



Payment Inquiry

This guide outlines the process to view information about a payment or check.

Accounts Payable > Review Accounts Payable Info > Payments > Payment

Payment Inquiry

Search Criteria

Search Name

Vendor Name

*Amount Rule

Amount

Currency

Bank SetID

Bank Code

Bank Account

Bank Account #

Reference

Payment Date

Payment Method

Pay Cycle

Seq Num

Payment Status

Remit SetID

Remit Vendor

Settle By

Settlement Status

Single Payment Vouchers

Max Rows

Show Chart *Chart Type:

Sorting Criteria

1st sort: Descending 2nd sort: Descending

1. Enter a Payment Date; to and from
2. Click the Search button



3. Select the Payment Reference ID from the Search Results

Payment Inquiry Result									
Payment Details		Additional Info		Vendor Details		Financial Gateway			
Source	Payment Reference ID	Payment Method	Amount	Currency	Creation Date	Payment Date	Payment Status	Reconciliation Status	Reconcile Date
VCHR	068045	EFT	735.00	USD	03/25/2009	03/25/2009	Paid	Unrecon	
VCHR	068046	EFT	150.00	USD	03/25/2009	03/25/2009	Paid	Unrecon	
VCHR	068047	EFT	414.44	USD	03/25/2009	03/25/2009	Paid	Unrecon	
VCHR	448795	Check	194.38	USD	03/25/2009	03/25/2009	Paid	Unrecon	
VCHR	448796	Check	3,000.00	USD	03/25/2009	03/25/2009	Paid	Unrecon	
VCHR	448797	Check	120.00	USD	03/25/2009	03/25/2009	Paid	Unrecon	
VCHR	448798	Check	250,000.00	USD	03/27/2009	03/27/2009	Paid	Unrecon	
VCHR	448799	Check	30,000.00	USD	03/27/2009	03/27/2009	Paid	Unrecon	
VCHR	448800	Check	58.00	USD	03/27/2009	03/27/2009	Paid	Unrecon	
VCHR	448801	Check	1,340.62	USD	03/27/2009	03/27/2009	Paid	Unrecon	
VCHR	448802	Check	4,500.00	USD	03/27/2009	03/27/2009	Paid	Unrecon	
VCHR	448803	Check	343.20	USD	03/27/2009	03/27/2009	Paid	Unrecon	
VCHR	448804	Check	2,000.00	USD	03/27/2009	03/27/2009	Void	Recon	
VCHR	448805	Check	1,400.00	USD	03/27/2009	03/27/2009	Paid	Unrecon	
VCHR	448806	Check	80.00	USD	03/27/2009	03/27/2009	Paid	Unrecon	
VCHR	448807	Check	2,498.24	USD	03/27/2009	03/27/2009	Paid	Unrecon	
VCHR	448808	Check	1,166.00	USD	03/27/2009	03/27/2009	Paid	Unrecon	
VCHR	448809	Check	1,770.00	USD	03/27/2009	03/27/2009	Paid	Unrecon	
VCHR	448810	Check	100.10	USD	03/27/2009	03/27/2009	Paid	Unrecon	

4. Select the Voucher ID link to view the Voucher Inquiry page

Vouchers For a Payment

Bank Name: Wells Fargo Bank, N.A. [Back To Payment Inquiry](#)

Bank Account #: 9600085193 Pymnt Ref ID: 448796

Pay Cycle: RECHK Seq Num: 392 Accounting Date: 03/25/2009

Vendor Name: Grupe Commercial Company Payment Date: 03/25/2009

Address: 3255 W March Ln Ste 400 Days Outstanding: 22

Stockton CA 95219 USA Payment Clear Date: Reconcile Date: Value Date: 03/25/2009

Payment Amount: 3,000.00 USD Payment Method: CHK

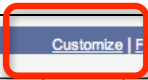
Description:

Business Unit	Voucher ID	Advice Seq	Advice Date	Invoice Number	Gross Paid Amount	Paid Amount	Currency	Discount Taken	Late Charge	Source
STCMP	00038526	1	03/20/2009	reim	3,000.00	3,000.00	USD			Accounts Payable Vouchers



Oracle Overlooks

Distributions								
Distrib Line	Amount	GL Unit	Account	Dept	Fund	Program	Project	Class
1	880.45	STCMP	660003	20010	C4063		C4063	



Note: The Customize link on any header line can determine what you see on any page

Distributions

Personalize Column and Sort Order

To order columns or add fields to sort order, highlight column name, then press the appropriate button. Frozen columns display under every tab.

Column Order

- Tab GL Chartfields
- Distrib Line
- Amount
- GL Unit
- Account
- Dept
- Fund
- Program
- Project
- Class
- Alt Acct (hidden)
- OpenItem (hidden)
- Oper Unit (hidden)
- Bud Ref (hidden)
- Product (hidden)
- PC Business Unit (hidden)
- Activity (hidden)
- Source Type (hidden)
- Category (hidden)
- Subcategory (hidden)
- Affiliate (hidden)
- Fund Affil (hidden)
- Oper Unit Affil (hidden)

Hidden
 Frozen

Sort Order

Descending

5. Click the Customize link
6. In the Column Order box, select the items to hide
7. Click the Hidden box
8. Move the items up or down based on the order to view the items
9. Click the OK button to return

Note: The line will now be based on the customization completed

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