CALIFORNIA STATE UNIVERSITY, STANISLAUS

GRADUATE SCHOOL

GRADUATE COUNCIL MINUTES

September 20, 2007

Attending: Kurt Baker, Randall Brown, Bret Carroll, David Colnic (for April Hejka-Ekins), Diana Demetrulias, Phyllis Gerstenfeld (for Peter Nelligan), Chet Jensen (for Mira Mayer), Ann Kohlhaas, Susan Neufeld (for Dennis Sayers), Arnold Schmidt, Margaret Tynan, Ramon Vega de Jesus, Shawna Young

Excused: Mike Ray, Andrew Wagner

Ex-Officio: Carl Brown, Roger McNeil, Daryl Moore, Gary Novak

Guests: John Borba, Steve Graham, Peggy Hodge, Pam Roe

Margaret Tynan called the meeting to order at 2:34 p.m.

I. Approval of Agenda. A motion was made by Bret Carroll to approve the agenda contingent upon the following revisions:

A. Item III B, MA/MS in Interdisciplinary Studies Annual Report, has been deferred until the October meeting.
B. Item IV C, Master of Science in Nursing Program Proposal, has been moved to IV A.

The motion was seconded by Shawna Young. The motion carried.

II. Approval of May 17, 2007 Minutes. A motion was made by Bret Carroll to approve the May 17, 2007 minutes. The motion was seconded by Shawna Young. The motion carried.

III. Information

A. Graduate School Updates (Graham). Steven Graham has met with each program coordinator this summer to discuss 2007-2008 program goals.

The Graduate School is currently working on updating general graduate publications for fall. Revision of individual program materials will begin during the spring.

An electronic database is being developed to house graduate policies and procedures. This database will be located on the Graduate School Website and will serve as a resource for University faculty and staff.

The Graduate School is almost finished collecting 7005 account information. Once this task is complete Steve Graham will release account information to program coordinators.

Graduate enrollment is up overall 55 students, and down 38 continuing students.

B. MA/MS in Interdisciplinary Studies Annual Report (Sayers). Deferred.

C. **Proposing New Graduate Programs (Demetrulias) – Attachment #0708-3.** A revised copy of Proposing New Graduate Programs, Attachment #0708-3 was distributed. The document is a compilation of CSU, University-Wide, as well as WASC policies. Recent updates include changes to degree designations, writing proficiency courses, criteria for reviewing course proposals, grading options, and doctoral programs.

D. **EdD Program Proposal Update (Brown).** The EdD Program Proposal has moved through the campus approval process and is currently being reviewed by WASC and the Chancellor's Office.

IV. Action

A. **Master of Science in Nursing Program Proposal –Attachment #0708-5.** Peggy Hodge presented the Master of Science in Nursing Program Proposal to the Council. This proposal comes in response to a tremendous shortage of nurses in the nation, especially the Central Valley. This program is expected to address this need. The program consists of 36 units of core curriculum. Students can choose one of two tracks: Education or Gerontology. The Council made the following modifications to the proposal, and requested the proposal be reread to reflect the elements in "Proposing New Graduate Programs."

Course Proposal

Because Gerontology concentration was not identified as an area of high need in the study done, compelling arguments should be included in the proposal to show this area of need. In addition to the below mentioned modifications, all 4000 level course proposals should include a section that specifies the additional assignment(s) that graduate students will need to complete to ensure that a higher standard is being met. It was recommended that all curricula vita need to be updated to include the most recent publications and/or research.

NURS 4900 Advanced Pathophysiology (3 units). Syllabus need to be more detailed. The motion to approve NURS 4900 with modifications was made by Shawna Young, and seconded by Kurt Baker. The course proposal was approved.
NURS 5000 Theoretical Foundations of Nursing Practice (3 units). The motion to approve NURS 5000 with modifications was made by Shawna Young, and seconded by Kurt Baker. The course proposal was approved.
NURS 5010 Health Policy and Systems (3 units). Syllabus need to be more detailed. The motion to approve NURS 5010 with modifications was made by Shawna Young, and seconded by Ramon Vega De Jesus. The course proposal was approved.
NURS 5020 Nursing Research (3 units). A motion to approve NURS 5020 was made by Shawna Young, and seconded by Kurt Baker. The course proposal was approved.
NURS 5030 Health Disparities: Issues and Strategies (3 units). Student Learning objective #7 should be modified to increase ability to be measured. A motion to approve NURS 5030 with modifications was made by Shawna Young and seconded by Bret Carroll. The course proposal was approved.
NURS 5100 Seminar Contemporary Nursing (2 units). Revise catalog description for greater clarity. A motion to approve NURS 5100 was made by Ramon Vega De Jesus, and seconded by Shawna Young. The course proposal was approved.
NURS 5110 Practicum Contemporary Nursing (2 units). Syllabus need to be more detailed. A motion to approve NURS 5110 was made by Ramon Vega De Jesus, and seconded by Shawna Young. The course proposal was approved.
NURS 5200 Teaching and Learning in Nursing (3 units). Revise catalog for greater clarity. A motion to approve NURS 5200 was made by Shawna Young, and seconded by Phyllis Gerstenfeld. The course proposal was approved.
NURS 5210 Curricula, Design, and Evaluation (3 units). Student Learning objective #2 showed be modified to increase ability to be measured. A motion to approve NURS 5210 was made by Phyllis Gerstenfeld, and seconded by Ramon Vega De Jesus. The course proposal was approved.
NURS 5220 Seminar in Nursing Education (2 units). Prerequisites are reflected on syllabus, and should be included on Course Proposal form. Please add. Recast topic on assignment #1 to show the specifics of the

assignment. A motion to approve NURS 5220 was made by Phyllis Gerstenfeld, and seconded by Ramon Vega De Jesus. The course proposal was approved.
NURS 5230 Practicum in Nursing Education (3 units). Add list of selected readings. The motion to approve NURS 5230 with modifications was made by Shawna Young, and seconded by Ramon Vega De Jesus. The course proposal was approved.
NURS 5300 Health Care and the Older Adult (3 units). Review Student Learning objective to make sure each can be measured. Add catalog description to the syllabus. A motion to approve NURS 5300 was made by Phyllis Gerstenfeld, and seconded by Randall Brown. The course proposal was approved.
NURS 7005 Continuing Thesis or Project (0 units). A motion to approve NURS 7005 was made by Phyllis Gerstenfeld, and seconded by Bret Carroll. The course proposal was approved.

The motion to approve the MSN Program Proposal with modifications as indentified by the Council was made by Shawna Young, and seconded by Ramon Vega De Jesus. The program proposal passed unanimously.

B. **Research, Scholarship and Creative Activities Policy Committee Representative (Tynan).** The Council discussed nominating a representative to serve on the RSCAPC committee for 2007-2008 year. An email solicitation will be sent to all Council members.
C. **Course Proposal – ACC 5155 International Accounting –Attachment #0708-4.** Deferred.

V. Discussion

A. **7005 Continuing Thesis/Project Waiver (Graham) –Attachment #0708-6 –Time Certain 2:45pm.** For the 7005 Continuous Enrollment Policy implementation, it was suggested that a leave of absence policy be established for those students whose faculty committee is unavailable during specific times of the year. The item will be moved to an action item for the October meeting.
B. **Graduate Curricular Approval Processes (Demetrulias) –Attachment #0708-7.** Deferred.
C. **Graduate Comprehensive Examinations (Demetrulias) –Attachment #0708-8.** Deferred.
D. **Graduate Council Membership (Tynan).** Deferred.
E. **Graduate Council Chair Elect Nomination (Tynan).** The Council discussed nominating a representative to serve as GC Chair Elect for the 2007-2008 year. An email solicitation will be sent to all Council members.
F. **Teaching Assistantships/Fee Waivers (Carroll).** Deferred.

VI. Reports

A. **Academic Senate Report (Lindsay/Tynan).** Deferred.
B. **Associated Students Report (Ray).** Deferred.
C. **Faculty Budget Advisory Committee Report –FBAC (Tynan).** Deferred.
D. **Research, Scholarship and Creative Activities Policy Committee (TBA).** Deferred.
E. **Vice Provost (Demetrulias).** Deferred.

VII. Announcements

Margaret Tynan adjourned the meeting at 4:00 p.m.
Respectfully submitted by Raichelle Owens.