

CSU, Stanislaus
Department of Music

Technical Request Form

Event Title: _____

Event sponsor/ coordinator: _____

Event date and time: _____

Rehearsal date and time: _____

Logistical needs:

Recording:

- Junior recitals, senior recitals, and directed listening will be **two track recordings.**
- All Faculty, large ensemble, and guest artists will be **four track recordings.**

Live sound*:

Microphones: _____ Mic stands: _____

Monitors: _____

*Please include a diagram of microphone placement.

Equipment:

Band Risers: Sm (6") _____ med (12") _____ Lg (18") _____

Choral Risers: _____ Acoustic shells: _____

Chairs: _____ Stands: _____

9' Piano: _____ Harpsichord: _____ On rug:

Piano Coordinator Approval

Lighting:

General with house General, no house

Special: _____

Please include stage set-up diagram

Please attach comp list

Return form to Tech office one week prior to event date or rehearsal date (if applicable)

Dept. Tech. Approval (Date)

Date Sent: _____ By: _____

Rev. 10-07

Dept. Chair Approval (Date)

Date Rec'd: _____ By: _____