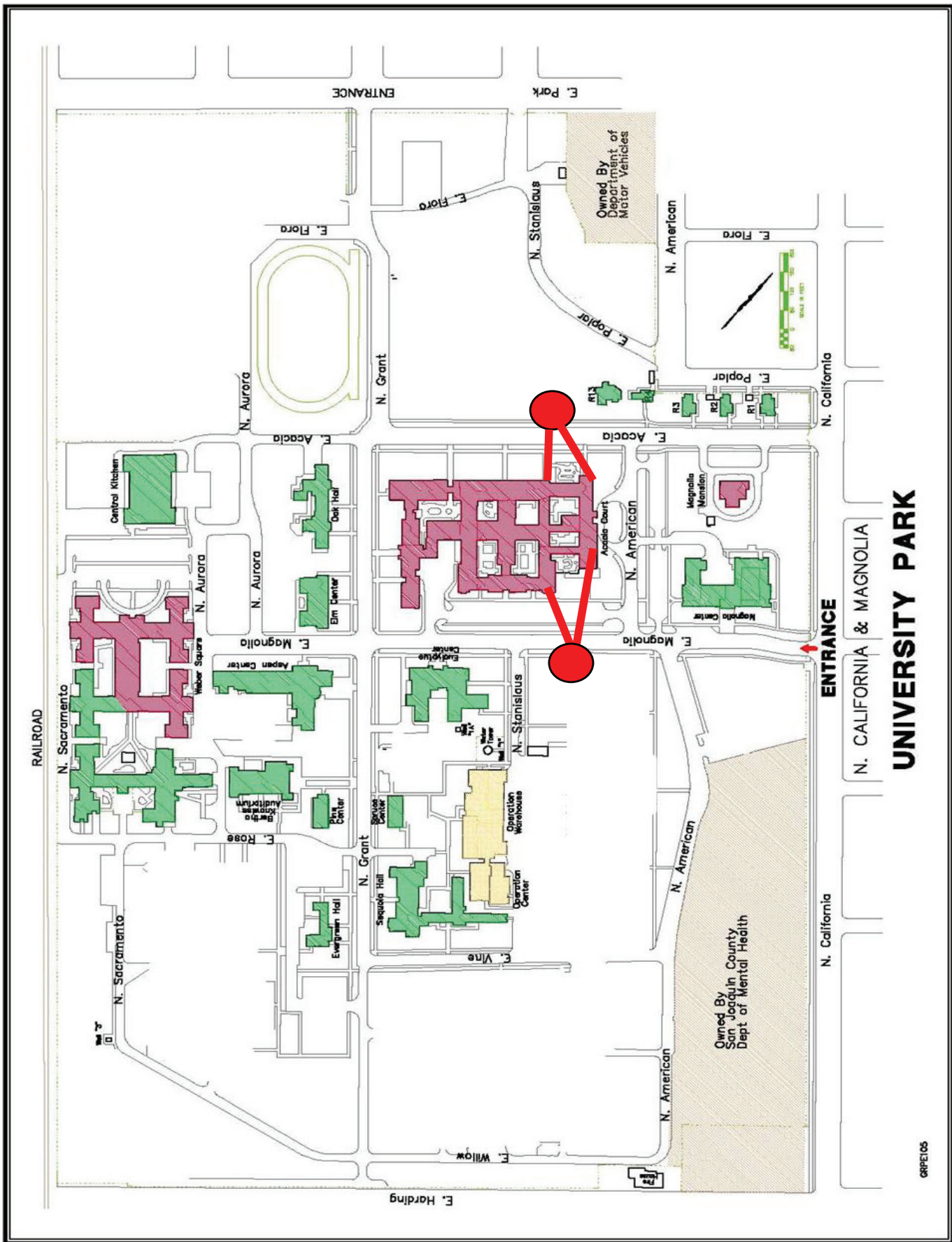
### Campus-Wide Evacuation

When it is necessary to completely evacuate the campus due to emergency conditions, a systematic and controlled approach will be used. When campus buildings are deemed safe for occupancy, personnel will be held at their current locations pending evacuation. Where campus buildings are deemed unsafe the Gathering area system will be used (see map on page 7).

Following the decision to order the evacuation of the CSU Stanislaus campus, the University President or his/her representative shall notify:

- The Chief of University Police or his/her representative of the need to evacuate.
- The University Communications Public Information Officer or their representative of the need for information broadcasts asking all persons to stay away from campus.

Building Marshal's and Monitors, with the assistance of Grupe Associates, shall be responsible for coordinating the evacuation process. Where the campus has been ordered closed and no campus facility is under eminent danger the evacuation of the campus will take place with an appropriate amount of time between each area.



# EVACUATION GATHERING AREAS

## UNIVERSITY PARK

CRPE105



## Emergency Evacuation

### Localized Evacuation

In some situations, it may become necessary to evacuate one or more building on campus due to a localized emergency situation. When this occurs the University Police will coordinate the evacuation with the Building Marshals and Monitors. The decision to evacuate will be based on the totality of the circumstances and, whenever possible, following consultation with the President and ranking Dean or Facility Manager. When evacuations are due to an overriding concern for public safety it may not be possible to make such consultations. In those instances the appropriate Dean or Facility Manager will be notified of the evacuation as soon as is practical.

### Special Needs

Wheelchair users or other disabled persons should prepare for emergencies, in advance, by instructing a University official or employee.

Move toward the nearest emergency exit.

When a wheelchair user and/or other disabled person reaches an obstruction, such as a staircase, they should request assistance from others in the area.

If assistance is not immediately available, the wheelchair users and/or other disabled person should stay visible in an exit corridor or on an outdoor landing. They should continue to call for help until rescued. Persons who cannot speak loudly should carry a whistle (provided free by the UPD) or have other means of attracting the attention of others.

## Emergency Evacuation Drills 2008 - 2010

Date	Time		Type	Location
	Start	End		
April 9, 2008	9:20	11:06	Evacuation Drill - Announced	Campus Wide
September 22, 2008	8:00	8:17	Evacuation Drill - Unannounced	Resident Life Village
October 8, 2008	10:00	11:12	Evacuation Drill - Announced	Campus Wide
October 8, 2008	11:05	11:07	Evacuation Drill - Unannounced	Student Health Center
October 14, 2008	4:45	4:50	Evacuation Drill - Announced	Stockton Campus
December 18, 2008	2:00	2:02	Evacuation Drill - Unannounced	Student Health Center
March 18, 2009	10:00	10:01	Evacuation Drill - Unannounced	Student Health Center
March 25, 2009	12:10	1:22	Evacuation Drill - Announced	Campus Wide
June 9, 2009	3:00	3:01	Evacuation Drill - Unannounced	Student Health Center
September 14, 2009	4:00	4:20	Evacuation Drill - Unannounced	Resident Life Village
September 16, 2009	8:55	10:05	Evacuation Drill - Announced	Campus Wide
October 28, 2009	Not Available	Not Available	Evacuation Drill - Unannounced	University Union
October 29, 2009	4:00	4:03	Evacuation Drill - Unannounced	Stockton Campus
December 10, 2009	9:00	9:02	Evacuation Drill - Unannounced	Student Health Center
March 5, 2010	11:59	12:00	Evacuation Drill - Unannounced	Student Health Center
March 24, 2010	12:10	1:21	Evacuation Drill - Announced	Campus Wide
May 5, 2010	4:30	4:30:25	Evacuation Drill - Unannounced	Student Health Center
August 20, 2010	2:02	2:50	Evacuation Drill - Unannounced	Resident Life Village
September 16, 2010	4:02	4:05	Evacuation Drill - Unannounced	Stockton Campus
September 22, 2010	10:00	11:05	Evacuation Drill - Announced	Campus Wide
November 30, 2010	11:58	12:00	Evacuation Drill -	Student Health Center

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## Emergency Resources

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### San Joaquin County Resources

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<b>24 Hour Emergency Services</b> Rape Crisis Domestic Violence	<b>911</b> (209) 465-4997 (209) 465-4878	<b>Non-Emergency Services</b> Securitas Security <i>Stockton Campus</i> Stockton Police Department SJ Sheriff's Department	(209) 993-3469 (209) 937-8377 (209) 468-4421
<b>Counseling Services</b> On-Campus (free to students) SJ County Mental Health Crisis Line Valley Community Counseling	(209) 667-3381  (209) 468-8686 (209) 956-4240	<b>Sexual Assault / Domestic Violence</b> Women's Center of San Joaquin County Stockton Office Lodi Office Tracy Office	 (209) 941-2611 (209) 368-3406 (209) 833-0300

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### Stanislaus County Resources

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<b>24 Hour Emergency Services</b> Rape Crisis Emanuel Medical Center Domestic Violence Hutton House Runaway Shelter	<b>911</b> (209) 527-5558 (209) 667-4200 (209) 577-5980 (209) 526-5454	<b>Non-Emergency Services</b> University Police <i>Turlock Campus</i> Turlock Police Department Stanislaus Sheriff Department	(209) 667-3114 (209) 668-1200 (209) 552-2468
<b>Self-Help Groups</b> Alcoholics Anonymous Al-Anon/Alateen Narcotics Anonymous	(209) 572-2970 (209) 524-3907 (209) 526-1817	<b>Alcoholism Information &amp; Treatment Centers</b> Alateen/Al-Anon (Modesto) Alcoholics Anonymous New Hope Recovery House Turlock Group of Alcoholics Anonymous Recovery Center (AOD) Prevention Early Intervention	(209) 524-3907 (209) 572-2970 (209) 527-9797  (209) 634-0560 (209) 541-2121 (209) 541-2555
<b>Counseling Services</b> On-Campus (free to students) Stan. County Mental Health Substance Abuse Alcohol Treatment	(209) 667-3381 (209) 525-7423 (209) 558-7460 (209) 525-6243	<b>Sexual Assault / Domestic Violence</b>	
Haven Women's Ctr. of Stanislaus Counseling and Support Group for Women	(209) 524-0331 (209) 524-4331	Temporary Restraining Orders & Legal Information	 (209) 524-4331

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### Merced County Resources

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<b>24 Hour Emergency Services</b> Rape Crisis  Domestic Violence	<b>911</b> (209) 722-HELP (4957) (209) 722-HELP (4357)	<b>Non-Emergency Services</b> Merced Police Department Merced Sheriff Department	(209) 668-1200 (209) 385-7451
<b>Counseling Services (24 Hour)</b> Merced County Mental Health	(209) 381-6800	<b>Sexual Assault / Domestic Violence</b> Valley Crisis Center	(209) 722-HELP (4357)

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### State and National Resources

National Sexual Assault Hot line (RAINN)	(800) 656-HOPE (4673)	California Coalition Against Sexual Assault California Youth Crisis Line	(916) 446-2520 (800) 843-5200
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CALIFORNIA STATE UNIVERSITY, STANISLAUS

Police Department

One University Circle

Turlock, CA. 95382

Tel. (209) 667-3114 Fax: (209) 667-3104

[www.csustan.edu/UPD](http://www.csustan.edu/UPD)