

## **UNIVERSITY RETENTION, PROMOTION & TENURE COMMITTEE 2011-12**

Daniel Afonso (fall 2011) COA (2)

Steve Filling, (1) CBA Co-Chair

Renae Floyd, (1) Counseling Co-Chair

Diane Katsma, (1) CHHS

Sari Miller-Antonio (2) CHSS

Jim Youngblom (2) CNS

Cathy Watkins, (1) COE

### **University Retention, Promotion and Tenure Committee Membership and Charge**

**Section 1.0** There shall be a standing committee of the General Faculty on retention, promotion and tenure, hereinafter referred to as the University Retention, Promotion and Tenure Committee (URPTC).

1.1 The URPTC shall be composed of seven full-time tenured voting faculty members at the rank of full professor, librarian, or counselor, at least one member coming from each college. Elections shall be conducted by the Committee on Committees according to the procedures in Article VI., Section 3.2.

a) Department chairs and faculty members whose work assignment includes any administrative assignment as defined in the Collective Bargaining Agreement between the CFA and the Board of Trustees of the CSU, shall be ineligible to serve on the URPTC. No one may serve at more than one level of review in the retention, promotion, and tenure process.

b) The URPTC shall, from among its members, elect its own chair each year.

c) Members of the URPTC shall have terms of office of two years. The terms shall be staggered. The terms of newly elected members shall commence with the final day of scheduled classes for the academic year.

d) For purposes of nomination and election of URPTC members or approval of retention, promotion and tenure procedures, only those members of the General Faculty who are subject to review by the URPTC shall be eligible to vote.

1.2 The duties of the URPTC shall be to:

a) Publish each Spring semester, with the approval of the President of the University, an "Annual Calendar" which shall consist of dates in the next academic year for the transmittal of documents pertaining to evaluations of and recommendations on candidates for retention, promotion and tenure.

b) Review files and recommendations on all candidates for retention, promotion and tenure and submit its confidential recommendations to the candidate and the appropriate administrative officer in accordance with the principles, criteria, and procedures adopted by the General Faculty.