

<p>Academic Senate December 4, 2012</p> <p>Present: Avwunudiogba, Bice, Broadwater, Burroughs, Colnic, Crayton, C. Davis, Deaner, Espinoza, Eudey, Filling, R. Floyd, Garcia, Gerson, Gomula, Gonzales, Grobner, Guichard, Hartman, Hidalgo, Kane, Leyva, Lore, Jasek-Rysdahl, Littlewood, Manrique, Marcell, McGhee, Mulder, Nagel, Park, Peterson, Petratos, Petrosky, Regalado, Salameh, Scheiwiller, Silverman, Strahm, Strong, Vang, and Werling.</p> <p>Proxies: Mitch McGhee for Panos Petratos, Tony Perrello for Carolyn Martin and Ann Strahm for Lynn Johnson.</p> <p>Guests: Lauren Byerly, Dennis Shimek, Kevin Nemeth, Oddmund Myhre, Annie Hor, Linda Nowak, Marge Jaasma, Reza Kamali, and John Sarraille.</p> <p>Isabel Pierce Recording Secretary</p>	<p>Information Item: Winter Intersession Enrollments to return to the Senate on January 29, 2013 as Economic impact of the change in the academic calendar.</p> <hr/> <p>Next Academic Senate Meeting: January 29, 2013 2:00-4:00pm, JSRFDC Reference Room</p> <p>Minutes submitted by: Cathlin Davis, Clerk</p>
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1. Call to order

2:04pm

2. Approval of Agenda

Approved.

3. Approval of Academic Senate Minutes of November 6, 2012

Approved.

4. Introductions

Speaker Grobner welcomed the following guests: Lauren Byerly, Dennis Shimek, Kevin Nemeth, Oddmund Myhre, Annie Hor, Linda Nowak, Marge Jaasma, Reza Kamali, and John Sarraille.

5. Announcements

Eudey shared that we will have a party from 4:00-5:30pm tomorrow, December 5th to celebrate the end of the semester and all those that received tenure and promotion. There will be food and beverages and a welcome from the Provost, President and URPTC co-chair Steven Filling. This is a great time to celebrate our colleagues successes and to become inspired. We also want to welcome Ximena Garcia back on a part time basis in the FDC. There will be an Instructional Institute Day on January 24, 2013. The speaker will be Dr. Carlos Gutierrez from the Chemistry department at Cal State Los Angeles, speaking on “Exploring an Inquiry-Based Curriculum.” Some of you may have heard of him as he is nationally known for his work. He received many NSF and NG Grants for student research. He has lots to share with us and we look forward to this presentation.

Manrique announced that on December 13th there will be an ERFA Retiree get together. Please remind the FERPs that they are welcome to attend. They will be collecting donations for three

scholarships for students on this campus. If you know anyone who is interested in contributing towards this scholarship, please call Ed Aubert at 632-4404 by the end of this week. Please spread the word.

Regalado mentioned that the History Department's student Alexandra Vicknair presented at a student research competition. Her presentation on the history of environmental ethics and environmental law (through three California case studies on nature's legal right to sue) won a first place award in the competition.

Salameh noted that Proposition 30 did pass by over 24%. Voters in the age group of 18-21 made up 28% of California's entire electorate. This makes a point that students do care and were well informed and knowledgeable of what is going on in Higher Education, so those that doubted that students would be fully involved were wrong.

6. Committee Reports/Questions

None.

7. Information Items:

a. RPT Special Committee

Filling provided an update on the TRPC resolution. They created a task force to look at the RPT process and procedures which included Provost Strong, Dennis Shimek, the Speaker, Speaker-Elect, the Chair of FAC and the URPTC co-chairs. Last year they sent out a survey to the departmental RPT committees and received good information back. Currently, they are doing qualitative data analysis with the assistance of a very patient John Garcia. They expect to be done with this analysis in January 2013 and will be creating a larger survey to send to the whole campus and proceed from there.

b. Winter Intersession Enrollments

Nemeth updated us on the enrollment numbers in our packet. There is a one page update as of yesterday which changes the total enrollments to 742.

2013 Winter Intersession Enrollment Update as of 12/03/12

Current enrollment - 742 vs. final enrollment of 487 for 2012 (53% increase)

Current number of courses - 43 vs. 29 in 2012 (33% increase)

Final day to enroll w/o late fee - Dec. 19

Payment deadline - Dec. 19

Disenrollment for non-payment - Dec. 20 (expect fairly significant % drop)

Go/no decision by faculty - Dec. 20 - Minimum pay for faculty set based on these numbers

Late add/drop - Jan. 2-4 (expect some bounce back in enrollment) - Final pay for faculty (increase only) is based on final enrollment after Jan. 4.

Example 1: Professor Klink had 20 enrolled on Dec. 20, 3 dropped between Jan. 2-4 but 4 added.

Final pay for Professor Klink would be based upon 21 students.

Example 2: Professor Klunk also had 20 students enrolled on Dec. 20, 3 dropped between Jan. 2-4, but no one added. Final pay for Professor Klunk would be based upon 20 students.

This is a total number, not individual students. There is a significant increase over last year. That is in part due to an increased number of courses being offered in 2013 vs. 2012. He provided important dates in the handout to remind faculty and students that the final day to enroll is December 19th. If students do not pay their fees by December 19 there will be a disenrollment

process. Judging by last year and the summer there are usually a large number dis-enrolled. We will wait until December 20th and notify each faculty member what the enrollment is. That is the basis for the faculty member to decide if they will teach the course at that enrollment and that payment. January 2-4 is the late add/drop deadline, and there may be some bounce back in enrollment. This is important because the final pay for faculty is determined by the enrollment on January 4, 2013. It can only go up after January 4th per the handout.

McGhee asked if the students in a class that gets dropped get penalized if they get into another class. They do not get penalized per Nemeth. Once we find out a class is cancelled we immediately notify the students and they are able to enroll in the late add/drop time slot and they are not charged the fee.

Jackson asked if the class is cancelled do they get a 100% refund. Yes per Nemeth.

Regalado noted that in 2009 when this process started that President Shirvani argued that we'd realize \$1.2 Million in savings and then he scaled it down to \$750,000 in savings. Where do we stand relative to the President's ambitious prediction? Are we getting close to realizing the savings? If we have a surplus, than how is that money being channeled to the appropriate places and who's benefiting from that? It was the faculty who had to re-work the class schedule.

Peterson asked a related question. There was also a discussion about whether or not students would be able to receive financial aid during the winter intercession.

Not currently per Nemeth. There are some institutions that offer some winter terms scheduled like the spring term which doesn't reduce the amount of financial aid available to students.

Peterson asked if Nemeth has an idea of the cost to students.

Winter is like summer and is charged on a credit no-credit basis for \$966 for a 3 unit class.

Colnic is curious about the breakdown of the courses by major, GE, undergraduate, graduate, on-line, hybrid, and face-to-face.

Nemeth will have to get that list and bring it to the Senate to at least identify the on-line vs. face-to-face courses.

McGhee asked for the amount generated less what the faculty are paid. As he understands it, UEE is generating more money than what they're paying the faculty.

Nemeth said that the winter pay scale is based on the modified Special Programs Class Code 2322 pay scale and the faculty gets an X number of dollars based on the number of students enrolled, unlike summer, which previously was based on a percentage of the faculty pay. Some faculty have chosen to teach with only 3 or 4 students; that is entirely up to the faculty member if they want to teach the course at that pay rate. That's why we contact faculty on that day to give them the final call.

McGhee noted that this is set up so that you're going to generate a net amount regardless of the enrollment. He asked what the gross profit is.

Nemeth noted that the ball park expenses such as faculty pay and other costs is roughly 2/3rd of the fees. This doesn't take into consideration the institutional set fees of 4% from the Chancellor's Office.

Regalado hopes that we can have this information by our next meeting on January 29, 2013. Are we realizing the savings that were projected by Shirvani back in 2010 by changing our academic calendar?

Salameh asked questions about aiding students in the winter session. How could roll-over money from summer go into the winter intersession?

Nemeth said that what they have done is keep any of the leftover un-awarded internal summer aid for the next summer. Winter is not a term recognized by the federal government so we can't just move money. We could attach it to the spring semester or find other ways.

The Provost provided some clarification on some issues. The cost of the former winter session is what that \$700,000 dollar savings is about. We had Nemeth set aside some internal funds for summer to aid students. The federal financial aid is a different issue. Summer is a much smaller pool of dollars. Secondly, there is a complication in the fact that winter is not a normal term that the financial aid office can help us with. The final point is that winter intersession has generated a surplus this year, and we are happy to share all of that information with the Senate and FBAC.

Littlewood noted that the \$700,000 figure was not savings but was extra revenue. Under that old academic calendar those students who did not take winter term were not charged full academic fees. Now those students pay full fees.

Provost Strong will follow up with Russ Giambelluca about this analysis.

Filling asked that we add this item to the January 29th agenda.

Marcell requested a careful review of the unit cap policy in connection to these issues.

Strahm wants us to be really careful and is glad to see this added to our January agenda. One of the things that concerns her about attaching winter intersession to the spring term would be about where that money goes. So are we now going to have UEE take part of our state side money? The reason why she brings this up is because when she was the faculty representative for ASI, Nemeth pointed out that students need to find out how to make financial aid stretch so they could use it for UEE. That concerns her that we would start channeling funds to the semi-private channel of our University.

Nemeth said that was to help students learn how to stretch those dollars and it wasn't a profit motivation.

Sarraille asked if we are currently limiting students to 15 units per semester. If we added our winter session to spring semester the students would still be limited to a total of 15 units, which is a potential problem. He inquired if the 15 unit cap is a local situation or state wide.

Speaker Grobner said that it is a statewide rule.

Nemeth thinks that it is something to investigate. What we might find is that self-support units do not count towards the 15 unit cap. That is something we would want to investigate carefully.

Eudey noted that the transition from 4-1-4 to a self-support intersession has been going on for 2 ½ years now. She appreciates the work that UEE has been doing with the Faculty Development Center. She hopes that those of you who received the survey on summer school will provide feedback. As we're talking about this we know that it costs more, but for some students it makes sense to spend that extra money to graduate earlier. Her wish is that we didn't have to have winter inter-session. We're doing our best to help students find ways to make it work, and we need to stay on top of this to make sure we're maintaining our academic standards. We need to keep revisiting our conversations. We're trying to make the best of the situation we're in, so the more conversations we have the better it will be for all of us. She hopes that this discussion goes back to the departments.

Regalado noted that in History they don't feel that the winter intercession meets the standards for quality curriculum. They're not entirely sure that it does as much a service as a disservice in his discipline.

Floyd said that it probably is good to have these conversations because those who have arrived on campus since that time probably have been informed about how difficult it was for faculty to make this transition. We have to process the trauma we went through. That was a horrible experience for faculty and we are still recovering from it.

Sarraille said that this has been a difficult transition for many people. Most of the faculty in this room are tenure track faculty and the working conditions are such that this is a way for tenure track faculty to make some extra money. The salary schedule in UEE is that faculty are not paid as much to teach and students pay more for the course. You're getting a little bit less in terms of salary for what you give out. Part time faculty who teach a course in UEE don't get benefits. If they wind up in a situation where they have less work state side and have to make it up with UEE, they lose their health benefits. Those people are going to pay a price if they can't get enough of their work on stateside.

This topic will return on the agenda for the January 29, 2013 Senate meeting.

8. Discussion Items

a. Nominees for 2013-2015 Faculty Trustee

Speaker Grobner stated that every two years there's a call for the faculty trustee, and there's a formal process to go through. Faculty can self-nominate; it requires a petition with 50 names to move a name forward.

Jackson would like to nominate Betsy Eudey. Eudey is flattered but can't accept due to her workload. She can't do justice to the position appropriately. This person has to be tenured and can't be in an administrative position other than department chair. The nomination goes to the SWAS and is due by January 11th. It's a huge time commitment, and the current representative

is putting a lot of time into it. Mark Thompson was nominated but he declined this year. We're really thankful that Mark Thompson put his name forward in the past.

9. Open Forum

Colnic said that a few meetings ago Thompson brought some questions about changes to UBAC and he hasn't heard much about it since. He is curious if there has been any discussion in TRPC about potential changes to the UBAC structure.

Speaker Grobner said that an announcement will soon come out. TRPC has met and has discussed UBAC.

The Provost noted that he has discussed it with SEC and thinks that a reasonable agreement has been made and it should be a welcomed announcement.

Colnic has a short follow up question. Will it be an announcement or something that the Senate can weigh in on?

Speaker Grobner said that it will come back through the Senate and Faculty Governance. You will see it and will come back through the proper channels.

Sarraille asked if there will be some narrative which explains the consultation process that occurred in some detail so that we get a sense of the various involvement of the parties. As a faculty member he wants to know that a certain amount of consultation took place.

Speaker Grobner said there will not be a formal proposal. Instead there's a two-step process to take place which came about with consultation thru SEC and TRPC. Once the process is announced it will go through all the proper channels.

Jasek-Rysdahl asked about the status of our interim president. Other campuses are conducting searches for a president and he wondered where we stood with our interim president.

The Provost is not aware of anything at this time. There are two other campuses with interim presidents and they do not seem to have any plans in place either.

Regalado followed up with Jasek-Rysdahl's concerns about the faculty trustees appointing presidents. There seems to be a plan for a covert operation on how presidents are chosen. Perhaps one day a president will appear.

Thompson asked where we are in terms of filling new faculty positions.

The Provost noted that since Proposition 30 passed we are in the process of evaluating how many positions we can consider. We need to hire as many new faculty that we can given our budgetary circumstances. He would like to get that established before the end of the semester if possible. He told the Deans to be prepared. Last year we did well recruiting in January and February. His intention is to replace faculty vacancies and if possible add in additional funds,

which he will advocate for. Proposition 30 doesn't help us much this year but we need to assess how that stands next year so we can plan. This is high on his to-do list.

Regalado is curious if there are procedures in place on hiring new faculty as they're getting mixed messages from his dean. Is there anything we can turn to make a case to get more faculty hired in their department? Maybe there is some criteria they can follow. He's hearing that other departments are hiring.

Tuedio said that there is a process underway. The department has to submit a request and then it goes to the college budget planning committee who makes a proposal to the dean to see if it meets the priorities. Then the Dean reviews the rationale and sends his recommendation to the Provost.

Tuedio noted that there was a time where positions vacated by retirement were filled expeditiously. Sometimes they got deferred because of budget decisions. We are looking at the merit of the program, enrollments and the specific targeted expertise to get a sense of the rationale for the position. If someone has made a case for their program then it is given serious consideration.

Regalado will pass this information along to his department chair. He commented that it appears there is criteria in place for faculty hires.

Eudey wonders if there is a time frame by which we will be officially announcing the names of the 4 colleges on the website. She's had difficulty in the last weeks with people who weren't even aware that we had moved to four colleges.

Provost Strong announced that the College of Humanities and Social Sciences and College of the Arts have a new name. They have to write a formal recommendation to the president which will then be shared with the campus community. They should be announcing at the end of the semester the new name of the College of Natural Sciences.

Dean Kamali said that they had a tie between two names and they are voting on those two names.

Garcia is a member of executive committee working on the renaming of the College of Education. He understands that there's a need to get to a name but they need time to figure out what they share in common and are looking at a January meeting to continue this process. He hopes to have a name then.

10. Adjournment
3:04pm