

Updated August 2017

DEPARTMENT OF MUSIC MUSIC COMPOSITION PORTFOLIO GUIDELINES

Students following the Composition Emphasis shall select the Project Track and complete a senior composition portfolio under the direction of a faculty member qualified to supervise the study, normally the studio composition instructor. The nature and scope of the project must be determined by the student and faculty member and must be approved by the Department Chair. Students should register for MUS 4900 Senior Recital or Project during the term in which the portfolio is to be completed. Final project approval is provided by a faculty committee.

- I. The Music Composition Portfolio shall consist of the following items:
 - A. Title Page
 - B. Signature Page
 - C. Table of Contents (compositions in alphabetical order): include for each piece
 1. Title and Instrumentation
 2. Duration
 3. List of recording information, i.e. performers names and instruments or voice type, MIDI recording, etc.
 - D. Pdfs of properly edited full score and parts plus an analysis/description of each composition.
 1. The portfolio shall include selected compositions as approved by the project committee, with a minimum of four original compositions in contrasting styles and at least one example each of solo, chamber and large ensemble music.
 2. The portfolio compositions shall also include in varying combinations both acoustic and electronic media:
 - a. representative instruments from all major orchestral instrument groups (woodwinds, brass, percussion, piano/keyboard, strings) in solo or ensemble settings
 - b. solo voice (accompanied or unaccompanied) and/or choral music
 - c. use of electronic media techniques (such as multi-track recording, mixing, audio manipulation, and/or MIDI sequencing) in at least one composition
 - E. Audio recordings of each composition included in the portfolio. Recordings may be in formats such as live performances or readings, MIDI files, etc.

II. Presubmission: The project committee chair is to be provided with word files of the analyses and Sibelius files of the scores and parts before final project submission. These should be provided during, preferably throughout, the semester but no later than 4 weeks prior to final exam week to allow for review and editing.

III. Final project submission format: You must deliver the following files on a key drive or via dropbox or other file sharing service, to the Department technician (musictechnician@csustan.edu).

- A. Supporting Documents: Word docs are to be submitted as pdfs. This includes title page, signature page, table of contents. A copy of the signature page will be provided to you after the project receives final approval.
- B. Scores and Parts: Word docs and music notation files are to be submitted as pdfs. Create one folder for each composition that includes its analysis, score and parts.

- C. Sound files (recordings) may be submitted as: wave files (.wav), AIFF (.aif) or AAC at 256 kb/s (.m4a).
- D. Video Files (if applicable) may be submitted as: Quicktime movie (.mov) files.

Must separate files into appropriate folders: Supporting Documents; Scores and Parts; Audio Files; Video Files. Please contact the Department technician if you have questions about the file formats or file delivery.

Please use the page layouts provided below of the proper title and signature page formats. (Next two pages)

CALIFORNIA STATE UNIVERSITY, STANISLAUS

Turlock, California

MUSIC COMPOSITION PORTFOLIO

A Project Submitted in Partial Fulfillment

of the Requirements for the Degree of

Bachelor of Music

[NAME OF STUDENT]

School of the Arts

Department of Music

[Date]

THIS PROJECT WAS SUPERVISED BY

[Name of Faculty Member]

Project Committee Chair

[Name of Student]

DEPARTMENT COMMITTEE APPROVAL

[Name of Committee Chair] _____
Committee Chair

[Name of Committee Member] _____

[Name of Committee Member] _____

[Name of Department Chair] _____
Department Chair

Date of Approval _____