

**Associated Students, Inc.
California State University, Stanislaus**

Board of Director for Clubs and Organizations

Description of Position: The ASI Board of Director of Clubs and Organizations shall lobby for students involved in clubs and/or organizations at California State University Stanislaus. The ASI Board of Director of Clubs and Organizations, in compliance with ASI By-laws, shall represent students involved in a clubs and organizations within the Associated Students and the University.

Qualifications:

- Clubs and Organizations Candidates:
 - Undergraduate candidates for the position must have been enrolled on the campus for one semester prior to the election, earning a total of 10 semester units during that year with an overall GPA of 2.0 or higher and at least a GPA of 2.5 in the semester immediately prior (either fall or spring) to election or appointment.
 - Undergraduate candidates must maintain 6 semester units while running for office and not be on academic or disciplinary probation of any kind.
 - Graduate candidates for the position must earn 6 units per semester of continuous attendance as a new graduate student. Graduate and post baccalaureate candidates must have a cumulative GPA of 3.0 or higher.
 - Graduate candidates who have received a bachelor degree or credential during the previous three years must have earned 12 units during their last undergraduate term.
 - Graduate candidates must maintain 3 units while running for office and not be on academic or disciplinary probation of any kind.

- Clubs and Organizations Incumbents:
 - Undergraduates must earn 6 units of credit and earn a minimum of 2.0 or higher per semester while holding office and not be on academic or disciplinary probation of any kind.
 - Undergraduates students must not exceed 150 semester units. If units exceeds 150, the student will no longer be eligible for ASI Board of Directors.
 - Graduate and postbaccalaureate incumbents must earn a minimum 3 semester units of academic credit with a GPA of 3.0 or higher and not be on academic or disciplinary probation of any kind.
 - Graduate students must not exceed 50 semester units. If units exceeds 50 units, the student will no longer be eligible for ASI Board of Directors.
 - Graduate candidates must not be on probation (academic or disciplinary) of any kind.

Specialized Qualifications:

- To be a Board of Director of Clubs and Organizations you must be a current member in good standing with a chartered club or organization of California State University, Stanislaus.

Tenure and Terms:

- The ASI Board of Director of Clubs and Organizations shall hold office for one year. Such term will begin 12:00 noon on the first day of June and conclude at 12:00 noon on the first day of June the following year.

Duties and Responsibilities:

- The position of ASI Board of Director of Clubs and Organizations duties and responsibilities shall include, but are not limited to the following:
 - Shall lobby for the rights of students involved in a club and/or organization.
 - Shall lobby for the rights of clubs and organizations.
 - Shall maintain a minimum of three set office hours a week.
 - Shall attend an orientation given by the ASI Director.
 - Shall attend summer and winter retreat.
 - Shall review and have knowledge of all the material contained within the ASI Board of Directors Binder.
 - Shall attend scheduled meeting of the ASI Board of Directors held from 5:00 p.m. to adjournment on Tuesdays. (Classes and work shall be planned accordingly).
 - Shall notify the Chair and Rules Committee Chair in advance, in the event of an absence from a scheduled Board of Directors meeting.
 - Shall review all minutes and attached documents prior to all meetings.
 - Shall keep up with current student/club and organization issues.
 - Shall meet with Student Activities Coordinator/Greek Advisor bi-weekly and officers of clubs and organizations monthly or as needed.
 - Shall serve on at least one of the following Standing Committees: Rules Committee, Elections Committee or Budget Committee.
 - Shall serve on a minimum of three campus-wide committees.
 - Shall be actively involved in ASI programs and events.
 - Shall distribute information to Clubs and Organizations pertaining to ASI
 - Shall have all powers and duties as outlined in the ASI Constitution.
 - Shall be subject to the Point System as outlined in Section 5.0 of the ASI By-Laws.

**Amended by the ASI Board of Directors March 8, 2011