IM CAR AY 14/15

1. Campus

Campus Name - Required

Stanislaus

2. 1.0 Timely Adoption

Goal 1.0: The campus has implemented a comprehensive plan to ensure the timely adoption of textbooks and other instructional materials.

1.0 Goal Status - Required

Defined

Key Accomplishments 14/15 (Please list 3 to 5)

Accomplishment 1 : Presented a report to the University Educational Policies Committee (UEPC) on the ATI and requirements for IM.
Accomplishment 2 : Procedure for Early Adoption of Textbooks and Reporting is in draft form waiting for review.
Accomplishment 3 : UEPC approved a change to the New and Revised Course Approval form to include an accessibility review: faculty began contacting Learning Services and the ATI Coordinator for review and assistance.
Accomplishment 4 : The Bookstore tracks adoption numbers and report an increase in textbook adoptions for 2014/15.

Key Plans AY 15/16 (Please list 3 to 5)

Plan 1 : Continue collecting data on ordering dates of textbooks and instructional materials
Plan 2 : Request Deans/Chairs send notifications to instructors with deadlines, and collect dates and details of materials ordered
Plan 3 : ATI Steering Committee distribute memo to academic departments with ordering deadlines
Plan 4 : Email by bookstore with ordering deadlines, cc'd to department head
Plan 5 : ATI Coordinator is working with the Library to develop training modules in Blackboard

Comments

Leadership on this process needs to be channeled through the Provost, Deans, and Chairs.
Learning Services contacted Deans and Chairs to survey department policies and procedures for early textbook adoption; results show that policies vary by college and are not reported

1.0 Success Indicators

	Status - Required	Year Started	Worked on in AY 14/15	Will work on in AY 15/16	Comments
			Yes	Yes	
1.1 Campus has formally documented (e.g. Policy, Resolution, or Procedure) a process to ensure the timely adoption of textbooks and other instructional materials. [Commitment]	Established	2007	X	X	This measurement was previously reported as Managed, but we do not have a mature, documented process in place to measure timely adoption. There is a draft process for using the bookstore measurement for this success indicator. SP: Procedure for Early Adoption of Textbooks and Reporting
1.2 Campus has developed capacity (e.g. established practices, specified staff time, educational/training resources, and/or technology) to achieve compliance with timely adoption. [Ability]	Defined	2007	X	X	This measurement was previously reported as Managed, but we do not have developed capacity to achieve timely adoption.
*1.4 **NEW** Campus has established a process to gather data (e.g. percentage and number) regarding adoption of IM by established campus deadline. [Measurement]	Established	2014	X	X	The ATI Coordinator and Bookstore Manager developed a timeline and reporting process for the collection of data on timely adoption of IM.
*1.5 **NEW** Campus has established a process to distribute performance reports regarding timely adoptions to campus administration at least annually. [Measurement]	Defined	2014	X	X	Reporting processes are not yet in action but the method will be a report to the ATI Steering Committee and then distribution to senior leadership (Provost, Deans, Chair, Controller, ABS Director).

Collaborating on Goal 1 - Timely Adoption

	1.0 Success Indicator Number	Assistance Requested	Assistance Offered	Comments
		Yes	Yes	
1	*1.4		X	The timeline and reporting processes we are developing are available for any campus who wants to review them.
2	*1.5	X		Shared examples of reporting processes and documentation used to share results with senior managers.
3				

3. 2.0 Identification of IM for Late-Hire Faculty

Goal 2.0: The campus has implemented a comprehensive plan to ensure that textbooks have been identified for courses with late-hire faculty.

2.0 Goal Status - Required

Defined

Key Accomplishments 14/15 (Please list 3 to 5)

Accomplishment 1 : Awareness of this issue has increased on campus following presentations to faculty and participation in workshops.
Accomplishment 2 : Launched FacultyEnlight and offered training resources to faculty.

Key Plans AY 15/16 (Please list 3 to 5)

Plan 1 : Provide a list of the textbooks and instructional materials used in the previous semester to each Division/College for late hire faculty textbook assignments.
Plan 2 : Collaborate with Disability Resource Services (DRS) to publish a list of converted materials for faculty use.
Plan 3 : Collect data from academic departments indicating what materials where used, use that data to populate the 'missing textbook' field in the Bookstore's IM report, and provide the list of materials used to each academic department for reference and selection.
Plan 4 : Promote use of FacultyEnlight for textbook selection.
Plan 5 : Train staff on the use of FacultyEnlight for faculty support.

Comments

This success indicator can be reached via action of the academic departments. The ATI recommendation is that each department identify the IM last used for the course and select those materials for late-hire faculty. On hire, new faculty can submit a change order to the bookstore if sufficient time and materials are provided to ensure accessibility for disabled students.

2.0 Success Indicators

	Status - Required	Year Started	Worked on in 14/15	Will work on in AY 15/16	Comments
			Yes	Yes	
2.1 All academic units have implemented specific procedures for late hire or adjunct faculty members for the timely adoption of curricular materials. [Ability]	Defined	2008		X	Procedures vary by department.
*2.3 **NEW** Campus has established a process to gather data (e.g. percentage and number) regarding adoption of IM for late-hire adoptions. [Measurement]	Not Started			X	This is a new measurement. We may be able to collect this information from the Bookstore with data from Faculty Affairs on late-hire faculty.
*2.4 **NEW** Campus has established a process to distribute performance reports regarding timely, late-hire adoptions to campus administration at least annually. [Measurement]	Defined	2014	X	X	This is a new measurement. There is a draft process for using the bookstore measurements for other reporting processes. This information can be added to the report. SP: Procedure for Early Adoption of Textbooks and Reporting

Collaborating on Goal 2 - Identification of IM for Late-Hire Faculty

	2.0 Success Indicator Number	Assistance Requested	Assistance Offered	Comments
		Yes	Yes	
1	*2.4	X		Shared examples of reporting processes and documentation used to share results with senior managers.
2				

4. 3.0 Early Identification of Students with Disabilities

Goal 3.0: The campus has implemented a comprehensive plan to ensure that students with disabilities are identified and able to request alternate media materials in a timely manner.

3.0 Goal Status - Required

Managed

Key Accomplishments 14/15 (Please list 3 to 5)

Accomplishment 1 : DRS has a system in place to track submission of requests for alternate media and timeliness of response. The reports are available from DRS
Accomplishment 2 : Bookstore staff instructed to refer all inquiries for accessible instructional materials to DRS

Key Plans AY 15/16 (Please list 3 to 5)

Plan 1 : DRS participation in the OIT Tech Fair, offering information, infographics, resources, and a live demo of the ATI website
Plan 2 : Collaborate with DRS to revise their website
Plan 3 : Collaborate with DRS for promotional events such as Assistive Technology Fairs and National Disability Awareness Month

Comments

The relationship between DRS and ATI needs to be clarified for the campus; ATI focuses on removing barriers caused by inaccessible technology for students as a whole while DRS provides individual accommodations for registered students. Still, there is an opportunity to enhance both programs by shared promotional events and synched websites. The success indicators in 3.0 Early Identification of Students with Disabilities is managed by DRS and the status levels are based on their evaluation. DRS would need to provide documentation during an audit that supports these indicators.
NOTE: Communication & Awareness campaigns led by ATI are likely to result in more students registering for services with DRS. This may impact workload, resources, and funding for DRS.

3.0 Success Indicators

	Status - Required	Year Started	Worked on in 14/15	Will work on in AY 15/16	Comments
			Yes	Yes	
3.1 Campus has implemented a system to provide early registration for alternate media-eligible students. [Ability]	Managed	2008			
3.2 Campus has implemented a system to track early registration usage by alternate media-eligible students (to allow media programs sufficient time to produce media and to document student conformance with media submissions procedures). [Measurement]	Managed	2008			
3.3 Campus has implemented a system that allows alternate media requests to be submitted without appearing in-person during regular business hours (e.g. web-based forms, integration with student registration portal). [Ability]	Managed	2008			
3.4 Campus has implemented a system to track the timeliness of alternate media requests. [Measurement]	Managed	2012			
3.5 Campus has developed specific measures of success for early identification of students with disabilities (e.g., percentage of eligible students who utilize early registration) and implemented a system to track these measures. [Measurement]	Defined	2012			

Collaborating on Goal 3 - Early Identification of Students with Disabilities

	3.0 Success Indicator Number	Assistance Requested	Assistance Offered	Comments
		Yes	Yes	
1				
2				
3				
4				
5				

5. 4.0 Faculty Use of LMS (or non-LMS) Course Websites

Goal 4.0: The campus has implemented policies and procedures to promote the posting of all required curricular and instructional resources (including print-based and multimedia materials) in a central, accessible electronic location.

4.0 Goal Status - Required

Defined

Key Accomplishments 14/15 (Please list 3 to 5)

Accomplishment 1 : OIT Learning Services continues to offer frequent workshops and provides services on request for posting accessible electronic materials.
Accomplishment 2 : ATI promoted accessibility in electronic materials in frequent workshops, department meetings, and promotional events
Accomplishment 3 : The ATI website was revised to additional resources for LMS-related accessibility.
Accomplishment 4 : OIT Learning Services hosted its annual Tech Fair with a large number of IM and tech vendors.
Accomplishment 5 : Blackboard is being moved to a hosted environment.

Key Plans AY 15/16 (Please list 3 to 5)

Plan 1 : Provide training modules for faculty in video formats to be available on-demand.
Plan 2 : The ATI Coordinator is working with the Library's faculty to create an ATI webpage on the AFFORDABLE LEARNING SOLUTIONS (AL$) website.
Plan 3 : The ATI Coordinator is working with the Library's faculty to create an ATI training module within the AFFORDABLE LEARNING SOLUTIONS (AL$) Blackboard course.
Plan 4 : Expand the annual OIT Tech Fair to include more faculty demonstrations, including approaching the Faculty Development Center with an invitation to co-sponsor the Tech Fair.
Plan 5 : Promote the use of NBC Learn video library in Blackboard. (NBC Learn video library is now available within Blackboard.)

Comments

The status for this success indicator was set at Established in previous years. It more realistically is Defined. The policy governing accessibility for Instructional Materials was drafted in 2008 and is the only policy to address this issue. There are not consistently implemented procedures in support of the policy.
For the new success indicators that address EIT, OIT will review the EIT Procurement processes that originate or are managed within OIT and will develop a process for this success indicator.

4.0 Success Indicators

	Status - Required	Year Started	Worked on in 14/15	Will work on in AY 15/16	Comments
			Yes	Yes	
*4.1 **REVISED** Campus has formally documented (e.g., Policy, Resolution or Procedure) a process to promote or require the posting of instructional materials to a central, electronic location (e.g. LMS, lecture capture system, course website	Defined	2007			The policy states "Office of Information Technology will continue to provide learning management systems support for face-to-face, hybrid, and on-line courses, including technical staff support and faculty training." The policy may not sufficiently promote or require posting of IM to a central electronic location. SP: 11/AS/08/UEPC—Instructional Materials Accessibility Policy
4.3 Campus has established specific guidelines and procedures for submitting course and curricular materials hosted in campus LMS. [Commitment]	Defined	2007			OIT Learning Services continues to offer frequent workshops and provides services on request for posting accessible electronic materials
4.4 Campus has implemented procedures to accelerate the delivery of alternate media materials to improve timeliness (e.g. electronic delivery via campus LMS or FTP). [Ability]	Established	2007			
*4.5 **REVISED** Campus has implemented a procedure that provides alternate media production staff with timely access to instructional materials within the central electronic location. [Ability]	Managed	2007			
*4.7 **NEW** Campus has established a process to review vendor					

documentation and/or conduct product testing to determine the accessibility support provided by the central, electronic location (e.g. LMS, le	Not Started					
*4.8 **NEW** Campus has established a process to periodically request and review updated vendor documentation and/or conduct updated product testing for the central, electronic location. [Measurement]	Not Started					
*4.9 **NEW** Campus has developed an Equally Effective Alternate Access Plan (EEAAP) that addresses how the campus will ensure equal access for individuals with disabilities to IM stored within the central	Not Started					
*4.10 **NEW** Campus has established a process to measure the extent to which IM are posted to the central, electronic location. [Measurement]	Not Started					

Collaborating on Goal 4 - Faculty Use of LMS (or non-LMS) Course Websites

	4.0 Success Indicator Number	Assistance Requested	Assistance Offered	Comments
		Yes	Yes	
1				
2				
3				
4				
5				

6. 5.0 Accessibility Requirements for Multimedia

Goal 5.0: The campus has implemented policies and procedures to ensure that accessibility requirements have been incorporated into the adoption process for all multimedia-based instructional resources.

5.0 Goal Status - Required

Defined

Key Accomplishments 14/15 (Please list 3 to 5)

Accomplishment 1 : Continued to expand workshops for faculty in UDL, accessibility, and legal compliance for ADA.
Accomplishment 2 : ATI presented information on timely adoption and accessibility. Participants include ATI, Affordable Learning Solutions (AL$), Quality Online Learning and Teaching (QOLT), Library, Bookstore, Office of Information Technology (OIT), Disability Resource Services (DRS), and Faculty Development Center (FDC).
Accomplishment 3 : Bookstore lists all available versions of textbooks, including print/electronic and new/used/rental, the listing is available on the bookstore shelves and on the bookstore website.

Key Plans AY 15/16 (Please list 3 to 5)

Plan 1 : The procurement process for EIT is under review to create a compliant review and selection process for all multimedia-based instructional resources.

Plan 2 : The Chancellor's Office has published resources for this success indicator, and the ATI website has been revised to include new resources.

Plan 3 : ATI and OIT will collaborate with EIT Procurement to develop a review process for the adoption of multimedia-based instructional resources.

Comments

This success indicator was previously reported as Established, however, we do not have policies and procedures in place to meet the standard of Established. The current policy, 11/AS/08/UEPC—Instructional Materials Accessibility Policy, does not specifically address this indicator.

5.0 Success Indicators

	Status - Required	Year Started	Worked on in 14/15	Will work on in AY 15/16	Comments
			Yes	Yes	
5.1 Campus has developed and implemented accessibility requirements for selecting and adopting multimedia curricular materials (e.g. requirements for captions, transcripts, audio description, accessible web players). [Commitment]	Initiated	2007			
5.2 Campus has established a strategic process, based on available resources, for prioritizing the remediation of inaccessible multimedia materials. [Commitment]	Initiated	2007			
*5.3 **REVISED** Campus has established a process to inventory existing multimedia content including usage data. [Measurement]	Defined	2012		X	Mediasite stores multi-media IM and records usage data. Documentation is not present.
*5.6 **NEW** Campus has specified staff for addressing the accessibility of existing and planned multimedia content. [Ability]	Defined	2014			Learning Services and the ATI Coordinator
*5.7 **NEW** Campus has acquired tools for addressing the accessibility of existing and planned multimedia content. [Ability]	Managed	2014			
*5.8 **NEW** Campus has established work space for addressing the accessibility of existing and planned multimedia content. [Ability]	Optimizing	2014			This is located in OIT.
*5.9 **NEW** Campus has specified staff to coordinate with **post-production** captioning/transcription vendors and/or campus personnel that provide this service. [Measurement]	Optimizing	2014			OIT and Learning Services provides this.
*5.10 **NEW** Campus has specified staff to coordinate with **real-time** captioning/transcription vendors and/or campus personnel that provide this service. [Measurement]	Optimizing	2014			Learning Services provides this.

Collaborating on Goal 5 - Accessibility Requirements for Multimedia

	5.0 Success Indicator Number	Assistance Requested	Assistance Offered	Comments
		Yes	Yes	
1				
2				
3				
4				
5				

7. 6.0 Accessibility Requirements for Curricular Review and Approval

Goal 6.0: The campus has implemented policies and procedures to ensure that accessibility requirements have been incorporated into the curricular review process.

6.0 Goal Status - Required

Defined

Key Accomplishments 14/15 (Please list 3 to 5)

Accomplishment 1 : OIT continues to offer workshops for faculty.

Key Plans AY 15/16 (Please list 3 to 5)

Plan 1 : Work with the ATI Steering Committee to approve draft versions of policies and procedures.
Plan 2 : Participate in Brown Bag Lunch sessions with campus leaders to promote ATI via discussion and collaboration.
Plan 3 : Academic Affairs policies review and recommendations prepared for consideration by the UEPC. Request copies of New and Revised Course Approval forms for documentation of process
Plan 4 : Create a reporting tool for use by academic department to report to Deans/Chairs

Comments

The new syllabus policy does not include a statement on accessibility/disability statements. The information is listed as a required component on the web page "Develop Your Syllabus". Current Policy: 2/AS/14/UEPC – Syllabus Requirements.
The New and Revised Course Proposal Form was revised to include an accessibility review.
A worksheet is in development to track requests for review.

6.0 Success Indicators

	Status - Required	Year Started	Worked on in 14/15	Will work on in AY 15/16	Comments
			Yes	Yes	
*6.2 **REVISED** Campus has established accessibility standards or guidelines for selecting, authoring, and procuring curricular materials (e.g. documents, videos, web/mobile applications). E.g., Course Accessibility Checklist. [Commitment]	Defined	2014	X	X	
*6.4 **NEW** Campus has established a process to allow for the review of the accessibility of online courses before posting. [Measurement]	Defined	2014	X	X	
*6.5 **NEW** Campus has established a process for faculty and/or instructional staff to incorporate accessibility at time of course redesign. [Measurement]	Defined	2014	X	X	
*6.6 **NEW** Campus has established a process to track courses that have been reviewed/revised for accessibility support. [Measurement]	Initiated	2014	X	X	

Collaborating on Goal 6 - Accessibility Requirements for Curricular Review and Approval

	6.0 Success Indicator Number	Assistance Requested	Assistance Offered	Comments
		Yes	Yes	
1				
2				
3				

8. 7.0 Supporting Faculty Creation of Accessible IM

Goal 7.0: The campus has implemented policies and procedures to support faculty in selecting, authoring, and delivering accessible instructional materials.

7.0 Goal Status - Required

Managed

Key Accomplishments 14/15 (Please list 3 to 5)

Accomplishment 1 : OIT continues to offer frequent and regularly scheduled workshops in creating accessible instructional materials and principles of UDL.
Accomplishment 2 : The ATI Faculty webpage was revised to include additional resources for creating accessible IM.
Accomplishment 3 : The Faculty and UDL pages on the ATI website were revised to add additional resources.

Key Plans AY 15/16 (Please list 3 to 5)

Plan 1 : ATI is collaborating with the Library to develop an ATI web page in the Affordable Learning Solutions (AL$) website, with resources for faculty in creating and adopting accessible IM.
Plan 2 : ATI will collaborate with Affordable Learning Solutions (AL$) to create accessibility training modules for faculty in a Blackboard course.

Comments

The 11/AS/08/UEPC—Instructional Materials Accessibility Policy states "Office of Information Technology will continue to provide learning management systems support for face-to-face, hybrid, and on-line courses, including technical staff support and faculty training." The policy may not sufficiently promote or require faculty to select, author, and deliver accessible IM.

7.0 Success Indicators

	Status - Required	Year Started	Worked on in 14/15	Will work on in AY 15/16	Comments
			Yes	Yes	
7.1 Campus has formally documented (through Policy, Resolution or Procedure) the nature of faculty responsibility for selecting and authoring accessible curricular materials. [Commitment]	Established	2007		X	11/AS/08/UEPC—Instructional Materials Accessibility Policy has not been revised and procedures are not defined to assign responsibility for this success indicator.
7.3 Campus has developed and disseminated examples of accessible curricular materials and practices (e.g. accessible syllabus template, faculty exemplars). [Ability]	Established	2007	X	X	
*7.5 **REVISED** Campus has established a procedure and provided associated tools to allow faculty and/or instructional staff to verify the accessibility of curricular content. [Ability]	Established	2014			The New and Revised Course Approval Form was revised to include an accessibility review, but the procedures for conducting the review are in development.
*7.7 **NEW** Campus provides access to technology to support faculty creation of accessible instructional materials (e.g. workstations, software, scanners) [Ability]	Established	2007			OIT Learning Services continues to provide support to faculty in these success indicators.
*7.8 **NEW** Campus provides personnel resources (e.g. instructional designers, lab technicians, and student assistants) necessary to support faculty creation of accessible instructional materials. [Abilit	Established	2007			
*7.9 **NEW** Campus has established a process to provide digital copies of course readers to alternate media production staff upon request. [Ability]	Not Started			X	
*7.10 **NEW** Campus has established a process to provide digital copies of library electronic reserves to alternate media production staff upon request. [Ability]	Not Started			X	

Collaborating on Goal 7 - Supporting Faculty Creation of Accessible IM

	7.0 Success Indicator Number	Assistance Requested	Assistance Offered	Comments
		Yes	Yes	
1	*7.9	X		Please offer examples of these processes.
2	*7.10	X		Please offer examples of these processes.
3				
4				
5				

9. 8.0 Communication Process and Training Plan

Goal 8.0: The campus has implemented a broad-based ATI awareness campaign, supported by a comprehensive training infrastructure to increase technological accessibility across the campus.

8.0 Goal Status - Required

Defined

Key Accomplishments 14/15 (Please list 3 to 5)

Accomplishment 1 : Created an ATI IM web page with resources for faculty in the Library's Affordable Learning Solutions (AL$) web site.
Accomplishment 2 : Posters for faculty showing ATI IM requirements and resources has been created and posted online for faculty use.

Key Plans AY 15/16 (Please list 3 to 5)

Plan 1 : Create a Blackboard ATI IM training module in the Library's new Affordable Learning Solutions (AL$) course for faculty.
Plan 2 : Posters for faculty will be distributed to academic offices for posting in break rooms and work areas.
Plan 3 : Coordinate with the OIT Training Center to offer regularly scheduled staff training in accessibility, and drop in training for as-needed training modules.

Comments

Faculty training is not well attended. Participation to be sporadic and does not lead to measurable changes in accessible Instructional Materials success indicators.
Most success in ATI awareness for faculty has been through participation in faculty workshops such as Affordable Learning Solutions (AL$) and Quality Online Learning Techniques (QOLT).
The Annual OIT Tech Fair has been an excellent method of reaching faculty, staff, students, and administrators with information about accessible technology.

8.0 Success Indicators

	Status - Required	Year Started	Worked on in 14/15	Will work on in AY 15/16	Comments
			Yes	Yes	
8.1 Campus has developed a formal awareness campaign to increase knowledge of accessibility issues and responsibilities. [Commitment]	Defined	2012	X	X	An ATI Communication and Awareness Plan has been created. SP: ATI Communications and Awareness Plan
*8.3 **REVISED** Campus has developed and disseminated a variety of training materials, both in content and modality (e.g. quick use guides, workshops, FAQ), for selecting, authoring, procuring, and distributing accessible instructional mater	Not Started				
8.5 Campus tracks participation in and usage of training materials and activities for authoring, conversion, and delivery of accessible curricular materials (e.g. # of workshop attendees, # of users who download templates or watch videos). [Measurement]	Defined	2008		X	OIT Learning Services offers group and one-on-one training for faculty, and the ATI Coordinator also trains staff and presents to faculty. Attendance is recorded but a formal reporting process is not in place.
*8.7 **NEW** Campus provides personnel necessary to support the awareness campaign. [Ability]	Defined	2012	X	X	
*8.8 **NEW** Campus provides resources necessary to support the development of awareness campaign. [Ability]	Defined	2012	X	X	
*8.9 **NEW** Campus provides personnel necessary to support the training activities. [Ability]	Defined	2012	X	X	
*8.10 **NEW** Campus provides resources necessary to support the development and delivery of training activities. [Ability]	Defined	2012	X	X	
*8.11 **NEW** Campus has integrated accessibility into faculty orientations [Measurement]	Not Started			X	

Collaborating on Goal 8 - Communication Process and Training Plan

	8.0 Success Indicator Number	Assistance Requested	Assistance Offered	Comments
		Yes	Yes	
1				
2				
3				
4				
5				

10. 9.0 Process Indicators

Goal 9.0: The campus IMAP committee has sufficient breadth, resources, and authority to effectively implement a comprehensive IMAP initiative.

9.0 Goal Status - Required

Established

Key Accomplishments 14/15 (Please list 3 to 5)

Accomplishment 1 : The ATI Steering Committee met to receive updates on campus activities and to provide oversight for accessibility awareness and implementation.

Key Plans AY 15/16 (Please list 3 to 5)

Plan 1 : ATI Steering Committee plans to meet quarterly.
Plan 2 : ATI website will include various presentations for the use of committee members.
Plan 3 : Expand committee membership to include collaboration partners.
Plan 4 : Expand ad-hoc committees to include as needed assistance.
Plan 5 : Develop a Disability Access and Compliance Committee with executive members to address issues of ATI and ADA.

Comments

The ad hoc subcommittees of the ATI Steering Committee may or may not meet frequently, depending on availability. Achieving the goals of ATI is hampered by limited staff time to address these issues.

9.0 Success Indicators

	Status - Required	Year Started	Worked on in 14/15	Will work on in AY 15/16	Comments
			Yes	Yes	
*9.1 **REVISED** Campus IMAP committee membership consists of stakeholders from all key units (Student Affairs, Academic Senate, Curriculum Committee, Academic Technology, Library) as well as faculty, staff and students. [Commitment]	Defined	2012	X	X	
*9.3 **REVISED** Campus has established a process to review and revise the campus ATI Instructional Materials plan on an annual basis. [Measurement]	Initiated	2012		X	We do not yet have a formal process to review and revise the ATI IM plan. This will be addressed in the coming year by the increased participation of the ATI Steering Committee.

Collaborating on Goal 9 - Process Indicators

	9.0 Success Indicator Number	Assistance Requested	Assistance Offered	Comments
		Yes	Yes	
1				
2				
3				
4				

11. Contributors

Final Comments

Our ATI IM Plan for 2015/16 is in development. Once it is complete, we will move to the ATI IM Plan for 2016/17.

Contributors

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4	Dennis	Shimek	VP of HR/FA	dshimek@csustan.edu	209.667.3746
5					

Required - Updated Campus Plan Declaration

 Yes

Request for Submission Notification

 Please send an email verifying submission of this report to:

Name:

 Tawn Gillihan

Email:

 tgillihan@csustan.edu

Request for PDF Copy of This Report

 Please send a PDF copy of this report to:

Name:

 Tawn Gillihan

Email:

 tgillihan@csustan.edu

Required - This report has been approved by Campus Sponsor:

 Tawn Gillihan