

California State University, Stanislaus
Graduate Council Meeting Minutes
December 14, 2017

Present: A. Dorsey, (Chair), M. Cover (chair-elect), K. Baker, K. Brodie, U. Ghuman, K. Kidd, K. Liu (for P. Hauselt), S. Neufeld, R. Weikart, S. Wood, S. Young, K. Jaycox (*Quorum – 8 voting members*)

Ex-Officio: J. Bell, C. Davis, D. Evans, T. Gomez-Arias, J. Tuedio,

Guests: S. Schraeder (recording), A. Reeves, S. Wooley

Excused: L. Bernardo, R. Bhaduri, K. Greer, O. Myhre, C. Martin, T. Perrello, R. Rodriguez

- I. **Call to Order.** A. Dorsey called the meeting to order at 2:04 p.m.
- II. **Approval of Agenda.** The agenda of December 14, 2017 was approved as distributed.
- III. **Approval of Minutes.** The minutes of November 16, 2017 were approved as distributed.
- IV. **Information, Announcements, Reports.** The Academic Senate recommended approval of the Post Master's Advanced Practice RN (APRN) Certificate Program on December 5, 2017. After ten instructional days after the minutes of the December 5 Academic Senate minutes are distributed, the proposal will be sent to the President for review the proposal. The President has 30 days to review and act on the resolution.
- V. **Old Business**
 - A. **Revised Resolution to Permit Co-Authored Dissertations.** Deferred until February 16, 2018.
 - B. **Co-Authorship of M.A. Culminating Experience Assignments.** Deferred until February 16, 2018.
 - C. **Appropriate UEE Program Development.** The committee discussed the reason this became an agenda item in early fall 2017. The committee discussed the benefit of UEE programs to students. The curricular requirements of state-side and UEE, or self-support, programs are the identical, but the difference between these types of programs is the delivery mode. CSU system-wide (EO 1099) and state (Title 5) standards and requirements regulate self-support offerings of academic programs. The committee discussed supplanting and accreditation requirements. It was suggested that the Dean of University Extended Education might be invited for further discussions with the committee. The committee discussed its role when reviewing Academic Program Reviews and how it relates to reviewing state-side and self-support programs. The committee's discussion completed.
 - D. **Course Time Module Scheduling Policy Review.** The Academic Affairs Space Planning Committee reported that it is still engaging in a discussion of the principles of room use and the development of a larger campus master plan. The committee discussed Graduate Council's suggestion of considering assigning the 6:00-9:00 p.m. time module to graduate programs. It was decided that in order to make a more informed recommendation to Graduate Council further data gathering regarding the current usage and potential needs of the 6:00 p.m. time module is essential to inform further discussion. L. Bernardo and Enrollment Services will work on collecting usage and availability data of this time slot.

- E. Graduate Education Assessment Plan.** The committee discussed the draft Graduate Education Assessment Plan. S. Wooley discussed his role as the Faculty Fellow for Assessment to develop a University-level report on Graduate Education, based on assessments by respective Graduate Programs each year in consultation with the Graduate Council. It was discussed that the Faculty Fellow for Assessment will draft a report and consult with the Graduate Council for review before submitting a final draft for approval. Wooley discussed that the revised plan is intended to create a less burdensome assessment reporting requirement that is at the same time more valuable. A. Dorsey indicated that the committee will return to this item at the next scheduled meeting at which point the committee might be ready to consider a vote.

VI. New Business

- A. Second and Dual Degrees and Concentrations Policies.** A. Dorsey shared the current campus policy for Graduate Education regarding second and dual degrees and concentrations. The committee reviewed a document that shares similar policies from other CSUs. There is a need for a clearer policy guidance regarding how students must complete second and dual degrees and concentrations. Discussion will continue at the next scheduled meeting.

- B. Elevation of the Master of Arts in Interdisciplinary Studies Concentration in Child Development (UEE) to a Master of Arts in Child Development.** The committee welcomed Rita Asher (Child Development), Victoria Cortez (Child Development), and Helene Caudill (University Extended Education). Asher and Cortez introduced the proposal to elevate the Master of Arts in Interdisciplinary Studies Concentration in Child Development to a Master of Arts in Child Development. The program is proposed as a self-support program and targeted to working professionals in the evening and year-round on a non-traditional schedule. The proposal is necessary because of requirements spelled out in [EO 1071](#), which requires that concentration or similar subprograms must constitute less than one half of the units required in the major program. The proposed program looks very similar with a similar delivery and similar structure but there are some changes. To highlight those changes, Cortez explained that there are two new courses: a graduate research and a writing competencies course. Additionally, the program includes 1 unit of advanced field placement in the response to the attached EAB report, a document prepared by a consulting company to assess demand of the program. The other change is the expansion of the capstone program to include a project course and an examination preparation course. The program was offered several times and the original program started at the request of the community. The county Office of Education was looking to help working professionals get advanced training. The first cohort was a Friday evening and Saturday program. Program graduates are now teaching in community colleges, at universities, running county offices of Education, serving licensing analysts and case managers. There has been tremendous interest in the program based on their database of about 200 interested students. Since starting the January 2017 cohort, additional students have been added to this database. The goal is to start a cohort in fall 2018 and a run a new cohort for every 18 month.

Kimy Liu is the proxy representing the Interdisciplinary Studies Committee and will be voting on behalf of Peggy Hauselt, Faculty Director for Interdisciplinary Studies. Liu shared that the committee would like to share support of the program. After further discussion, K. Baker motioned and K. Brodie seconded to complete a first reading of the M.A. in Child Development and two course proposals and to begin a second reading of the proposal. The

committee continued discussion. The proposers were complimented that it is a well drafted and thorough proposal. It was also indicated that the proposal did an excellent job of identifying student need and how the programs is unique in its characteristics. The Graduate Council approved unanimously with one abstention to move to a second reading.

The committee discussed the reasons why the program is being proposed as a self-support instead of a state-side program. R. Asher identified that the program serves very specific needs because it is directed specifically at working professionals who would not have the schedule to attend a traditional program. The program is built in a very specific way to address a very specific audience. Asher indicated that if the program ever was to be a state-side program, it would need to be offered as both a state-side and self-support program to address two different audiences. A friendly amendment to page 1, item 1.b. to remove the word “no” was provided and accepted. S. Young indicated that she will confirm the use of “provisional” and “conditional” acceptance into a program as referred to on page 14. The committee discussed additional clarification of the proposal.

The committee reviewed the two new course proposals: CDEV 5000 *Child Development Research and Applications* and CDEV 5100 *Advanced Research Methods for Child Development*. K. Baker motioned, K. Brodie seconded, and the Graduate Council unanimously voted to approve CDEV 5000 and CDEV 5100.

The committee continued discussions about the rubrics shared in the proposal, class sizes in the course proposals, and the capstone courses. After further discussion about the proposal, K. Baker motioned, S. Neufeld seconded, and the committee unanimously approved the M.A. in Child Development proposal.

VII. Other. The next Graduate Council meeting is scheduled Thursday, February 16, 2017 from 2:00 to 4:00 p.m. in the Faculty Development Center (FDC) 118.

VIII. Adjournment. The meeting adjourned at 4:51 p.m.

IX. Action Items

Description:	Assigned To:	Notes:
Share a draft policy for co-authored theses with the Graduate Council.	K. Brodie and C. Martin	
Share a draft revised policy for co-authored dissertations with the Graduate Council.	R. Weikart	
Discuss with departments scheduling needs for respective graduate programs.	Program Directors	