



CALIFORNIA STATE UNIVERSITY, STANISLAUS

PHI KAPPA PHI – CHAPTER 282



Phi Kappa Phi Executive Committee Meeting
Friday, October 17, 2008
2:00 p.m.
MSR 130C

Minutes

Present: A. Dighton, J. Herring, T. Lunt, K. Potts, K. Stone, N. Taniguchi, L. Winters

J. Herring called the meeting to order at 2:05 pm.

- 1) **Minutes from the September 12, 2008 meeting were approved as written.** (Correction to spelling of A. Saleh's name noted.)

Old Business

2) **Status Reports from Chair Persons for Activities/Events**

a) **Promote PKP to Honors Students**

T. Lunt reported she had a brief conversation with J. Tuedio about ways to promote PKP to Honors Students, and will pursue further with him.

b) **Graduate School Information Session**

Wendy to report on the Graduate School Information Session at next meeting.

c) **Study Abroad**

Several suggestions were made regarding the Study Abroad program:

1. Invite the Study Abroad director to come to the initiation ceremony and speak.
2. Present the Study Abroad program at an orientation meeting to let students know the program is available.

N. Taniguchi suggested having some type of partnership with the Study Abroad program and volunteered to spearhead. She will work with T. Lunt on this. Study Abroad Grant information posters and flyers have been sent to Rebecca Mirza and Raul Alcala.

d) **Phi Kappa Phi Display Case**

K. Potts reported the WASC exhibit in the display case is coming down soon and PKP will be able to utilize the case again. N. Taniguchi suggested adding the PKP seal to faculty and student publications for the display case.

e) **Warrior Book Collecting Contest**

K. Potts reported funding for the Warrior Book Collecting Contest is available for prizes: 1st prize \$300; 2nd prize \$200; 3rd prize \$100. The timeline submission is in April with awards made in May and will work in conjunction with Phi Kappa Phi Week. T. Lunt stated PKP has Literacy Grants and the book collecting contest may qualify. N. Taniguchi suggested setting aside some of the grant money and donating it to

the library for books, subscriptions, etc. J. Herring suggested PKP fund half of the prize money for the contest. K. Potts will talk to his cohorts and report back at our next meeting.

f) Theatre Production During PKP Week

J. Herring reported she talked with J. Mayer regarding the cost of a production for Phi Kappa Phi Week. J. Mayer has Union Program Board sponsorships and has different ideas for presentations. J. Herring asked him to pursue other funding.

g) Promote Phi Kappa Phi at Gary Sinise Event

J. Herring spoke to J. Mayer, and he does not think the Gary Sinise event would be something that would be a good fit for the event.

h) Promotion Through *Modesto Bee* and *Turlock Journal*

J. Herring reported that W. Olmstead would like press releases, announcements, etc., sent to her so she can forward to the appropriate party.

i) Underprivileged Youth – AVID Program in Riverbank

A. Saleh was not present to report.

j) Literacy Grants

P. Stepro was not present to report.

k) Halloween Book Drive

L. Winters will secure a location where books for the Halloween Book Drive can be sorted and will send out an email to members with the information. The email will also ask for volunteers to hand out books at The Village on Halloween night. L. Winters will print book plate labels with the PKP logo on them to be placed inside each book handed out. J. Herring to send wording for email and labels to L. Winters.

l) Speaker Writing Contest

J. Herring will work on this and report at next meeting.

3. Budget for 2008/09 – Estimate of Chapter Dues

L. Winters reported that dues are declining each year: 2005/06 - \$4,103; 2006/07 - \$3,210; 2007/08 - \$2,465.

4. Faculty Nomination Process

J. Herring asked for suggestions on faculty nominations. It was suggested that faculty and staff membership review nominations and vote on them. N. Taniguchi had spoken at one time with D. Demetrulias that faculty nominations have strong research records. N. Taniguchi submitted a draft of a form for nominating faculty members. L. Winters will revise and finalize the form with changes recommended by the committee. L. Winters reported there is a discrepancy in our Chapter Bylaws vs. the Criteria and Eligibility Requirements regarding the voting quorum required for nomination of a faculty member. J. Herring requested a clarification be made to the Criteria and Eligibility Requirements to coincide with the Chapter Bylaws. Under the heading of "Faculty" in the Criteria and Eligibility Requirements, item 5 shall have the following italicized words added to read, "Affirmative vote of two-thirds of active *faculty and staff* members present at a Chapter meeting and of those active *faculty and staff* members who submitted an absentee ballot."

5. Alumni and Community Recognition – *The Turlock Tuesday Meeting Club*

N. Taniguchi reported *The Turlock Tuesday Meeting Club* is a group that supports and promotes literacy. Roberta Anderson is the current president. J. Herring suggested inviting them to a meeting to discuss what they do and how they might collaborate with PKP. N. Taniguchi will speak with the club's president and inquire if the club would like to be involved in some kind of partnership.

6. Report from L. Winters on Miscellaneous Items Researched

At the Sept. 12, 2008, meeting, L. Winters was given a list of tasks and was asked to report results to the committee. Results of the requested tasks are as follows:

- a. Check with PKP National regarding funding availability for special events programs for children: Found that only scholarship and award opportunities are available.
- b. Brochures for scholarships and grants: The PKP website has information, and flyers can be downloaded and printed from the website.
- c. The list of names of new initiates for 2008/09 was emailed to W. Olmstead as requested.
- d. PKP National does not have a template form for nomination of faculty members.
- e. Records will still need to be physically pulled from Student Enrollment Services for potential graduate student initiates that have transferred to CSU Stanislaus from another college to verify minimum undergraduate GPA of 3.60.
- f. An email was sent through Postmaster to all students and faculty stating if they are already a member of another chapter of Phi Kappa Phi, they may transfer their membership to our chapter at no cost.
- g. The amount of money that was spent on last year's theatre production during PKP Week was \$1,050. Due to lack of funds, D. Demetrulias contributed \$525 from one of her accounts, and \$525 was paid from PKP's Trust account.

7. Report from Teri Lunt on Partnering for Success Workshop in Baton Rouge, LA.

T. Lunt shared information and ideas she received while attending the National workshop. She handed out a written report listing suggestions for increasing PKP recognition on campus, encouraging invitees to join PKP, scholarships, chapter recognition awards, and more. N. Taniguchi volunteered to spearhead chapter recognition and excellence awards for our chapter. President's and Provost's Scholars - J. Herring to contact and ask if their scholars are interested in coming to PKP's Initiation Ceremony.

Following is the report on the Partnering for Success Workshop as submitted by Teri Lunt:

Report on Partnering for Success Workshop in Baton Rouge, October 10-12, 2008

By Teri Lunt

- Phi Kappa Phi should have a presence on the university web-site
- We should strive for "Chapter of Excellence"
 - We already have completed/planned to complete many categories for this academic year
 - We are already doing many things right
 - Other attendees impressed with our Phi Kappa Phi week and our initiation ceremony
 - Monthly meetings, theatrical readings, community memberships
 - Faculty memberships
 - Invitee posters
 - Changed Bylaws to invite students by department
- According to Article III, Section 1 of the National Bylaws, we should have a Faculty Vice President and two student vice presidents
 - Student Vice Presidents can serve for two years, and can remain in office as an alumni
 - We might want to consider a Student Vice President elect in January, 2009
 - Recruit from the Junior initiates
 - There will be a Leadership Retreat for Student Vice Presidents in January 23-25, 2009, in Baton Rouge, LA.
- Workshop binder has specifics about duties of Treasurer, as well as those of Student Vice President

- Partnering with the Honors Program (which we have already discussed)
 - Food = attendance
 - Suggested joint movie/pizza nights with Honors students
 - Encourage sophomores to apply for Emerging Scholar Award
- Suggestions about encouraging invitees to join PKP
 - West Point – eligible cadets receive a hand-delivered invitation by faculty
 - Citadel and West Point have 100% acceptance rates (!)
 - Preliminary and post-invitation e-mail (congratulations and reminder)
 - Congratulations letter from deans impresses the value of membership
 - Meeting (with food) for nominees to explain honor and benefits of membership
- Suggestions about increasing PKP recognition on campus
 - Presence on university web-site a must
 - Ask new faculty members if they belong to PKP
 - Need to have discipline diversity on executive board (we need to work on this)
 - Serve food at monthly meetings
 - Need a good committee structure to encourage active involvement
 - Reach out into the community
 - National can provide a zip-code search for local PKP members (alumni)
 - National will help finance ads in local papers
 - I.E. congratulating new members
 - Phi Kappa Phi has a national Facebook profile
 - Suggested that Student Vice President create a chapter page
 - Podcasts, Blackboard
 - Stoles for chapter officers (currently on sale for Student Vice Presidents through October)
 - Invite Study Abroad Director to initiation & ask her to explain the benefits of Study Abroad and the scholarship
 - PKP can apply as a student organization
 - Tap into Juniors to create a Student Council that then becomes eligible for ASI funds
 - Members should wear pins on campus just as soon as invitations go out
 - Open initiation banquet to others for a fee
 - Honor a Distinguished Member at initiation
 - Use student members as greeters
 - Invite top students from local high schools (no charge to students, but charge family attendees)
- Scholarships
 - PKP really wants to give money away!
 - T. Lunt needs to e-mail Roy Blackwood about those of us who were/are excluded from the Fellowships
 - We need to encourage chapter applicants for each type of scholarship
 - Literacy Grant = community awareness
 - “Literacy” is broadly defined; computer literacy, artistic literacy etc.
 - “Born to Read” program
 - Offer a seminar in writing personal statements and scholarship applications
 - Open it up to all students
 - #1 disqualifier for scholarships is not filling out the application properly
 - Student Vice President could hold a member meeting to discuss scholarships
 - Invite scholarship recipients to participate

End of Report.

8. New Business

Due to lack of time, the following agenda items will be postponed to the next meeting:

- a. Discuss Annual Chapter Dues – Increase in Chapter Fees
V. Sundar – Committee Discussion
- b. Naming Opportunities at PKP Headquarters
J. Herring

Meeting adjourned at 3:30pm.

Respectfully submitted,

Lori Winters, Recording Secretary

:ljw 10/28/08