JOB ANNOUNCEMENT

REHAB COVERAGE COUNSELOR I (GARDEN GATE INNOVATIVE RESPITE)

Site(s)	Address	Job #	Days	Hours	Date Opened	Final Filing Date
Garden Gate Innovative Respite	605 5th Street Modesto, CA 95353	N/A	Sun, Mon, and Sat	12:00AM-8:00AM	09/03/2015	Until Filled

Responsibilities

Responsible for completion of assigned duties and insuring the safety of residents. Performs a wide range of duties related to facility maintenance, crisis intervention, and program activities.

* Responsible for assisting residents in all areas of treatment.
* Performs facility housekeeping.
* Provides prompt intervention in the event of a crisis both to stop the crisis and to notify, when indicated, persons and agencies necessary for the resolution of the crisis situation.
* Provides “on-the-spot” counseling that is both helpful to the residents and consistent with the philosophy of the program.
* Insures the safety of residents.
* Completes paperwork as assigned.
* Provides support to other staff members as needed.
* Enforces the policies and procedures of Turning Point Community Programs.
* Attends staff meetings unless approval for non-attendance is secured from Program Director.

Desired Education and Experience

Completion of high school diploma or G.E.D. One (1) year of full-time experience, or its part-time equivalent, working in a residential respite program serving people with mental disabilities. Must have the ability and willingness to utilize Microsoft Office Outlook e-mail for communication of vital information on a daily basis.

Other Requirements

Knowledge of and commitment to principles and goals of community mental health, the “self-help model”, “consumer-driven model”. Knowledge of psychosocial rehabilitation’s treatment and programming. Ability to work and communicate effectively with staff, clients, families, community agencies, and professionals, perform crisis intervention strategies, work effectively under stress and conflict, exercise appropriate judgment and decision making, be flexible and adaptable in any given situation, and work as a member of a team. Ability work effectively and responsibly within a residential setting. Ability and willingness to utilize MS Outlook (email) to communicate vital information on a daily basis.

How to Apply

E-mail	Fax	Web	In Person/Mail
terrimccollum@tpcp.org	(916) 364-8094	www.tpcp.org	3440 Viking Drive Suite 114, Sacramento, CA 95827

We value diversity of culture, disability and other life experience

EOE/AA BY CHOICE