

APPENDIX S

California State University, Stanislaus

Network Use Policy

The university acknowledges that access to the network is a necessity for faculty, staff, and students of CSU Stanislaus. While not providing guarantees of availability, CSU Stanislaus has the stated objective of providing access to both campus and offsite network resources for the groups identified above. The following statements set forth conditions for use of network access.

1. Responsibilities

Through the authority of the university president, the provost is responsible for implementation of policies and guidelines for the use of information technology. The CSU Stanislaus provost will appoint a committee, the Network Policies Committee, which will consist of faculty, staff, and students. The Network Policies Committee is authorized to propose potential modifications of campus network access policies and will function in an advisory manner to the provost.

2. Materials Available on the Network

Faculty, staff, and students of CSU Stanislaus agree that CSU Stanislaus is not responsible for materials posted on non-official campus pages [official campus pages are defined as those which incorporate the university logo - <<link to logo>>] and further agree that CSU Stanislaus cannot reasonably and does not seek to limit access to network sites containing materials some may find offensive. Users of campus network access points agree to accept responsibility for visiting or avoiding such sites.

3. Commercial Use of Resources

Because public monies fund network access provided by CSU Stanislaus, users of campus network access points agree to refrain from commercial activities involving those resources. Users understand that activities intended to generate personal gain fall within the scope of commercial activities for purposes of this policy.

4. Privacy of Information

CSU Stanislaus makes every effort to ensure the privacy of faculty, staff, and students and their communications. Faculty, staff, and students acknowledge, however, that

network access by its very nature embodies some risk of exposure to the unscrupulous as well as the possibility of unintended breach of privacy. Faculty, staff, and students agree to respect the privacy of other users, and accept the fact that some network services, such as email, are inherently non-secure transactions and that the university cannot assure privacy.

CSU Stanislaus supports each individual's right to freedom from undue surveillance and their concomitant right to privacy of personal files. Therefore, CSU Stanislaus system administration staff will not arbitrarily collect information on individuals' usage patterns. This restriction is not intended to impinge on systems staff's need to collect non-personally identifiable data for purposes of system performance evaluation. CSU Stanislaus system administrators will also refrain from browsing or copying users' files absent specific authorization from that individual, the president or designee, or legal authorities.

5. Academic Freedom, Responsibilities, Conduct, and Ethics

Faculty, staff, and students of CSU Stanislaus acknowledge that the principle of academic freedom constrains CSU Stanislaus from issuing judgments as to the suitability of materials posted on non-official CSU Stanislaus sites. Those choosing to make information available on the network agree that they assume total responsibility for materials posted, and further agree that they will include identification and contact data, typically name and email address, in all materials located on CSU Stanislaus sites.

Users of CSU Stanislaus network resources also agree that they will be personally responsible for obeying all laws which have jurisdiction over them, including but not limited to local, state, and federal statutes. Those making materials available on CSU Stanislaus resources agree to respect the intellectual property rights of others, regardless of copyright status.

Users further agree to abide by all applicable university policies [e.g., non-discrimination, sexual harassment], and Title V of the California Education Code of Conduct, which may be viewed here <<[link to California Education Code](#)>>. Users of network resources are also expected to abide by the applicable approved code of ethics at all times <<[link to faculty and student handbooks](#)>>. Finally, members of the CSU Stanislaus community agree to be mindful of the impressions they leave, via their electronic communications, with other members of the community and with those from outside the community.

6. Network Availability

Users of campus network access points accept the fact that network bandwidth is a resource in and of itself, and agree to responsible use of the limited bandwidth available. CSU Stanislaus pledges its best efforts at maintaining bandwidth availability

for the entire campus community, but reserves the right to ask the Network Policies Committee to issue limits on bandwidth use by individuals as deemed necessary. CSU Stanislaus will not, without prior approval of the Network Policies Committee and/or the provost, impose limitations on network use by members of the campus community.

7. Public Disclaimers

Those wishing to post materials on the network via CSU Stanislaus resources agree to incorporate a link to this document, which will be maintained on an official CSU Stanislaus website, on their "front" page, so that all visitors to the electronic community are aware of CSU Stanislaus policies on network use. Those making materials available also agree not to state or imply that they speak on behalf of the university and will refrain from using the official CSU Stanislaus logo absent authorization to do so.

8. Disciplinary Actions

Violations of any policy or law may be reported to complaints@stan.csustan.edu. All infractions of the above principles will be reported to and dealt with by the appropriate disciplinary body.

1/18/00 Approved by Provost's Deans Council

1/21/00 Approved by President's Executive Cabinet

1/26/00 Approved by CSU Legal Counsel

3/7/00 Approved by Senate Executive Committee

3/14/00 Informational Review by Academic Senate

California State University, Stanislaus

Approved Title V California Education Code of Conduct Link

From the California Education Code

Code #89535

89535. Any permanent or probationary employee may be dismissed, demoted, or suspended for the following causes:

1. Immoral conduct.
2. Unprofessional conduct.
3. Dishonesty.
4. Incompetency.
5. Addiction to the use of controlled substances.
6. Failure or refusal to perform the normal and reasonable duties of the position.
7. Conviction of a felony or conviction of any misdemeanor involving moral turpitude.
8. Fraud in securing appointment.
9. Drunkenness on duty.

California State University, Stanislaus

Approved Code of Ethics Link

From the Faculty Handbook

Statement on Professional Ethics (13/AS/83/FAC) Approved June 13, 1983 (From AAUP Policy Documents and Reports, 1973) Amended on April 5, 1994 (6/AS/94/FAC)

From its inception, the American Association of the University Professors has recognized that membership in the academic profession carries with it special responsibilities. The association has consistently affirmed these responsibilities in major policy statements, providing guidance to professors in such matters as their utterances as citizens, the exercise of their responsibilities to students, and in their conduct when resigning from an institution or when undertaking government-sponsored research. The Statement on Professional Ethics that follows, necessarily presented in terms of the

idea, sets forth those general standards that serve as a reminder of the variety of obligations assumed by all members of the profession.

In the enforcement of ethical standards, the academic profession differs from those of law and medicine, whose associations act to assure the integrity of members engaged in private practice. In the academic profession, the individual institution of higher learning provides this assurance and so should normally handle questions concerning propriety of conduct within its own framework by reference to a faculty group. The Association supports such local action and stands ready, through the General Secretary and Committee B, to counsel with any faculty member or administrator concerning questions of professional ethics and to inquire into complaints when local consideration is impossible or inappropriate. If the alleged offense is deemed sufficiently serious to raise the possibility of dismissal, the procedures should be in accordance with the 1940 Statement of Principles on Academic Freedom and Tenure and the 1958 Statement on Procedural Standards in Faculty Dismissal Proceedings or the applicable provisions of the Association's Recommended Institutional Regulations on Academic Freedom and Tenure.

The Statement:

I. Professors, guided by a deep conviction of the worth and dignity of the advancement of knowledge, recognize the special responsibilities placed upon them. Their primary responsibility to their subject is to seek and to state the truth as they see it. To this end, professors devote their energies to developing and improving their scholarly competence. They accept the obligation to exercise critical self-discipline and judgment in using, extending, and transmitting knowledge. They practice intellectual honesty. Although professors may follow subsidiary interests, these interests must never seriously hamper or compromise their freedom of inquiry.

II. As teachers, professors encourage the free pursuit of learning in their students. They hold before them the best scholarly and ethical standards of their discipline. Professors demonstrate respect for students as individuals, and adhere to their proper roles as intellectual guides and counselors. Professors make every reasonable effort to foster honest academic conduct and to assure that their evaluation of students reflect each student's true merit. They respect the confidential nature of the relationship between professor and student. They avoid any exploitation, harassment, or discriminatory treatment of students. They acknowledge significant academic or scholarly assistance from them. They protect their academic freedom.

III. As colleagues, professors have obligations that derive from common membership in the community of scholars. Professors do not discriminate against or harass colleagues. They respect and defend the free inquiry of associates. In the exchange of criticism and ideas, professors show due respect for the opinions of others. Professors acknowledge academic debt and strive to be objective in their professional judgment of colleagues.

Professors accept their share of faculty responsibilities for the governance of their institution.

IV. As members of an institution, professors seek above all to be effective teachers and scholars. Although professors observe the stated regulations of the institution, provided the regulations do not contravene academic freedom; they maintain their right to criticize and seek revision. Professors give due regard to their paramount responsibilities within their institution in determining the amount and character of work done outside it. When considering the interruption or termination of their service, professors recognize the effect of their decision upon the program of the institution and give due notice of their intentions.

V. As members of their community, professors have the rights and obligations of any citizen. Professors measure the urgency of these obligations in the light of their responsibilities to their subject, to their students, to their profession, and to their institution. When they speak or act as private persons, they avoid creating the impression of speaking or acting for their college or university. As citizens engaged in a profession that depends upon freedom for its health and integrity, professors have a particular obligation to promote conditions of free inquiry and to further public understanding of academic freedom.

Academic Integrity

Plagiarism:

All course work that you submit must be your own work and no one else's, unless expressly permitted by the instructor.

Examinations and Quizzes:

You may not give, receive, or use unauthorized assistance during an examination, from either another person's notes or any other communication.

Course Work:

You may not present the same work for credit in more than one course unless all of the instructors involved give express permission.

You must acknowledge all sources of assistance, whether published or unpublished, used in writing a report or paper. Since different disciplines use different conventions for indicating assistance, consult the instructor before beginning to write any paper.

Library:

You may not deliberately hide or misplace library materials or deliberately deface library materials or otherwise impede other students' efforts to complete their course work.

Computer lab:

You may not deliberately remove, sabotage, or alter computer software programs or otherwise impede other student's efforts to complete their course work.

Lab, Clinical, and Field Work:

You may submit the results of another student's lab, clinical or field work as your own, or accept help from another student in writing a report, only if you have received prior permission from the instructor to work together with other students in preparing or reporting the work. You may not tamper with lab setups or slides, or other materials used in lab work, or otherwise impede other students' efforts to complete their lab work. You may not deliberately hide or misplace lab materials.

California State University, Stanislaus

Approved Code of Ethics Link

From University Catalog – Appendix G

Student Discipline Code

Inappropriate conduct by students or by applicants for admission is subject to discipline as provided in Sections 41301 through 41304 of Title 5, California Code of Regulations. These sections are as follows:

41301. Expulsion, Suspension, and Probation of Students. Following procedures consonant with due process established pursuant to Section 41304, any student of a campus may be expelled, suspended, placed on probation, or given a lesser sanction for one or more of the following causes, which must be campus, related:

1. Cheating or plagiarism in connection with an academic program at a campus.

2. Forgery, alteration, or misuse of campus documents, records, or identification or knowingly furnishing false information to a campus.
3. Misrepresentation of oneself or of an organization to be an agent of a campus.
4. Obstruction or disruption, on or off campus property, of the campus educational process, administrative process, or other campus function.
5. Physical abuse on or off campus property of the person or property of any member of the campus community or of members of his or her family or the threat of such physical abuse.
6. Theft of, or non-accidental damage to, campus property, or property in the possession of, or owned by, a member of the campus community.
7. Unauthorized entry into, unauthorized use of, or misuse of campus property.
8. On campus property, the sale, or knowing possession of dangerous drugs, restricted dangerous drugs, or narcotics as those terms are used in California statutes, except when lawfully prescribed pursuant to medical or dental care, or when lawfully permitted for the purpose of research, instruction, or analysis.
9. Knowing possession or use of explosives, dangerous chemicals, or deadly weapons on campus property or at a campus function without prior authorization of the campus president.
10. Engaging in lewd, indecent, or obscene behavior on campus property or at a campus function.
11. Abusive behavior directed toward, or hazing of, a member of the campus community.
12. Violation of any order of a campus President, notice of which had been given prior to such violation and during the academic term in which the violation occurs, either by publication in the campus newspaper, or by posting on an official bulletin board designated for this purpose, and which order is not inconsistent with any of the other provisions of this Section.
13. Soliciting or assisting another to do any act, which would subject a student to expulsion, suspension, or probation pursuant to this Section.
14. For purposes of this Article, the following terms are defined:
 - a. The term "member of the campus community" is defined as meaning California State University Trustees, academic, nonacademic and

administrative personnel, students, and other persons while such other persons are on campus property or at a campus function.

- b. The term "campus property" includes:
 - i. real or personal property in the possession of, or under the control of, the board of Trustees of the California State University, and
 - ii. all campus feeding, retail, or residence facilities whether operated by a campus or by a campus auxiliary organization.
- c. The term "deadly weapons" includes any instrument or weapon of the kind commonly known as a blackjack, slingshot, billy, sand club, sandbag, metal knuckles, any dirk, dagger, switchblade knife, pistol, revolver, or any other firearm, any knife having a blade longer than five inches, any razor with an unguarded blade, and any metal pipe or bar used or intended to be used as a club.
- d. The term "behavior" includes conduct and expression.
- e. The term "hazing" means any method of initiation into a student organization or any pastime or amusement engaged in with regard to such an organization which causes, or is likely to cause, bodily danger, or physical or emotional harm, to any member of the campus community; but the term "hazing" does not include customary athletic events or other similar contests or competitions.

15. This Section is not adopted pursuant to Education Code Section 89031.

16. Notwithstanding any amendment or repeal pursuant to the resolution by which any provision of this Article is amended, all acts and omissions occurring prior to that effective date shall be subject to the provisions of this Article as in effect immediately prior to such effective date.