



JOB ANNOUNCEMENT

PERSONAL SERVICE COORDINATOR II (GARDEN GATE RESPITE)

Site(s)	Address	Job #	Days	Hours	Date Opened	Final Filing Date
Garden Gate Respite	609 5th Street Modesto, CA 95353	N/A	Sunday - Thursday	8:00AM-4:00PM	09/21/2015	Until Filled
Responsibilities						
<p>Responsible for assisting members residing in a short-term, respite house to meet the objectives of their stay. Support in the areas of housing, vocation, counseling, advocacy and/or linkage to resources for these needs will be provided as appropriate.</p> <ul style="list-style-type: none"> * Assists assigned members to identify and progress toward achievement of member chosen goals. * Advocates for members in all areas of treatment and help them apply for and receive services. * Assists staff and members in the development and implementation of activities, programming and groups. * Facilitates communication and cooperation among agencies. * May occasionally require driving of personal and/or agency vehicle on agency business. * Provides prompt intervention in the event of a crisis both to stop the crisis and to notify when indicated, persons and agencies necessary for the resolution of the crisis situation. * Provides “on-the-spot” support that is both helpful to the members and consistent with the philosophy of the program. * Attends to the safety, health, and well-being of members. * Completes paperwork as assigned in a timely manner. 						
Desired Education and Experience						
<p>Graduation from a four year college or university with a Bachelor’s degree in Social Work, Psychology, or related field preferred. Four (4) years varied experience as a consumer of mental health services or as a provider of mental health services. Additional qualifying experience may be substituted for education.</p>						
Other Requirements						
<p>Valid California driver’s license, current vehicle insurance and driving record acceptable to Turning Point’s vehicle insurance company and the Vehicle Driving and Maintenance Policy. Possesses and maintains a safe and reliable form of vehicular transportation excluding motorcycles. Knowledge of and commitment to principles and goals of community mental health, “self-help model”, and the “consumer-driven model.” Ability and willingness to use MS Outlook email on daily basis. (Please see the PSC II job description for more information.)</p>						
How to Apply						
E-mail	Fax	Web	In Person/Mail			
terrimccollum@tpcp.org	(916) 364-8094	www.tpcp.org	3440 Viking Drive Suite 114, Sacramento, CA 95827			

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