

## BEAR VALLEY Summer Day Camp Director Position Available

Do you enjoy being outdoors, teaching kids and working in a team? The 11<sup>th</sup> annual Bear Valley Summer Day Camp (BVSDC) is an 8 week day camp operated by the Bear Valley Parents Group, a 501(c)3 organization. BVSDC offers children ages 4 through 17 an adventurous summer of mountain sports, creative arts, team games, and extreme fun with a focus on building skills and community. We are seeking a Director who would:

- Interview, hire, and train counselors (including organizing and running mandatory counselor training week)
- Develop and finalize contracts with professional providers for climbing, tennis, arts, etc.
- Develop and implement fun and age appropriate programs that reflect BVSDC core values
- Foster an environment of responsibility and respect by example
- Lead fun and community-building morning meetings
- Resolve camper conflicts with compassion
- Supervise and motivate counselors
- Act as point person for parents' questions and concerns
- Manage all aspects of day to day camp activities, such as making sure activities are staffed and equipped with proper supplies
- Make all needed purchases and negotiations with vendors (within the camp budget)
- Collect and maintain registration forms and attendance records
- Attend monthly management meetings with the BVPG board

Required skills include the motivation to do solo work efficiently. A coaching or teaching background is preferred. Must have enthusiasm for balancing administrative, social and physically active tasks.

From January to May, the position is flexible part-time to prepare for camp. From June to August 11, the position is full time. This includes the mandatory counselors' training week of June 5 plus camp from June 12 to August 4. Starting wage is \$18 per hour and is negotiable depending on experience.

Bear Valley is located at 7000' in the Sierra Nevada along Highway 4. Living in town during camp is highly recommended.

To apply, please email a resume and letter of introduction to [kimi@mtadventure.com](mailto:kimi@mtadventure.com) or call 209-753-2409 with questions.