



CALIFORNIA STATE UNIVERSITY, STANISLAUS

PHI KAPPA PHI – CHAPTER 282



Phi Kappa Phi Executive Committee Meeting
Friday, September 12, 2008
2:00 p.m.
MSR 130C

Minutes

Present: A. Dighton, J. Herring, T. Lunt, W. Olmstead, N. Taniguchi, L. Winters

J. Herring called the meeting to order at 2:10 pm.

1. Minutes from the August 19, 2008 meeting were approved as written.

2. Calendar of Chapter Activities for 2008/09

The Phi Kappa Phi Initiation Ceremony has been confirmed with the office of the President and Vice Provost for May 1, 2009, and Phi Kappa Phi Week from April 27 – May 1, 2009.

3. Status Reports from Chair Persons for Activities/Events

a) Phi Kappa Phi Information Table at Meet the Faculty Open House, Sept. 3, 2008

T. Lunt reported that students were not approaching the table, so it was necessary to go out and approach students. Even so, this is an event we would like to continue doing.

b) Contacting Honors Program Director Jim Tuedio to Promote PKP to Honors Students

T. Lunt reported she spoke to Jim Tuedio, and he would like the chapter to come up with a way to catch students from their freshman year with one student at each of the four different class levels of Freshman, Sophomore, Junior, and Senior Honors classes. Jim would like to schedule a time for him to attend the classes to promote Phi Kappa Phi. T. Lunt will let L. Winters know dates.

c) Publish Book to Celebrate CSU Stanislaus 50th Year Anniversary

N. Taniguchi reported the University Advancement Committee will oversee all publications. Their first committee meeting is scheduled for September 16, 2008. N. Tanaguchi suggested the chapter not pursue this idea and places its efforts elsewhere.

d) Graduate School Information Session

Nothing to report. W. Olmstead will have information at the next meeting.

e) Study Abroad

W. Olmstead reported she contacted Becky Mirza of the Office of International Education. Becky would like to help promote the program and will check to see if there is a spot where the Study Abroad competition can be promoted. She will report back to W. Olmstead.

f) Bulletin Board/Signal/Display Case

J. Herring reported that there is a display case in the Library that the chapter owns. It has been used by the Library since the chapter wasn't able to keep up the displays. J. Herring will follow up with A. Selah to make sure displays are designed and rotated frequently to keep the chapter's activities viewed by students and faculty.

g) Warrior Book Collecting Contest

J. Herring will check with K. Potts for update.

h) Theatre Production during PKP Week

J. Herring reported that Jim Youngblom contacted John Mayer, and John is very excited about doing a theatrical production during Phi Kappa Phi Week. He requested more lead time and funding. J. Herring will talk to John Mayer to see if there is a way to promote Phi Kappa Phi at the Gary Senise event scheduled for October 2008.

i) Promotion Through Modesto Bee and Turlock Journal

J. Herring will ask P. Stepro to report on this at the next meeting. W. Olmstead will check into doing an article on new initiates from 2008. It was suggested this could also be posted in *The Signal*. Denise Nordel, who is a former Modesto Bee employee and now works here at the university with Don Hansen, would be a good contact. W. Olmstead will talk to Don Hansen as well about posting in the Digest.

j) Underprivileged Youth – AVID Program in Riverbank

J. Herring will follow up with A. Selah.

k) Literacy Grants

J. Herring will ask P. Stepro to report on this at the next meeting.

l) Halloween Book Drive

J. Herring reported she contacted the village and was told approximately 200 children come through with most of them being under the age of 8. Books are needed for ages infant to 10-year-olds, with more books needed for ages 5 and under. It was suggested book drops be located in Bizzini Hall, the Library, and to L. Winters in the Vice Provost's office. At the next meeting we will ask for members to volunteer to help pass out the books. J. Herring will talk to Ken about having a book drop in the Library and about having a writing contest.

m) Speaker Writing Contest

Discussed and suggested possibly to have a speaker come in connection with a writing contest. Prize money would be awarded with suggested prizes being \$25 for first prize, \$50 for second prize, and \$100 for third prize.

4. Budget for 2008/09

The 2007/08 budget was reviewed. The chapter is starting out college year 2008/09 with approximately \$3,900 in the State account and \$715 in the trust account. L. Winters will provide an estimated projection of how much the chapter receives from chapter dues. A proposed budget for 2008/09 will be developed and discussed at the next scheduled meeting. J. Herring requested members estimate their need for funds in the variety of activities and promotions being planned, and to bring that information back to the next meeting.

5. Faculty Nomination Process

The process for nominating faculty was discussed. Faculty interested in joining Phi Kappa Phi should be nominated if they meet the criteria. Trying to keep this confidential is problematic when attempting to get information from vitae. It was discussed that creating a form for faculty nominations may prove helpful. N. Taniguchi will work on developing a faculty nomination application form. A deadline of December 12 was suggested.

6. Initiation Ceremony Process

The chapter members discussed the need to receive the eligible students from Enrollment Services as soon as possible after grades are posted for fall 2008. It was also suggested to identify freshmen and sophomore students with high GPA's to be recognized as Future Scholars at the Spring Initiation Ceremony.

7. Alumni and Community Recognition

Members discussed ways to recognize alumni and community groups. N. Taniguchi informed the group there is a community group called *The Turlock Tuesday Meeting Club*. With our motto, "Let the love of learning rule humanity," it was suggested by N. Taniguchi that we might find a way to honor or encourage this group. Their function is aligned with our motto and it would also provide a connection with a community group. A suggestion was made to invite them to one of the events during Phi Kappa Phi Week, possibly at the theatrical event. N. Taniguchi will contact the club and check its calendar for available dates.

8. Annual Chapter Dues

Members discussed how to keep the fees lower for new initiates. The solution was to have the new initiate chapter dues remain at \$5 per year. Annual chapter dues would be increased to \$20 for everyone else. L. Winters will check with National to see if it is permissible for Chapter 282 to have two separate chapter fee amounts. J. Herring suggested giving a Lifetime Award and will check if there is an application process for this.

9. Future Meeting Dates

Due to the fact that the meeting date set for February 6, 2009, is a white day for faculty and students, the February meeting date has been changed to February 13, 2009.

L. Winters to research the following items:

1. Check with National to see if there is any funding for special events programs for children where prize money could be given to elementary or middle school students for various contests/events.
2. Check with PKP National to see if they have any printed information on scholarships.
3. Get an estimate on income from membership dues for 2008/09.
4. Send W. Olmstead list of names of new initiates from 2008.
5. Check with National to see if they have any templates/forms for nominating faculty.
6. Check with enrollment services regarding criteria for identifying potential student initiates.
7. Send email to all students and new faculty that if they are already a member of another chapter of Phi Kappa Phi, they may transfer their membership to our chapter at no cost.
8. Find out how much money was spent on last year's theatre production.

The meeting adjourned at 3:15 pm.

10. Calendar of Activities and Procedures – AY 2008/09

Following the meeting, J. Herring and L. Winters met to review the Calendar of Activities and Procedures for AY 2008/09. L. Winters will update the Calendar of Activities for review at the October meeting.

Respectfully submitted,

Lori Winters, Recording Secretary