



CALIFORNIA STATE UNIVERSITY, STANISLAUS

PHI KAPPA PHI – CHAPTER 282

Phi Kappa Phi Executive Committee Meeting

Friday, February 13, 2009

2:00 p.m.

MSR 350

Minutes

Present: D. Demetrulias, A. Dighton, J. Herring, T. Lunt, K. Potts, N. Taniguchi, L. Winters

J. Herring called the meeting to order at 2:20 p.m.

1. **Minutes from the January 9, 2009, meeting were approved.**

Old Business

2. **Annual Chapter Dues**

- a) **Increase chapter dues.** J. Herring presented details from the survey that was sent out to PKP members last year for feedback on increasing chapter dues. The vast majority of those surveyed recommended increasing chapter dues to \$10. At previous meetings it was suggested to apply the increase to current members and charge \$5 for new/first year members. PKP National office is not set up to have a separate fee structure for new and old members. Dues are not billed at the same time annually for chapters because there are fall and spring initiations at some chapters, and there aren't specific deadlines once a billing statement has been received. Lifetime members and annual renewals are handled differently, depending on the member's choice for billing. It is the members' responsibility to keep their addresses updated with PKP National. J. Herring proposed the chapter increase chapter dues from \$5 to \$10. The increase would be put into effect following the 2009 initiation ceremony. L. Winters will prepare a ballot for a vote to be taken of the general membership at the March 13 meeting.

3. **Status Reports from Chair Persons for Activities/Events**

- a) **Contacting Honors Program Director J. Tuedio to Promote PKP to Honors Students.** N. Taniguchi reported instructors have been notified, and they are allowing ten minutes for representatives to come into the classrooms on February 18, to promote PKP to honors students. T. Lunt volunteered and will contact W. Olmstead to assist.
- b) **Warrior Book Collecting Contest.** J. Herring reported that she and K. Potts worked on the Literacy Grant, and it has been submitted to PKP national office. The grant should be awarded by May 1, 2009, and hopefully there will be good news received in time to announce at the PKP initiation ceremony.
- c) **Speaker Writing Contest.** Due to budget constraints it is not likely a Speaker Writing Contest will be held this year. Committee members discussed possibility of various fundraising events to raise money for scholarships and to designate what scholarships would be available. Suggestions included hosting an annual scholarship fund drive with a letter and social event to celebrate accomplishments at beginning of the academic year; market chapter products on website (if allowed by national office); and possibly have a link for accepting donations on the PKP website.
- d) **Phi Kappa Phi Chapter 282 Website.** L. Winters presented two layouts for the main page of the

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Chapter's website. She will submit the layout chosen, with minor changes noted, to Denise Nordell.

- e) **Student Research Competition.** L. Winters reported the Office of Research and Sponsored Programs would like to have three volunteers to assist with the Student Research Competition to be held on March 6, 2009. An email message requesting volunteers was sent out on January 23, 2009, to all PKP members. To date no responses have been received. L. Winters will check with J. Norwood to see if it would be allowable for PKP students that are in the competition to assist during the time they are not competing. Following discussion, it was decided the chapter would donate a maximum of \$250 to the competition. L. Winters will check with J. Norwood on category/prize amounts for possibility of being a sponsor of a specific prize.
- f) **Speaker for PKP Initiation Ceremony.** T. Lunt will contact Dr. Harold Stanislaw and invite him to speak at the initiation ceremony. L. Winters will check as to whether past speakers have been paid.
- g) **Student Nominations.** L. Winters reported she is waiting for the list of eligible students from Enrollment Services and should have the list by February 20. The process to identify eligible students, prepare letters and nomination forms, and delivery of the forms to the department chairs will be completed by February 27. Nomination forms will have a return due date of no later than March 6, with the intent to vote for approval of student nominees at the PKP meeting on March 13.
- h) **Faculty Nominations.** L. Winters will send out an email to PKP members during the week of February 16 to request nominations of faculty to membership in Phi Kappa Phi. Nomination forms will have a return due date of no later than March 6, with the intent to vote for approval of faculty members at the PKP meeting on March 13.

4. **Alumni and Community Recognition – *The Turlock Tuesday Reading Club*.** N. Taniguchi stated PKP week activities need to be finalized prior to being able to extend an invitation to *The Turlock Tuesday Reading Club*.

New Business

- a) **Group Photo.** A photo was taken of the executive committee members by campus photographer, Cary Edmondson, to be used on the chapter's website.
- b) **PKP Campus Call for Activities Proposal.** L. Winters reported no proposals have been received in response to the email she sent out to the campus community on January 23, 2009. She will send it out again, as well as another email request for nomination of faculty members.
- c) **PKP Fulfillment Program.** Committee members discussed sending a letter on CSU Stanislaus letterhead to eligible students to notify them they will be receiving a membership invitation packet from PKP National. The letters would be delivered to students by PKP members.
- d) **Initiation Ceremony Content.** J. Herring reported John Mayer is willing to be the emcee of the ceremony and read the names of students during the ceremony. The PKP meeting on April 3rd will be devoted to finalizing plans for the initiation ceremony.

5. Budget Review.

- a) The budget was reviewed as well as the expenses incurred for last year's initiation ceremony. Ways to cut costs for the ceremony were discussed. The decision was made to eliminate the pre-ceremony dinner.
- b) Discussed dollar amounts to award for the Phi Kappa Phi Chapter 282 Student Scholarship. A decision was made to award two separate scholarships – one \$500 scholarship to an undergraduate student and one \$500 scholarship to a graduate student.

- c) It was decided that there is not enough money in the budget at this time to purchase a chapter brick for the new building at PKP National.
- d) \$750 will be designated for Phi Kappa Phi Week activities.

6. Miscellaneous

- a) J. Herring presented the "Go For The Gold" framed picture she received from PKP National. It was decided the picture should be hung above the display case in the library. She will check into having a brass plate engraved with "Chapter 282" and mount it on the bottom of the picture frame. L. Winters will make a tent card with contact information to put in the PKP display case.
- b) The March 6th meeting date will be changed to March 13th.

The meeting adjourned at 4:15pm.

Respectfully submitted,

Lori Winters, Recording Secretary

:ljw 03/03/09