

College of Education Executive Committee Meeting
Monday, January 26, 2007

Present: Elmano Costa (Speaker), Cathlin Davis, J. Sue Fletcher, John Borba, Nancy Jean Smith, Juan Flores, Erin Hall, Mira Mayer, Shawna Young, and Oddmund Myhre (recorder)

Absent: Dawn Poole, Kathy Shipley

Meeting was called to order by Speaker Costa at 1:35 pm

1. Approval of agenda:

The agenda was approved with the following changes: Add an item 3.5 Assessment Orientation – Approved (M/S - Flores/Smith)

2. Review of the minutes of December 8, 2008 – Approved as submitted. (M/S - Young/Mayer)

3. Priority Business:

3.1 Budget Update: Summer Term, etc. – R. Fassinger

We are faced with serious financial difficulties and the university is likely to run a deficit of maybe as much as \$4 million. Many expenses are frozen including hiring, travel and pay increases. Further, there are discussions about summer and winter term. The current recommendation is to try to reduce summer programs and to try to employ faculty at the lower end of the pay scale to teach the classes that must be held. We are struggling with enrollment numbers and are currently at about 80-85% of our target for spring semester. We have a reputation for very last minute registration, thus it is difficult to plan. It is therefore essential that we encourage students to register earlier. In the future we will have to look at closing low registered courses and review programs with low enrollment. There is currently no magic number when it comes to which programs are going to stay or which might be put on hold or eliminated. The current fiscal problems should not affect promotions, but the Dean was uncertain with regards to the impact on pay hikes associated with promotions.

3.2 Report on Goals:

3.2.1 Revision of the College's mission and vision statement

Myhre oriented with regard to the status of the accreditation process and asked for input with regards to the agenda for the all day meeting on February 13. COEX recommended that faculty know exactly what their responsibilities are in the accreditation process. There is a need to provide a clear picture of the NCATE and CTC accreditation and how these are aligned. Smith suggested that some time was spent on the standards, both NCATE and CTC, to make sure that everyone knows what these are about. There were some discussion about spending time on developing goals for the college based on revised mission and vision statements. Costa suggested that time was set aside for program specific work. Myhre suggested that we spend time on issues of common concern at a faculty meeting where everyone is present.

3.3 Setting Outcomes, Activities, Timelines, and Effectiveness Measures for each goal.

3.3.1 Goal 1 - Accreditation Core Committee Report –

Myhre gave an overview over where we are at this point in the accreditation process. It was suggested that Boosalis and Smith was added to the accreditation steering committee, which the committee consented to.

3.3.1.1 Input on the agenda for the February 13 all day meeting.
Item covered under discussion of 3.2

3.3.2 Goal 2 - Define, develop, and Foster a Doctoral culture
Deferred

3.3.3 Goal 3 – Adopt Guidelines for Compensation and assigned/release time
Deferred

3.3.4 Goal 4 - Offer a masters of arts in Teaching (MAT)
Deferred

3.4 Dean Evaluation Process – Ad Hoc Committee

Costa reminded the committee that we had agreed to a review of the Dean and that this review would be due in the spring. There was a consensus that a review committee should be formed consisting of one tenured member appointed by each department. The committee shall present its report to the COEX.

3.5 Assessment Orientation – Smith.

Smith suggested that we formally organize how we oversee assessment and accreditation at the college by forming an assessment committee and designate a person who has responsibility for assessment, accreditation and data management. It was decided that the current NCATE/CTC steering committee should be renamed the Assessment, Accreditation, and Accountability committee with the current designated accreditation person as chair. This committee shall in the future become one of the standing committees within the college and COEX will begin the work of revision the constitution as needed. Current members of the committee are Myhre (Chair), Boosalis, Flores, and Smith. (M/S - Smith/Young)

4.2 Curriculum Committee – Myhre
Deferred

4.3 Senate – Mayer, Davis, Deaner/Hall, Flores
Deferred

Meeting adjourned at 3:00 (M/S – Davis/Mayer)

COE Graduate Committee Report to COE Executive Committee
January 21, 2009

The Graduate Committee is preparing to make its call for EDGS instructors for AY 2010-2011. The tentative timeline includes announcing the call in February, with a deadline for instructors to submit requests in March. After approval of assignments by the committee of Department Chairs and Dean, instructors will be informed of their assignments by late April to early May. The Graduate Committee is in early deliberations with the Doctoral Program Co-Coordinators to determine if we will again be making the call a joint procedure.