



CALIFORNIA STATE UNIVERSITY, STANISLAUS

NOTICE TO CONTRACTORS EXHIBIT A

Residence Life Village Re-Roof Project

Bid Number: 08-874
 Bid Opening Date: MAY 7, 2009
 Bid Opening Time: 2 p.m.

Request bids from:
California State University, Stanislaus
Facilities Services Department
One University Circle, Turlock, CA 95382

Submit bids on the appropriate bid proposal form in a sealed envelope **plainly marked "BID OPENING"** and with the following information:

<u>May 7, 2009</u>	<u>Residence Life Village Re-Roof Project</u>	<u>08-874</u>
(Date of Bid Opening)	(Project)	(Bid Number)

Mail or Submit Bids to:
Debbie Da Rosa, Buyer III Lead
California State University, Stanislaus
One University Circle
Turlock, CA 95382
Ph: (209) 667-3987

Direct All Technical Questions to:
Campus Project Manager: Michael Bianco
Ph: (209) 667-3211

INSTRUCTIONS TO BIDDERS

California State University, Stanislaus will receive sealed bid proposals at the reception desk in the Mary Stuart Rodgers Building Room 290, Turlock, CA 95382, until 2:00 p.m., May 7, 2009, for furnishing all labor, materials and equipment for the Residence Life Village Re-Roof Project 08-874, for California State University, Stanislaus. The bids will be publicly opened and read in the Mary Stuart Rogers Building conference room 260.

In general, the work consists of removing existing asphalt composition roofing system and install new Class A asphalt composition and PVC fully adhered roofing membrane on the Residence Life Village Community Center and apartments of phase 1 and 2 located on the CSU Stanislaus Turlock Campus. All work is to be in accordance with the plans and specifications prepared by Michael Bianco, Project Manager. All technical questions during bidding should be addressed only to the Project Manager. The construction estimate is \$380,000.00. Plans and specifications may be seen at Facilities Services of the University and any area Builders Exchange.

Plans and specifications may be obtained by requesting them in person or by phone from Facilities Services, telephone (209) 667-3211, after the required refundable deposit of \$100.00 has been made. A non-refundable fee of \$20.00 is also required if USPS ground mailing is requested by the bidder (the fee will be more if overnight mailing is requested). Checks shall be made payable to CSU Stanislaus. General Contractors are allowed two (2) sets each; subcontractors, one (1) set each on plan deposit. Deposits will be returned by the University if the plans and specifications are returned within 30 days after bid award in good condition and unmarked. Marked-up drawings, missing sheets and unbound specifications are sufficient reasons for forfeiture of deposits. Additional sets of plans and specifications may be purchased at the University for \$100.00 each. No refund will be made for any additional sets purchased.

A mandatory pre-bid walkthrough has been scheduled for Thursday, April 23, 2009, at 10:00 a.m. in the South Dining Hall, located in building #12 on the campus map.

Each bidder offering a proposal must comply with the bidding provisions of Article 2.00 et seq. of the Contract General Conditions, Exhibit C, especially Article 2.02, regarding the necessity to submit all required paperwork necessary to prequalify with the Trustees five (5) days prior to the bid date, and Article 4.02(c) regarding the prevailing wage rates.

The Bidder's attention is called to the Disabled Veteran Business Enterprise (DVBE) participation requirements. The successful bidder must achieve a minimum goal of 3% DVBE participation in contracting construction projects as established in the bidding documents or to provide acceptable evidence of good faith efforts to do so.

Failure to comply with the DVBE requirement may cause your bid to be deemed non-responsive and you will be ineligible for award of this contract. Bidders shall contact the University's Senior Buyer, Phyllis Crittendon, (209) 667-3243.

The general prevailing wage rates apply and can be obtained from the Department of Industrial Relations on the Internet at www.dir.ca.gov. If a bidder intends to use a craft or classification which is not listed in the prevailing wage rates obtained from the Department of Industrial Relations, the bidder may be required to pay the wage rate of the craft or classification most closely related to it. These rates are the minimum that may be paid by the Contractor. Nothing contained in the contract documents shall be construed as preventing the Contractor from paying more than the minimum rate. Extra compensation for inability of the Contractor to hire labor at minimum rates or for payments by the Contractor of subsistence, travel time, overtime, or added compensation will not be allowed to the Contractor by the University.

It will be the responsibility of each bidder to obtain a Bid Proposal Package in sufficient time to fulfill requirements therein. Bid Proposal Packages are obtainable only by prequalified contractors, licensed in the State of California, with a C39 license. The bid packages may be requested from California State University, Stanislaus, Debbie DaRosa (209) 667-3987, only after prequalification by Capital Planning, Design, and Construction, located at 401 Golden Shore, Long Beach, California 90802, Attention: Pre-Qualification Coordinator; telephone (562) 951-4117; Facsimile (562) 951-4922.

By _____
Debbie Da Rosa
Buyer III Lead

Date _____

**SUPPLEMENTAL ATTACHMENT
DVBE REQUIREMENTS**

DOCUMENTATION REQUIREMENTS

The first and second apparent low bidders (base bid) shall express mail or hand deliver documentation of their efforts to achieve participation by DVBE subcontractors and suppliers including second and third tier participation, to the address listed below, within two (2) working days following bid opening. Include full subcontractor information as required by Article 2.04b. Failure to submit full and accurate documentation within the time allowed may result in award of the bid to the next lowest response and responsible bidder. Please fill out and attach the DVBE transmittal form as a cover sheet to the documents.

The University may, at its discretion, request additional bidders to submit the requisite documentation at any time after bid opening and before award of the contract. Such documentation must be provided within two (2) working days of receipt of the University's request.

California State University, Stanislaus
Attention: Phyllis Crittendon, Senior Buyer
One University Circle
Turlock CA 95382
Telephone: (209) 667-3243