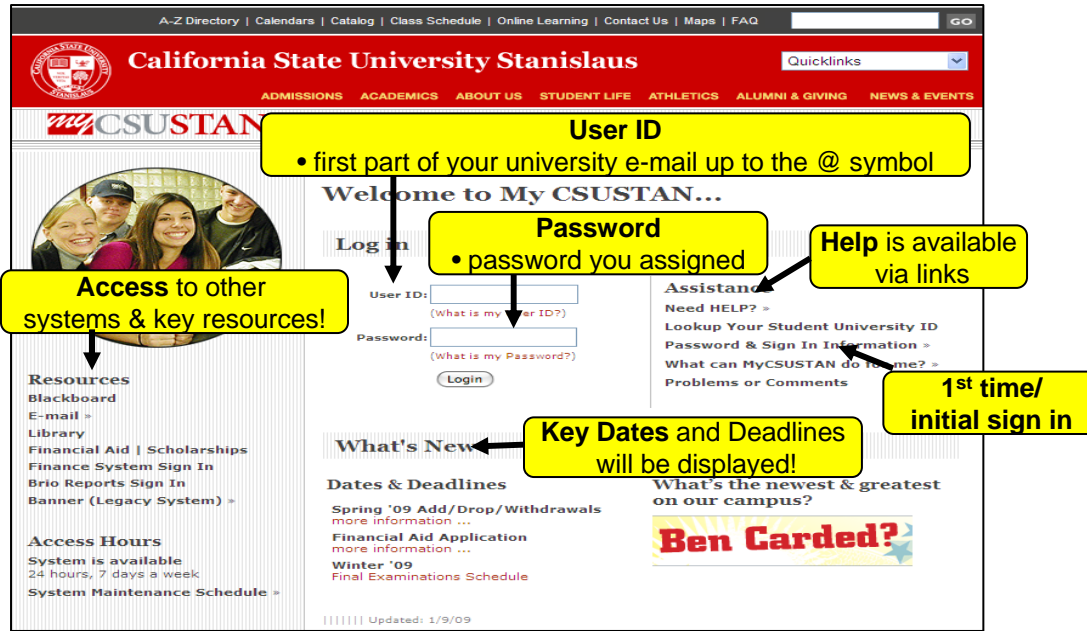


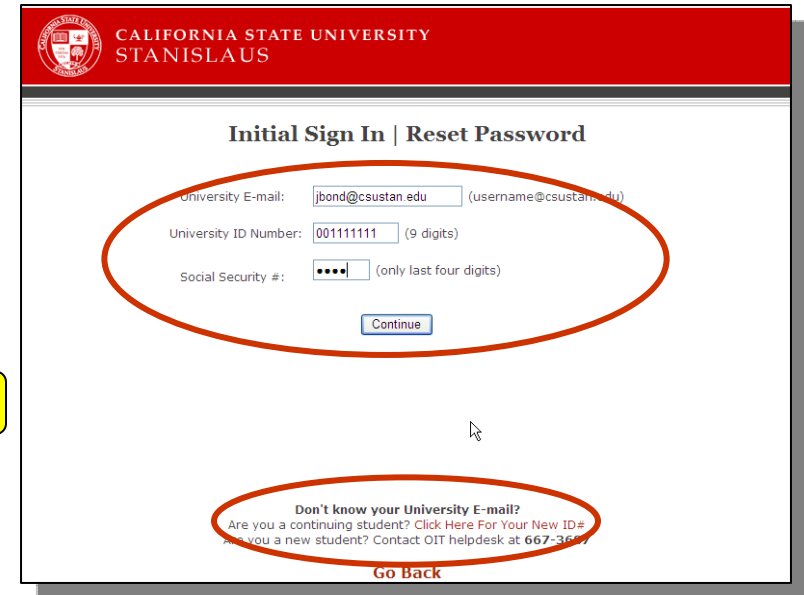
How to.....

Initial Sign In/Reset Password & Log into myCSUSTAN



The screenshot shows the myCSUSTAN homepage. Annotations include:

- User ID**: first part of your university e-mail up to the @ symbol
- Password**: password you assigned
- Help is available via links**: pointing to the 'Assistance' section.
- 1st time/initial sign in**: pointing to the 'Login' button.
- Key Dates and Deadlines will be displayed!**: pointing to the 'What's New' section.
- Access to other systems & key resources!**: pointing to the 'Resources' sidebar.



The screenshot shows the 'Initial Sign In | Reset Password' page. Annotations include:

- University E-mail**: jbond@csustan.edu (username@csustan.edu)
- University ID Number**: 001111111 (9 digits)
- Social Security #**: (only last four digits)
- Go Back**: pointing to the 'Go Back' link at the bottom.

2 For Initial Sign In & Password reset, enter your university email, University ID, & last 4 digits of your SSN. If you don't know your University email, click on link provided to assist you look up that

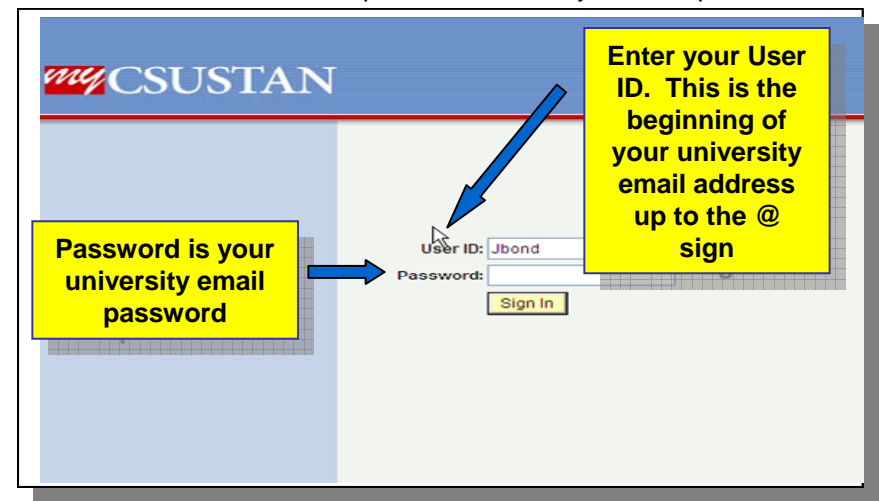
1 First time log in, click on link **Password & Sign In**.



The screenshot shows the 'Initial Sign In | Reset Password' page with the following information:

- Your Name**: Edward Araya
- University ID Number**: 002090582
- Your New User ID**: earaya (Keep for your records)
- New Password**: [input field]
- Re-type Password**: [input field]
- Set Password**: button

3 Set your password. Please make note of your **new User ID** as this will be used to **log into myCSUSTAN**.



The screenshot shows the myCSUSTAN login page. Annotations include:

- Enter your User ID. This is the beginning of your university email address up to the @ sign**: pointing to the 'User ID' field containing 'Jbond'.
- Password is your university email password**: pointing to the 'Password' field.
- Sign In**: button

4 By using the myCSUSTAN login page, you will **bypass and not see this screen**, but if you do, here is how you login. → Over

