

California State University, Stanislaus
Academic Success Center
Undeclared Advisee Expectations

Students share responsibility in a successful university experience and are expected to contribute to effective advising by:

Arriving on time and being prepared for the academic advising session.

- Be prepared with accurate information and relevant materials (University Catalog, Evaluation of Transfer Credit, GE Planner, potential major and minor department roadmaps and/or advising guides).
- Prepare for advising session by reviewing the online schedule of classes and choosing appropriate courses to meet your GE and/or major requirements.
- Put together your plan for the upcoming semester, and consider possible conflicts you may have: work schedule, home responsibilities, transportation, finances, etc.

Developing an individual education plan that includes both short and long-term goals.

- Acquire information needed to assume final responsibility for academic planning.
- Make a list of all of the course requirements you have completed, the courses you are currently enrolled in, and the courses you need to complete in order to earn your degree.

Visiting the Career Center regularly and exploring your academic major and career options.

- Seek the academic and career information needed to meet educational goals.
- Meet with faculty to discuss potential majors or minors.
- Think about the connection between your major and your career.
- Consider a minor if a secondary body of knowledge will enhance your career.
- Spend some time thinking about your short-term goals. What types of skills and knowledge are you trying to obtain? Where do you want these to take you when you earn your degree?

Investigating all university programs and becoming responsible for learning.

- Become knowledgeable about relevant policies, rules and procedures.
- Explore the university and become familiar with all of the many support programs and services available to you: Tutoring Center, Student Support Services, Faculty Mentor Program, Career Center, Counseling Services, etc.

Communicating regularly with your advisor and following through on recommendations.

- Consult with the advisor at least once each semester, and more often if you come up with additional questions or concerns.

Educating yourself regarding academic policies and procedures outlined in your catalog.

- Review the academic information in your University Catalog including your major and/or minor requirements, GPA calculation, grading options, and much more.
- Obtain “A Guide to Academic Advising” from the Advising Resource Center for information on unit requirements, General Education, catalog rights and other important facts.