

**Associated Students, Inc.
California State University, Stanislaus**

Board of Directors for College of the Arts

Description of Position: The ASI Board of Directors for College of the Arts shall lobby for the College of the Arts Students at California State University Stanislaus. The ASI Board of Directors for College of the Arts, in compliance with ASI By-laws shall represent College of the Arts students within the Associated Students and the University.

Qualifications:

- College of the Arts Candidates:
 - Undergraduate candidates for the position must have been enrolled on the campus for one semester prior to the election, earning a total of 10 semester units during that year with an overall GPA of 2.0 or higher and at least a GPA of 2.5 in the semester immediately prior (either fall or spring) to election or appointment.
 - Undergraduate candidates must maintain 6 semester units while running for office and not be on academic or disciplinary probation of any kind.
 - Graduate candidates for the position must earn 6 units per semester of continuous attendance as a new graduate student. Graduate and post baccalaureate candidates must have a cumulative GPA of 3.0 or higher.
 - Graduate candidates who have received a bachelor degree or credential during the previous three years must have earned 12 units during their last undergraduate term.
 - Graduate candidates must maintain 3 units while running for office and not be on academic or disciplinary probation of any kind.
- College of the Arts Incumbents:
 - Undergraduates must earn 6 units of credit and earn a minimum of 2.0 or higher per semester while holding office and not be on academic or disciplinary probation of any kind.
 - Undergraduates students must not exceed 150 semester units. If units exceed 150, the student will no longer be eligible for ASI Board of Directors.
 - Graduate and post baccalaureate incumbents must earn a minimum 3 semester units of academic credit with a GPA of 3.0 or higher and not be on academic or disciplinary probation of any kind.
 - Graduate students must not exceed 50 semester units. If units exceed 50 units, the student will no longer be eligible for ASI Board of Directors.
 - Graduate candidates must not be on probation (academic or disciplinary) of any kind.

Specialized Qualifications:

- To be a Board of Directors for College of the Arts, you must be a student within the College of the Arts.

Tenure and Terms:

- The ASI Board of Directors for College of the Arts shall hold office for one year. Such term will begin 12:00 noon on the first day of June and conclude at 12:00 noon on the first day of June the following year.

Duties and Responsibilities:

- The position of ASI Board of Directors for College of the Arts duties and responsibilities shall include, but are not limited to the following:
 - Shall lobby for the rights of students in the College of the Arts.
 - Shall maintain a minimum of three set office hours a week.
 - Shall attend an orientation given by the ASI Director.
 - Shall attend summer and winter retreat.
 - Shall review and have knowledge of all the material contained within the ASI Board of Directors Binder.
 - Shall attend scheduled meeting of the ASI Board of Directors held from 5:00 p.m. to adjournment on Tuesdays. (Classes and work shall be planned accordingly).
 - Shall notify the Chair and Rules Committee Chair in advance, in the event of an absence from a scheduled Board of Directors meeting and Standing Committee Meetings.
 - Shall review all minutes and attached documents prior to all meetings.
 - Shall keep up with current student/College of the Arts issues.
 - Shall meet with the Dean of the College of Arts monthly, or as needed.
 - Shall serve on at least one of the following Standing Committees: Rules Committee, Elections Committee or Budget Committee.
 - Shall serve on a minimum of three campus-wide committees.
 - Shall be actively involved in ASI programs and events.
 - Shall have all powers and duties as outlined in the ASI Constitution.
 - Shall be subject to the Point System as outlined in Section 5.0 of the ASI By-Laws.

**Amended by the ASI Board of Directors, March 8, 2011