

<p>Academic Senate September 14, 2010</p> <p>Present: Andrews, Baker, Bender, Bettencourt, Bice, Broadwater, Burroughs, Colnic, Contreras, C. Davis, De Cocker, Drake, Eudey, Filling, Garcia, Grobner, Hauselt, Held, Jasek-Rysdahl, Keswick, Manrique, Marcell, Marshall, McGhee, Mulder, Nagel, Noble, O'Brien, Pahal, Peterson, Petratos, Petrosky, Poole, Provost Strong, Regalado, Routh, Sankey, Sarraille, Silverman, C. Stessman, Strahm, Stone, and Werling.</p> <p>Proxies: Dave Colnic for Trystan Cotten, Trish Hendrix for Dawn McCulley,</p> <p>Guests: Deans McNeil, Moore, and Nowak, Lisa Bernardo, Kristina Bellanger, Dennis Shimek, James Tuedio, Lauren Byerly and Lynette Richmond.</p> <p>Isabel Pierce, Recording Secretary</p>	<p>Second Reading of 12/AS/10/SEC/UEPC Resolution Class Registration Closure Policy Passed by voice vote.</p> <hr/> <p>Next Academic Senate Meeting: Tuesday, September 28, 2010 2:00-4:00 pm., JSRFDC Reference Room</p> <hr/> <p>Minutes submitted by:  Betsy Eudey, Clerk</p>
--	--

**1. Call to order**

2:00pm

**2. Approval of Agenda**

Approved as submitted.

**3. Approval of Academic Senate Minutes of August 31, 2010**

No changes, approved as distributed.

**4. Announcements**

Jasek-Rysdahl indicated that SEC met last Tuesday and discussed with the Provost what steps can be taken to build trust between the administration and faculty. SEC's position was to not have the administration develop a plan to have faculty react to, but for us to provide input in the plan. SEC will send an email from the Speaker stating that faculty will get a survey link and the survey will ask one question "what steps can be taken to build trust between the administration and faculty." Your response will be open-ended and anonymous. The software package used is Too Fast which is located in Canada so public records request acts cannot be used to open it. The Speaker will send an email to individual email addresses with a unique link to open it. You will only have one chance to use it so you should have an idea of what to write before starting. This survey will be sent to only faculty.

As a follow up to this, SEC will get responses and then will hold two forums to discuss the results. The forums will be held on Wednesday September 22, 12:15-1:45pm, and Thursday September 23, 1:00-2:30pm, here in FDC 118. Since the survey is being sent to only faculty we will restrict the forums to only faculty as well. The letter from WASC indicated tensions between faculty and administration, so we want faculty to attend these forums. It's important for faculty to respond. If we say we want to be part of the solution, we have to participate. Talk to your department colleagues and ask them to respond. It's completely anonymous information that will be shared with others.

Regalado said a forum is a good idea, but wonders if SEC or Jasek-Rysdahl had received a response from the

President's office about when his comments regarding WASC's concerns will be addressed. The Provost had said that response would be forthcoming. Is there a date when we will get a response as that might help us to respond to questions at the forums?

Jasek-Rysdahl said that the President had invited Jasek-Rysdahl and Koni Stone to meet with him and the Provost last Wednesday. The first part of the meeting was to discuss the ground rules and it was decided to have a common set of notes that can be shared. Jasek-Rysdahl reported from the common set of notes. He thought the meeting was professional and cordial; although there was a fair amount of strong emotion in the room. President Shirvani said he has the utmost confidence in the Provost and assigned him to deal with internal campus issues. The President will be devoting his time to external issues like fundraising efforts. The President talked about the role of the Speaker and noted that the Speaker should be coming to the Provost and the President to advocate faculty positions. There was some discussion on the breakdown in relationship between faculty and administration, and how to deal with that, but no specifics were discussed.

The day before this meeting with the President, the Provost attended the SEC meeting and discussed WASC with members of SEC. The idea was to pose the question to faculty "what steps can be taken to build trust between the administration and faculty." This is one step to how this is being addressed. At the meeting K. Stone mentioned concern over the high turnover of administration and faculty as a result of these problems. The Provost indicated that the purpose of the meeting was to develop communication.

Regalado clarified that there seems to not be a date for a formal response from the President.

Baker said instead of the President offering initiatives to faculty, we want a collaborative effort on how we should respond to WASC. We're asking for us to work together rather than the President having a list of items he'd like to address.

Jasek-Rysdahl said the Provost came to SEC to get us to work in what we are going to do. Regalado said that at the General Faculty meeting they were told that there was going to be an actual response – a memo that would address this important area of concern. He's not saying the approach is wrong, but he would like a firm response on that particular issue. He wonders if there is something pending on this response from the President.

Jasek-Rysdahl said we have pushed back to ask the President not to give us a plan to react to, we've asked to have faculty assist in developing the plan. The response from administration is that they will allow that to happen.

McGhee said because we don't want any set dead deadlines, we're not looking for a date for an announcement whether from an individual or a joint group process. Jasek-Rysdahl said that might happen but there is no set date in the plan.

Manrique said the Emeritus and Retired Faculty will have the fall dinner tonight at Samaritan Village. FERPers are welcome to participate in this group. Dieter Renning is now State President and was last year as well. He's very much involved and aware of the situations at our campus and other campuses. The last ERFA newsletter indicated that there was no faculty representation on the Board of Trustees for a long while. She encouraged FERPers to join their group as we need to work together.

Filling said there was some press on Auxiliaries comingling state and private funds, and auditors pointed it out. There is a new Executive Order directing the Foundations to clear their act up, and they engaged Richard West to lead a workgroup on this.

Sarraille passed around CFA election 2010 forms and encouraged everyone to fill out the form, keeping in mind that the current situation requires a little extra involvement by each of us. He asked that everyone check as many boxes as you possibly can. Some don't want to talk about how they will vote, but please reconsider that and check the boxes. It's helpful to get your expression of support and have faculty stand up for these things.

Sarraille reminded all of George Diehr who is campaigning for the CalPERS Board of Administration. This board is taking care of our benefits. George Diehr is the incumbent, and a faculty member in management at San Marcos. He's an excellent person. Sarraille talks to Diehr very often and Diehr explains things with detail and clarity. All should have received a ballot by now, so please put it in the mail soon.

Bender reminded all of the Taste of the Valley Wine & Cheese Tasting event on Thursday October 7 at the Assyrian American Civic Club. Contact Ag Studies if you want tickets or want to get involved.

De Cocker announced the opening reception of the Faculty Art Exhibition in the University Art Gallery. Students from the College of the Arts will be opening the 909 Gallery in Modesto as part of the Thursday, September 16th art walk. The gallery is located on 10th street in Modesto.

Marcell reminded all of the RSCA week October 4-8. Passport to Scholarship is the theme. If you have posters or data to share, please join us. Contact Marcell if you need help. There will be speakers on Tuesday and Thursday evening, and a luncheon will be provided for speakers. There will be faculty voices, theater presentations and others topics.

Jasek-Rysdahl welcomed guests Dennis Shimek, Lisa Bernardo, Dean's Moore, Nowak, Flores, and McNeil, Lauren Byerly, Kristina Belanger, and Lynette Richmond from UEE.

## **5. Information Items**

### **a. Troops to College**

O'Brien said this was discussed last spring at the Senate. Troops to College comes from the Chancellor's Office which is trying to engage armed forces members who are back in civilian life and want to get an education. The Chancellor has extended outreach to this group to join the CSU. O'Brien is involved because of his concern potentially for faculty safety if there are issues with veterans returning to the classroom. There is a SWAS resolution asking for support from the military for psychological support in the CSU. O'Brien has worked with Dan Berkow, Director of Psychological Counseling Services, Renae Floyd, Lee Renner, and John Garcia who has a student who has this as a passion. The resolution will be brought to SWAS tomorrow, so there is no report on this as of yet.

O'Brien will send some information to Senate with a URL address for a piece on reaching out to veterans and another on college students and mental illness. One issue that has held this up at SWAS is because the system was doing an analysis on mental health issues, but it's done now. He sees all of this colliding and hopefully we will get some help for CSU as we deal with these issues directly. For us, we have concerns about how many counseling faculty and staff we have available for 8000 students. He thinks we have one tenured counselor.

Bettencourt said we have one full time faculty and one non-faculty member working full time. O'Brien said faculty safety is an issue. Dan Berkow, Director of Psychological & Counseling Services, came to a dept. workshop on dealing with problem students; students coming from troubled areas. We should do more than cross our fingers hoping the students will do well.

## 6. Committee Reports/Questions

*Graduate Council Report from 9/2/10  
Prepared by Dawn Poole, Chair Graduate Council 2010-2011*

- *We approved the MA in Digital Media and Visual Anthropology after approving the individual courses (conditional approval pending some minor modifications in syllabi, which have subsequently been addressed). We'd like to bring a resolution forward to Senate for formally approve the program, which will be offered via UEE beginning in spring.*
- *There was preliminary discussion of the Pre-Health Professions Certificate Program. Several questions were raised about the program regarding control over course content, instructor qualifications, and student admission to program.*
- *We approved the Department of Nursing's proposal to change to a School of Nursing.*
- *Consensus was that there did not need to be a separate withdrawal policy for graduate students.*
- *Provided input to the Doctoral Education Policy Workgroup regarding Dissertation Procedures.*
- *We had a discussion regarding the incorrect calculation of FTES being returned to colleges for graduate education. Several questions emerged to ask the Provost regarding funding for graduate programs and faculty involvement in graduate education relates to WTUs.*
- *We approved a revision to the Expired Coursework calendar to reflect the elimination of Winter Term. Any programs previously expiring in winter will now expire at the end of spring, giving students extra time.*
- *The Thesis Rubric and Project Rubric which were created by Demetrulias were posted. Coordinators were asked to use these rubrics or other program-based assessment to document student performance related to the program's culminating experience.*

*UEPC Report-9/9/2010  
Prepared by Chad Stessman, Chair UEPC 2010-2011*

*UEPC had our first meeting of the 2010-2011 academic year on Thursday Sept. 9, 2010. Below is a report of the proceedings.*

### *Old Business Items*

- 1) *Priority Registration- Resolution was considered as a first reading item and will be considered as a second reading item at the next meeting.*
- 2) *Increase in Maximum Unit Course Loads- Increase in maximum course loads from 16 to 18 or 19 units was discussed; a resolution increasing the maximum unit course load to 19 units will be drafted for the next meeting to be considered as a first reading item.*
- 3) *Policy for Online and Technology Mediated Courses and Programs- discussed some changes in the definitions of the policy that had been forwarded to the Academic Senate at the end of last year. These changes should bring the policy in line with WASC Substantive Change Document language. Several changes will be made and brought to the next meeting.*

### *New Business Items*

- 1) *Election of RSCAPC Representative from UEPC- Tzu-Man Huang was elected the UEPC representative on RSCAPC for the 2010-2011 academic year.*
- 2) *Proposal for School of Nursing Designation- This proposal was considered as a first reading item and will be considered as a second reading item at the next meeting.*

- 3) *New Academic Certificate Proposal for Pre-Health Professions Certificate- This proposal was considered as a first reading item and will be considered as a second reading item at the next meeting.*
- 4) *Proposal for Program Discontinuance of the Bachelor of Science and the Minor in Computer Information Systems-Chair informed the committee that he had just received this proposal today and asked the committee to look over the program discontinuance policy in preparation for moving forward with this item in the near future.*

*FBAC met on Wednesday, September 8. The meeting started at 14:00 and had been scheduled to run until 16:00, but we adjourned early so that the members of the committee would be able to attend President Shirvani's "State of the University" event.*

*FBAC Report dated 9/13/10  
Prepared by John Sarraille, Chair of FBAC 2010-11*

*Before adjourning, FBAC considered the proposal to change the name of the Department of Nursing to the School of Nursing. SEC had referred this issue to FBAC because it is customary to consult FBAC regarding the possible fiscal implications of proposed changes. After studying the "Report of the ad hoc committee for the School of Nursing Proposal" FBAC concluded that the potential fiscal effects of the change were that there might be improved access to research grants, increased opportunities for donor funding, and some minor costs associated with changing the name in publications and flyers - costs which would be absorbed by the Department. Accordingly FBAC passed a resolution to the effect that it finds the proposal acceptable from a fiscal standpoint.*

*FBAC also engaged in a discussion regarding data elements - the kinds of data FBAC needs in order to make recommendations on university fiscal priorities, and how to go about getting the information. It was agreed to look into the possibility of inviting personnel from the Office of Information Technology and/or Institutional Research, for the purpose of learning the potential usefulness of a new information system that is soon to be made available.*

*FBAC is to meet next on Wednesday, September 22, from 14:00 to 16:00, in FDC 114.*

Regalado noted that Graduate Council had questions for the Provost and asked for elaborations. Poole said those were questions that emerged in the meeting in his absence. The Provost will respond to the questions at the next meeting, this Thursday.

McGhee indicated that he would prefer that attachments be sent to Senators in the older Word versions rather than the .docx.

Jasek-Rysdahl thanked chairs for submitting these reports.

## **7. Second Reading Items**

- a. **12/AS/10/SEC/UEPC Resolution Class Registration Closure Policy (Carryover from 2009/10)**

Jasek-Rysdahl noted this item is a second reading and it can be voted on today. He opened up the floor for discussion.

McGhee said the requirement at the college level is a problem because in his dept. they need to control the access and there are others who don't. He doesn't understand why this system can only go to the college level or is this only a convenience for those writing or using the program. It doesn't make sense that it's only at the college level because we have different people with different needs.

Bernardo responded that they could write a script for a college that could add instructor consent only, however, if each course wanted to have the option, we'd have to handle this course by course, and this is a workload issue. If done by course we would have to do it each term. We'd have to put it on and take it off before rolling it out to the depts. If done by course, they would have to manually remove them before the next draft of the schedule. She's not sure how to write the program by course because that could be constantly changing. The preference was to set this at the college level because we'd have to rewrite the script otherwise.

Marcell said the depts. are listed by the prefix, couldn't the script be written based on prefix as opposed to the college level? Bernardo said it could be done, but if that was changed they would have to rewrite the script every time.

Marcell said that several faculty in his dept. requested making the close time earlier on that same day instead of midnight so that they could be aware of the schedule earlier. Jasek-Rysdahl said the committee discussed this and decided to bring it to this group for discussion, and could allow a proposal to amend the resolution to add that change.

Sarraille said it sounds like it might create excessive workload to have one person assigned the task of making all the changes for individual classes. He thinks we should vote the resolution up or down as it is. The best alternative would be if each instructor could turn on or off the queuing feature of his own courses, so the workload would be spread out - or if each department secretary could make the changes for her department. Software can be modified, but it seems we often have to pay a high price.

O'Brien supports the resolution. He supports it because it gives us as faculty a little more control over who gets into our classes. He did experience problems on the first day of class with students trying to register and having problems. If we know the process from the get go and we can add students in, I think that's good. He's fine with moving the time earlier. Five may be too early with students working, but maybe 9pm is reasonable. He sees a valid reason to do so faculty are not surprised in the morning.

Pahal is concerned that this resolution would need more examination before proceeding forward. For example, if there is a class with a maximum of 20 and the faculty member doesn't want to add five more students; what is the safeguard to prevent early closing of the registration. Currently, online the registration fills the class until you reach the waitlist. Pahal is also concerned over favoritism of students. Is there is something else in line that says you have to enroll to capacity or enroll those who are waiting?

Peterson said that's the purpose for this resolution. If students are not present during the first two classes they're already behind in their work and I'm not letting them into the class. Regarding playing favoritism to those students on the waitlist, the computer doesn't already move people in, and we don't want newcomers to get in. The purpose is to give the faculty member the preference if they want to add seniors so they can graduate. Also, if the faculty member thinks that too much important stuff has happened they can prevent that.

Pahal agrees with the seniors getting priority over sophomores or juniors, but how do you really judge this? The first week of classes is meant for orientation. For him, students should be able to register and get in to

classes anytime during the first week. Pahal wants students to have that opportunity assured to them.

Peterson says the faculty gets to judge that as many provide assignments the first week of class.

McGhee understands that what Bernardo is saying is that there is a limitation on resources and this pertains to the entire faculty. Perhaps we should ask the Provost to see about supplementing resources to accommodate the writing of a program that can work to allow a faculty to access or not access it based on their individual course needs. A faculty member in one class may need it and another might not. He's suggesting adding resources so there is not a one size fits all system put in place. He sees problems in the application of it. It makes a difference in some classes, as getting in touch with a faculty member physically may create problems with students trying to add a class. This one size fits all is tied to a lack of resources and funding because writing the program should be able to be done.

C. Davis clarified the first day of classes means the first day of the semester. She indicated that if she is teaching a class that people can add with no problem on the first day she takes with her the permission numbers or add forms. It's harder to control not letting people in. She teaches WP classes and needs to confirm WP status before approving. For her, she needs to control who adds. It's not extra work; and students don't have to track her down.

Strahm supports the resolution. She has assignments due at the end of the first week so that causes problems if people come in on the second or third day. The Bookstore buys fewer books than those registered. Strahm had an assignment due at the end of the week, but class shopping was still going on. Students who bought the books, but then dropped the class, don't always immediately return the books. This impacts the ability of students who join late to purchase books in time to complete the first assignment.

Silverman thinks this is doable and is happy to provide his services as a consultant on how to design queueing to stop in a particular way. Silverman is in favor of the resolution, but is offering another channel for implementing it, but not to revise the resolution.

O'Brien said it's a very tedious process to get a course approved. There is a standard form the University uses that does list the course maximum. Faculty are aware of that. In all departments there is agreement on the class size. I have not had anyone say I want a small class this term because they're tired.

Marshall moved to change the resolution to change the time to 9:59pm from 11:59pm. O'Brien seconded.

Strahm opposed that, because she has students who work multiple jobs and would like to them have more time to add, to get in the class.

Bernardo said currently adding classes is not possible on the day before classes start. We do not add classes the day before. We cut it off two days prior. Jasek-Rysdahl said this extends registration thru the final weekend, and then closes it for the first week of classes.

Marcell said this is a contradiction. Bernardo said that it closes the one day before classes start, and then reopens for five instructional days. Marcell clarified that the resolution should reflect that it will not be reopened. Jasek-Rysdahl noted that we started classes on Monday, closed classes on the Saturday prior, and then opened back up on Monday. This changes it to keep things open thru the night before and then stays closed.

Renner asked how there is time to print schedules. Bernardo indicated that they do not print rosters any more, except in WP classes.

Pahal would like to keep it open until 11:59pm since a lot of students get off work late and that last hour is useful.

Bender asked Bernardo why it's closed on that one day. Will changing this cause more difficulty? Bernardo believes the reason to close was to print rosters but that is no longer an issue as faculty print their own rosters.

Marcell says we have added to the students 1.75 days to register, and is wondering why we need those additional two hours to get things done. He thinks it helps faculty print rosters.

Pahal thinks it doesn't hurt to have a few more hours to finish.

McGhee said the issue is the inconvenience for the faculty member who teaches. If open till midnight, keeps faculty up till 2am to assign students to groups if working on an 8am class. For those with an early class, they should have time to reorganize the class before the first morning class. He thinks there should be some consideration for the faculty that they would have till 10pm Sunday instead of stopping on Saturday.

Marcell understands we're having the discussion to have more time to prepare. Faculty in Kinesiology wanted it to be sooner. The question is how to help faculty to be best prepared for classes. Marcell is willing to accept the 9:59pm time slot.

McGhee says we're talking about some last minute additions, and he is in support of 9:59pm. This is a compromise to the students to give them more time in the day but not all the way to midnight.

O'Brien seconded it thinking 9:59pm was a compromise.

Sarraille says what we're doing now is that there has been an amendment proposed to change to 9:59pm and then another amendment. Eudey clarified and Bender clarified as well. We're still on 9:59pm because there was not a formal motion to change to the earlier time.

Question was called. Approved. Voting on resolution to change the time to 9:59pm rather than 11:59pm. Amendment passed by voice vote.

Eudey supports this resolution and encourages tasking UEPC to follow up on this for any potential impact on students, faculty, computer issues, etc.

Resolution approved by voice vote as follows:

**12/AS/10/SEC/UEPC Resolution Class Registration Closure Policy**

***Be it Resolved:*** That the Academic Senate of California State University, Stanislaus approves a policy that all classes shall be closed to open registration at 9:59 p.m. ~~11:59~~ the day before classes are scheduled to begin; and be it further

***Resolved:*** That the addition of students following the beginning of instruction shall be at the discretion of the instructor by the use of permission numbers, or their equivalent; and be it further

***Resolved:*** That each College shall have the option of not closing classes to open registration the day before classes are scheduled to begin, but instead keep unfilled classes open for the duration of one week; and be it further

**Resolved:** *That this policy be effective beginning with the Spring 2011 semester.*

**Rationale:** *At present, unfilled classes remain open for a period of one week (5 instructional days), except for classes in the College of Natural Sciences which has elected to have its classes closed on the first day of instruction. Numerous instructors have expressed similar interest in having their classes closed in order to control additions to their classes. If enacted, this policy change would change the default option from having unfilled classes remain open for 5 instructional days to having open registration close at 9:59 p.m. ~~11:59~~ the day prior to the first day of instruction.*

*AS approved on 9/14/10*

*IL:rlc 4/27/10*

*Revised IL:rlc 5/05/10*

## **8. Discussion Items**

### **a. Student fee Payment Questions & Responses from Lisa Bernardo**

Jasek-Rysdahl indicated this is a follow up from the questions from the open forum. There were questions about policy in the disenrollment of people who didn't pay by a particular date. There were printed responses sent to Asnet. This item hit a nerve with some people. We got some information and brought it back in case others wanted to bring up new information. Jasek-Rysdahl asked Bernardo if she was checking on new information.

Bernardo said ultimately after two disenrollment's, 400+ in the first run, 120+ in the second run, and the next number not reregistered is 145 students out of all students not enrolled. We'll be closing as we get closer to census.

Pahal is looking at some of the responses and noted that some reminders were sent out. Do you know when these were sent out, and at what time intervals they were sent? Were they far apart or close to the deadline, etc.

Bernardo doesn't have exact dates, but Financial Aid and Enrollment Services send out this information. Enrollment Services sent out information regarding priority registration services, and Financial Aid sent all the information throughout the summer.

Strahm asked the financial reasons why those who were not enrolled stayed not enrolled. Bernardo says they have not followed up with those students.

Sarraille wanted a sense of how many are sent by email and when, and what is sent by USPS. Do they go to the known current addresses, or parents' addresses, etc?

Bernardo says all communication is sent electronically via email. They send to CSUstan, and they can monitor if the student opens it. If they don't open it they will send it to the personal email on file.

Poole asked if disenrollment compared to those who had previously enrolled in 2009 and ended up withdrawing before fees were paid. How did the disenrollment process impact the overall group who ended up enrolled prior to the disenrollment?

Bernardo responded that students would carry the balance thru fall and stopped before being allowed to register for spring. She doesn't know if these are the same numbers, but could do her best to figure it out.

McGhee said that a consequence of disenrolling those who do manage to get back in is that classes are full. When we have more need than spots it's a persistent problem. They may get back in but it's a financial burden because they're not progressing forward. That could be an issue.

Strahm asked why not send to multiple email addresses at once. Does that shorten the time between notification and the need to pay and what impact that might have on enrollment status.

Bernardo said that Enrollment Services waits 4-5 days and resends to the regular email address. Since sending to Stan address emails their Financial Aid, bills, registration appointments etc. They try to send all University email to that address so students get into the habit of opening that email or forward to other accounts. The numbers are higher now, but she's not sure how Financial Services does this. The due date is to set at priority registration; and it's on their appointment letter when fees are due.

Jasek-Rysdahl said SEC will look at this some more.

Garcia is not sure we're asking the right questions. He's not sure what the numbers mean, are they good or bad. He's not sure what the goal of disenrollment is. Until we talk about the goal, these numbers are meaningless.

Pahal said Garcia is right. His concern is that students aren't being informed enough and early enough. It seems we're not getting students to open Stan mail, based on personal decisions. Is there any policy that says you have to inform students on a certain time basis about their bills for tuition? Bernardo doesn't know if there is a policy or not, and that this would be a question for Financial Services.

Stone is reading where in bold in 07-08 we wrote off uncollectable fees and why are we not collecting them. Does this need to go to FBAC to get numbers? Maybe this is an item for Giambelluca and not Bernardo.

Jasek-Rysdahl said there is still interest in this and governance will continue to look at this. Sarraille wants to address Garcia's comment. He's served on UBAC and on several other committees and he has a strong sense that this is primarily being done to get the money. Everything else is secondary. It's his feeling from what he's heard about it.

Jasek-Rysdahl said we will continue to look at it.

## **9. Open Forum**

Panos asked how much money we're losing per term for enrollment compared to last year.

McGhee said that UBAC was not given this information.

McGhee indicated the Senate is getting more involved in the strategic plan and reconstitution of strategic planning. From an accounting standpoint, the best strategy is to do strategic budgeting in advance. From a budgeting standpoint it takes time to look at next year's budget. Importance was placed on reconstitution of UBAC as well.

Sarraille said that he, McGhee, Garcia, and Filling were the faculty members of UBAC during the 2009-10 academic year. Recently announced were the UBAC recommendations accepted by the President. Based on what people have heard so far about the recommendations, it may seem that there was unanimity, but nothing could be further from truth. Faculty members of UBAC were extremely disappointed with the outcomes and processes of UBAC during its entire run in the foregoing academic year. They reported on the problems to

SEC yesterday and asked SEC to facilitate the development of a critique of UBAC and recommendations for improvements.

Jasek-Rysdahl just received it and will bring it to SEC. He announced that the Provost has started to contact members of the Strategic Plan Working Group. The Speaker and Speaker Elect have been contacted and the COC has been notified to identify the third faculty member on this committee.

**10. Adjournment**

4:00pm