California State University, Stanislaus
Graduate Council Meeting Minutes
May 4, 2017

Present: **P. Garone (chair), A. Dorsey (chair-elect), K. Baker, K. Brodie, M. Cover, K. Kidd, K. McKenzie, S. Neufeld, U. Ghuman, S. Wood, S. Young ***
(Quorum – 8 voting members)

Ex-Officio: D. Evans, D. Lindsay, R. Rodriguez

Guests: L. Bernardo, S. Schraeder (recording), A. Reeves

Excused: R. Bhaduri, K. Greer, P. Hauselt, C. Martin, O. Myhre, S. Sims, J. Tuedio
**No ASI graduate student representative assigned as of February 2017*

I. Call to Order. P. Garone called the meeting to order at 2:05 p.m.

II. Approval of Agenda. The agenda of May 4, 2017 was approved as distributed.

III. Approval of Minutes. The minutes of April 20, 2017 were approved as distributed.

IV. Information, Announcements, Reports. L. Bernardo announced that CSU Mentor expires on June 30, 2017. Admissions will have a paper application available for one month. On August 1, 2017 Cal State Apply will launch. Bernardo's office is working with History and the MPA graduate programs to pilot the concurrent University and program application in Cal State Apply. This feature will allow graduate students to complete one application – their University and program application – in the same location online.

K. Baker announced that the MA in Psychology with a concentration in Behavioral Analysis will be submitting a proposal for self-support University Extended Education Special Session program. Graduate Council supported the development of a self-support program with an affirmation.

R. Rodriguez announced that a User Engagement and Outreach Librarian will begin employment on July 10, 2017. Her name is Catherine Hannula (channula@csustan.edu).

M. Cover updated the committee on the Graduate Equity Fellowship applications and process. Some programs did not receive any applications, and, subsequently, there are some funds that were not awarded. S. Neufeld motioned, S. Wood seconded, and the Graduate Council voted unanimously to redistribute any remaining funds to equally split to all students selected to receive an award.

Garone shared that the resolution Graduate Council prepared to indicate a University-wide support for graduate education was approved with some minor revisions by the Senate Executive Committee (SEC) to be sent as an information item to the Academic Senate for the Tuesday, May 9, 2017 meeting. In fall 2017, the Academic Senate will review the item for a first and second reading, which will potentially lead to a vote. These efforts were launched due to President Ellen Junn's suggestion that the Graduate Council should demonstrate campus support for graduate education at Stanislaus State.

P. Garone announced that he will be moving into the role of Department Chair of History and Richard Weikart will be replacing him as the History Department's Graduate Program director.

V. Old Business

A. Graduate Student Disqualification and Probation. The committee reviewed the final language of the graduate student disqualification and probation policy included in the 2017/18 academic catalog. The agenda item will be marked complete and removed from the agenda.

B. Co-authorship of Theses, Projects, Dissertation. The ad-hoc committee shared minor revisions to the draft policy resolution to allow co-authorship of theses, projects, and dissertation. It was requested at a previous Graduate Council meeting that members share the draft policy resolution with their departments. The committee discussed whether it would be more useful to include in the draft policy resolution a requirement for individual programs to opt into allowing co-authorship of theses, projects, or dissertations to avoid program's the burden of needing to declare specifically that they would not like to participate. Additionally, the language was suggested for the Master's program sections of the document requiring appropriate research justifications for a co-authored culminating experience as well as the culminating experience committee's support. Graduate Council discussed how programs might assess how students are providing their own original and independent thinking and contributions to the co-authored theses, projects, or dissertations. In order to demonstrate expectations outlined in Title 5, it was indicated that WASC will require such evidence to assure the integrity of the degree is maintained. It was discussed that in order to effectively consider revisions of this policy, the ad-hoc committee would share with the Graduate Council an example of how individual students of a co-authored thesis, project, or dissertation would be evaluated on their original and independent thought. A discussion occurred indicating that a co-authored project does not lead to the assessment of similar grades for all students, but rather that a student's final grade is determined based on an assessment of their work and contributions. Discussion will continue in the fall 2017. The Graduate Council voted to approve the Co-Authorship for Dissertations and that the committee will continue to discuss the Master's level co-authorship at subsequent meetings.

C. Graduate Management Admission Council: Recent Changes to U.S. Visa Policy. K. Kidd shared information regarding the U.S. Travel & Immigration Policy from the GMAC website. The U.S. President's Travel Ban affects International students from the affected countries —so far, Iran, Libya, Somalia, Sudan, Syria, and Yemen. The committee discussed the effects of this policy on International Students and the hiring of faculty from affected countries. Students and scholars complete Form I-94 indicating their Duration of Status (D/S), usually being allowed to remain in the U.S. as long as necessary to complete their programs (as long as he/she maintains a valid status). The travel ban may impact the duration and ability for students and scholars to enter the U.S. and stay. GMAC posts regular updates on immigration to their website (http://www.gmac.com/why-gmac/gmac-news). Program directors are encouraged to review this resource for the latest updates.

VI. New Business

A. Program Selection of Graduate Director and Possible Revision to the Constitution of the General Faculty. In several Academic Senate meetings, it was indicated that the Faculty Constitution requires that representation in Graduate Council from graduate programs currently requires the program directors to serve as representatives to Graduate Council. There are graduate programs that would find it more beneficial to require the department to elect a representative to Graduate Council so that the director of the program is not required to serve as the representative to Graduate Council. At the previous Graduate Council

meeting on April 20, 2017, members were asked to discuss the current policy with their departments. The committee will continue the discussion in fall 2017.

B. **Course Time Module Scheduling Policy Review.** Graduate Council will discuss this item in fall 2017.

VII. **Other.** The committee expressed their appreciation for P. Garone for chairing the committee. This is the last Graduate Council meeting for the 2016-2017 academic year. A. Dorsey and M. Cover will serve as chair and chair-elect respectively for the 2017-2018 academic year.

VIII. **Adjournment.** The meeting adjourned at 4:03 p.m.

IX. **Action Items.**

Description:	Assigned To:	Completed:
Discuss proposal to revise the composition of the Graduate Council at respective department meetings to determine the level of desirability for revision to the Constitution of the General Faculty.	Graduate Program Coordinators	Completed
Discuss draft Co-Authorship of Theses, Projects, or EdD Dissertations resolution with respective departments.	Graduate Program Coordinators	Completed