

**CAMPUS MASTER PLAN COMMITTEE
MEETING MINUTES**

May 22, 2017, 2:00 pm to 3:30 pm, MSR 260

Committee Members in Attendance:

Darrell Haydon	Vice President, Business & Finance
Kimberly Greer	Provost
Suzanne Espinoza	Vice President, Student Affairs
Michele Lahti	Vice President, University Advancement
Amanda Theis	President's Office Representative
Melody Maffei	Associate Vice President, Capital Planning & Facilities Mgmt.
Stan Trevena	Associate Vice President/CIO, Information Technology
James Tuedio	College Dean, Arts, Humanities, and Social Sciences
Faimous Harrison	College Dean, Stockton Center
Gerard Wellman	Faculty Member
Chessie Robbins	Staff Member
Carlene Dyer	ASI Vice President

Staff to the Committee in Attendance:

Mary Van Eyk	Capital Planning & Facilities Mgmt.
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Committee Members Absent:

Annhenrie Campbell	Faculty Member
Michael Bianco	Staff Member

I. Charge to the Committee

Darrell Haydon presented the charge to the committee (see attached). He explained to the committee that the university recently received an external space audit, which will be one of the documents the committee will review in the fall. Darrell requested the committee review the draft documents distributed during the meeting and submit any questions or revisions. Once reviewed and approved, the charge will serve as a guiding document for the committee. A shared folder will be set up on the campus web site for committee documents and resources as recommended.

II. History of the Committee

Melody Maffei provided a brief synopsis of the history of the committee. In most recent history, this committee was known as the University Facilities Planning Advisory Committee. Over the years, the committee membership was reduced from twenty to seven. This academic year, President Junn made the decision to reformulate the committee, and the committee has been expanded to fourteen. One charge to the committee is to review space on campus. A document titled Space Management Guidelines was distributed to the committee. The committee was asked to review and comment on this document. It should be noted that there is also an academic space planning committee on campus, which will review use of academic space.

Per the CSU Office of the Chancellor, each campus is responsible for maintaining a campus master plan. The master plan attempts to anticipate campus needs in the future and to plan adequate space to meet those needs. One item the committee will review is the Five-Year Facilities Renewal and Capital Improvement Plan for the campus. These plans must tie in with the vision of the

administration and with growth on campus. When the committee reconvenes in the fall, the Capital Planning and Facilities Management Department will present a draft of the plan for the committee to review. The existing master plan was completed in 2009 and plans for an enrollment of up to 12,000 FTES (full-time equivalent students), and includes non-state facilities. It takes approximately two to three years to complete a major master plan update working with the Chancellor's Office. The master plan and supporting documents will be made available for the committee electronically.

III. Other Discussion

Stockton Campus – The master plan does not include the Stockton campus because the campus does not technically own the property/ University Park in Stockton is owned by the CSU, managed by a site authority, operated by Grupe Commercial Company, and Acacia Hall is leased by CSU Stanislaus. Some campuses include their offsite centers in their Master Plan if they are owned by the campus and being affected by the update. According to Provost Kim Greer, the enrollment and academic space planning information for both campuses will be discussed in the academic space planning committee.

IV. Next Meeting Date – TBD

V. Adjournment

Date: May 22, 2017

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