



# CALIFORNIA STATE UNIVERSITY, STANISLAUS



# CAMPUS SECURITY REPORT 2009 STOCKTON CAMPUS



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## University Police Services

### Enforcement and Arrest Authority

The California State University, Police Department employs eleven (11) highly trained, full-time, sworn police officers, three (3) Community Service Officers, and an active support staff for the 24 hour protection of the Turlock campus community. The peace officers of this department have state-wide police authority per Penal Code 830.2 and Education Code 89560, and are vested with law enforcement powers and responsibilities, identical to the local police or sheriff departments in your home community. The Department is made up of the following sections:

1. University Police
2. Safety & Risk Management
3. Parking & Community Services
4. Communications and Records

### Working Relationships with State & Local Police

Securitas Security maintains a close working relationship with all local public safety agencies. Information involving all incidents of suspected criminal activity known to involve off-campus organizations representing the university community is routinely directed to the City of Stockton Police Department.

### Timely Warnings

To minimize the number of criminal incidents, University Police Officers, Securitas Security, students, and members of the wider campus community participate in a number of shared responsibilities to ensure that all students and their possessions are protected as much as possible. On occasion, you will see timely warning notices describing recent crime trends or dangerous incidents that present an immediate threat to others. It is our policy to post these notices around campus to provide our community with information about the incidents and crime prevention recommendations. Once all relevant information is received and verified, these notices will typically be posted.

### Security of and Access to Campus Facilities

All campus facilities are key accessed, and most are open daily for scheduled campus community use. Campus key control and distribution is a function of Grupe Commercial Services.

To provide for the security of campus facilities, the University Police enforces Educational Code 89031 & Housing Policies. Campus facility access may be revoked per Penal Code 626.

### Security Considerations Used in Maintenance of Campus Facilities

Securitas Security and Grupe Commercial Services are responsible for security of all campus facilities. Personnel perform daily building lock-up and monitor all maintenance issues in campus lighting, door locks and general environmental safety. Regular inspections and surveys of campus indoor/outdoor lighting, shrubbery and walkways are conducted. The University participates in Crime Prevention through Environmental Design concepts for planning and improvements on campus.



## Federal Safety Compliance

### Clery Act Compliance

University Police Services prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (see appendix A). The full text of this report can be located on our web site at [www.csustan.edu/UPD/Pages/CampusCrimeStatistics](http://www.csustan.edu/UPD/Pages/CampusCrimeStatistics) (see appendix B). You will also be able to connect to our site via the CSU Stanislaus Home page at [www.csustan.edu](http://www.csustan.edu) (see appendix B). This report is prepared in cooperation with the Police agencies surrounding our main campus and our alternate sites, Housing and Residential Services, the Judicial Affairs Officer and the Division of Student Affairs. Each entity provides updated information on their educational efforts and programs.

University Police Services collects crime statistics from local police agencies. The University does not recognize any off campus fraternity or sorority houses. The Fall term of every year, a postcard is mailed to all enrolled students, faculty and staff that provides the web site to access this report (see appendix D). Copies of the report may also be obtained at the Campus Services Building (north end of campus), e-mail request to [Public\\_Safety@csustan.edu](mailto:Public_Safety@csustan.edu) or by calling (209) 667-3114. All CSU employees received a notice concerning this information on their August 31, 2008 paycheck.

### Disclosure and Distribution

Copies of our policy and statistics disclosure notice statement (postcard, see appendix C) stating availability for the CSU Stanislaus, Campus Security Report is mailed directly to all current students and employees by October 1st of each year. Prospective students and employees receive the disclosure notice statements via multiple outlets such as, but not limited to: Enrollment Services and Human Resources recruitment packets and/or application packets, near posting and information distribution centers on campus, from deans and department heads, web site links, the student handbook, new faculty handbook, class schedule, and extended education catalogs.

### Public Access Arrest Log

The City of Stockton Police Department maintains a daily crime log for the most recent 60-day period. It is open to public inspection during normal business hours. Items older than 60 days can be obtained by request within two business days.

### Student Discipline

Students may be expelled, suspended or placed on probation for committing violent or criminal acts on campus or at campus-related events. In compliance with federal and state laws and regulations, victims of violent crimes, including sexual assault, are to be informed whenever information regarding disciplinary action taken by the university is included in a student's file. Within three days victims are to be notified of the results of the disciplinary action and any appeal. The victim is required to keep the results of the disciplinary action and appeal confidential. For further information, contact the Office of Judicial Affairs by calling 667-3144.

### CSU Stanislaus Graduation Rates

Institutions of higher education are required to disclose information to prospective and current students about institution graduation rates for first-time freshmen. Since 1960, the CSU has awarded more than 2.5 million baccalaureate degrees in hundreds of program areas. The rate of graduation will vary depending upon the needs of the individual student to balance work, school and family priorities. Information specific to CSU Stanislaus graduation rates appears below. Additional information regarding graduation rates of first-time freshmen is available from the Office of Institutional Research at (209) 667-3281.

The CSU Stanislaus campus is comprised of 6 colleges: Arts, Business Administration, Education, Human and Health Sciences, Humanities and Social Sciences, and Natural Sciences. The University grants the Bachelor of Arts, Bachelor of Fine Arts, Bachelor of Music, and Bachelor of Science degrees, and offers 41 undergraduate degree programs. Twenty-eight degree programs have an available minor option, and there are an additional 15 distinct minor programs, for a total of 43 minor programs available. A pre-professional law program is offered, as well as a pre-health professional program for students interested in medicine, dentistry, pharmacy, veterinary medicine, optometry, chiropractics, physical therapy, clinical laboratory science, or podiatry. The University offers 24 graduate degree programs and seven credential programs.

The 5-year annual average of Bachelor's and Master's degrees awarded is 1,666.

CSU Stanislaus' six-year graduation rate for degree seeking regularly admitted first-time full time freshmen (2001-2007) is 51.6%, which compares to a CSU system wide rate of 47.4%.

## Sexual Assault Policy and Procedures

### Sex Offender Registration Policy

Sex offenders who are enrolled as students or employed by, or who carry on a vocation or volunteer at a university, college, community college, or other institution of higher learning, must register with the campus police department. (Penal Code 290.01)

A registered sex offender within the state of California is required to notify and register with the University Police Department within five (5) business days from the beginning of classes when enrolling as a student; or within five business days from the date of hire for employment with the University.

When a registrant registers with the University Police Department as required, and takes classes in continuous sessions broken only by standard winter, summer, and holiday breaks, they do not have to re-register each year. If they skip at least one semester, they must re-register with University Police.

A registrant is required to notify the campus police within five (5) business days when their student status is discontinued. However; if they are returning as a student after a normal winter/summer break, they do not have to notify the campus police.

If a registrant is employed or enrolls in class(es) solely at the California State University, Stanislaus Stockton campus, including all on-line classes even if they never meet in person, they are only required to register in that jurisdiction with the City of Stockton Police Department.

If a registrant is employed or enrolls for any class(es) at the California State University, Stanislaus Turlock campus, including all on-line classes even if they never meet in person, they are required to register with the campus University Police Department.

As provided by law, the California State University, Stanislaus Police Department does not maintain Sexual Offender registrant information in the ARMS master database, and it is not required to assign a new file number upon registration with our jurisdiction. Our local 290 PC registration files are currently maintained in a separate secure file under the control of University Police Sergeants.

### Sexual Assault Prevention & Awareness Services

**Victim Advocacy** - Sexual Assault and Domestic Violence victims may obtain confidential and sensitive resource referrals from a trained trauma response advocate. For 24 hour service call 9-1-1. Voluntary & confidential reports may also be made to Counselors, Health Center, Deans, Instructors or Coaches.

**Self-Defense Courses for Women** - The Rape Aggression Defense system is a hands-on, physical self-defense workshop for women. Courses are free and are offered every semester. Please call (209)667-3114 for more information.

**Awareness Education** - Presentations by the Counseling Department, Health Center and University Police are provided throughout the year at the Turlock campus.

#### Policy

- a. California State University, Stanislaus is strongly committed to the establishment of a campus environment free of sexual assault.
- b. The Stockton Police Department will review all complaints of sexual assault and upon probable cause will immediately initiate a criminal investigation.
- c. The University will protect the confidentiality of the reporting party as much as possible, and may provide a Victim's Advocate to speak confidentially with any person seeking information or advice regarding sexual crimes.
- d. The University will vigorously discipline and/or prosecute persons identified as responsible for assaults as described in the California Penal Code (definitions listed below).
  1. Sexual Assault is any sexual act or attempted sexual act in which a person is threatened, coerced, or forced to comply against his or her will, or s/he is incapable of giving consent or unconscious of the nature of the act.
  2. Sexual Battery is any unwanted touching of intimate body parts.
  3. Rape is forced sexual intercourse that is perpetrated against the will of the victim or when he or she is unable to or incapable of giving consent (i.e., unconscious, asleep or under the influence of alcohol or drugs) and may involve physical violence, coercion, or the threat of harm of the victim.
  4. Acquaintance Rape involves rape by a non-stranger who could be a friend, acquaintance, family member, neighbor or co-worker.
  5. Date Rape involves rape by someone with whom the survivor has been or is a voluntary companion.
  6. Acquaintance Gang Rape is a rape by more than one person.

## Sexual Assault Policy and Procedures

### Complaint Procedures

Individuals in the campus community are strongly encouraged to report any incident of sexual assault to any Campus Security Authority such as, but not limited to: University Police, student housing staff, campus judicial officer, Dean of Students, coach, faculty advisor, student health physician, campus counselor, or Victim's Advocate. The University encourages persons reporting to seek the support and assistance of friends or significant others when needed, in presenting their concerns.

#### Informal Inquiry

- a. The President of the University will designate a Victim's Advocate to speak confidentially with any person seeking information or advice regarding sexual assault or rape.
- b. The Victim's Advocate -
  - (1) Will assist in clarifying definitions of sexual assault, stranger and acquaintance rape, and to explain the administrative mechanisms for dealing with complaints.
  - (2) Will provide assistance and information relative to immediate crisis intervention services, and information and options for further assistance and reporting, including: rights of confidentiality, medical and emotional support, academic intervention, financial intervention, contact with law enforcement authorities, criminal prosecutions, civil prosecutions, the court system, and/or the University's Conduct System; physical protection and relocation assistance; and support with/for the survivor's, significant others or friends.
  - (3) The function of the Advocate is informal and advisory, aimed solely at aiding the person seeking assistance, information or advice.
  - (4) Will not investigate nor adjudicate complaints of sexual assault or rape.
  - (5) Will, at the survivor's request, provide assistance and support throughout the investigatory process should a complaint be filed.
- c. The person initiating the inquiry may be accompanied by a friend and/or advisor when discussing alleged incidents.
- d. Discussions at the informal inquiry level are completely confidential. No record will be made or retained concerning these discussions without permission of the persons making the inquiry. Should the information provided during the informal inquiry identify a clear and immediate danger to the community, the Advocate will notify the Stockton Campus Dean immediately. A clear and present danger is defined as a threat as the result of a cluster or pattern of sexual assaults and/or a stranger or sadistic sexual assault, or a gang rape involving University students or staff either on campus or its surrounding environments.

### Formal Reporting

- a. As soon as convenient, the survivor should report incidents of sexual assault, including date or acquaintance rape and gang rape to the Stockton Police.
- b. The Stockton Police will review the survivor's complaint and upon probable cause, immediately initiate a criminal investigation into on-campus sexual assaults.
- c. A Victim's Advocate will be contacted to provide non-investigatory survivor's assistance, and as soon as practical will:
  - (1) Assist in clarifying definitions of sexual assault, stranger and acquaintance rape, and to explain the administrative mechanisms for dealing with complaints.
  - (2) Incidents in which the accused is an employee of the University and the victim is a student, will be reported to the Vice President of Student Affairs, Dean of Students, the Director of Human Resources, and the Director of Counseling. The complaint will be investigated, and all information will be forwarded for a separate disciplinary action to the appropriate Vice President and/or the President.
  - (3) In incidents where the accused is an employee of the University and the victim is also an employee, it will be reported to the Director of Human Resources and the appropriate Vice President and/or the President.
- d. In all cases of sexual assault where a formal complaint has been filed, it will be the responsibility of the Victim's Advocate to keep the survivor informed of the status of any student or employee disciplinary proceedings in connection with the sexual assault, and the results of those actions or subsequent appeals. Additionally, the Victim's Advocate will monitor criminal proceedings connected with the sexual assault, and provide the survivor with assistance related to court appearances and the criminal/civil justice process.
- e. All those conducting administrative investigations related to sexual assaults, will maintain a full and complete written record of the investigation and subsequent disciplinary recommendations and proceedings.

## Sexual Assault Policy and Procedures

### Disciplinary Sanctions

In addition to possible criminal penalties through the county justice system, the following sanctions may be imposed on individual students or recognized student organizations found guilty of complicity in sexual assaults. The severity and number of sanctions applied will be determined by the nature and degree of the individual act. Sanction recommendations will be made to the President by the Student Affairs Senior Director of Administration and Judicial Affairs or designee. The President will then inform the student in writing of the sanctions imposed. Possible sanctions include:

- a. Expulsion from the University
- b. Suspension for a specific time period
- c. Probation for a specific time period
- d. Psychological counseling or assessment
- e. Performance of community service
- f. Revocation of residence license
- g. Withdrawal of University recognition
- h. Informing the organization's national or regional offices of the activity
- i. Disbanding of the local chapter by the national organization
- j. Prohibiting participation in campus activities, events and programs
- k. Requiring relevant community service and/or participation in sexual assault awareness programs by all group members
- l. Loss of all University privileges, including equipment use, room permits, advertising space and on-going campus fund-raising

Sanctions up to and including dismissal from employment may be imposed on University faculty and staff members found guilty of sexual assault, following the utilization of established California State University procedures, and guidelines set forth in appropriate collective bargaining agreements.

The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding. Both the accuser and the accused must be informed of any University disciplinary proceeding brought alleging a sexual offense. The outcome of a disciplinary proceeding means only the University's final determination with respect to the alleged sex offense and any sanction that is imposed against the accused.

### Information on Sex Offenders

Public information regarding sex offenders in California may be obtained by viewing the Department of Justice online Megan's Law website at: <http://www.meganslaw.ca.gov>. California sex offender information is also available by phoning 1-900-448-3000. For more information, contact the Department of Justice at P.O. Box 903387 Sacramento, CA 94203-3870; e-mail: [MegansLaw@doj.ca.gov](mailto:MegansLaw@doj.ca.gov) or view the Attorney General's Home Page: <http://ag.ca.gov>

## Emergency Evacuation

### Evacuation Procedures

The evacuation of campus buildings or the entire campus may be required due to emergency situations occurring on or near the campus. Campus emergency planning facilitates evacuations and are conducted in a systematic, controlled, and planned manner.

The building evacuation plan for California State University, Stanislaus consists of a partnership between University Police Services, Grupe Commercial Services, Securitas Security and individual volunteer building "Building Marshals" and "Evacuation Monitors".

#### Specific Instructions to Building Occupants

- Safely walk to the nearest exit and go to an evacuation gathering area away from the building then wait for further instructions.
- Stay out of the way of emergency personnel and vehicles and follow instructions.
- Immediately notify emergency response personnel if you know of a disabled or injured person needing assistance.

### Campus-Wide Evacuation

When it is necessary to completely evacuate the campus due to emergency conditions, a systematic and controlled approach will be used. When campus buildings are deemed safe for occupancy, personnel will be held at their current locations pending evacuation (see map on next page).

Following the decision to order the evacuation of the CSU Stanislaus Stockton Center campus, the University President or his/her representative shall notify:

- The Stockton Campus Dean or Director or his/her representative of the need to evacuate.
- The University Communications Public Information Officer or their representative of the need for information broadcasts asking all persons to stay away from campus.

The Stockton Police, with the assistance of the Building Marshals, Monitors and Securitas Security Associates, shall be responsible for coordinating the evacuation process. Where the campus has been ordered closed and no campus facility is under eminent danger the evacuation of the campus will take place as described below with an appropriate amount of time between each area.

### Localized Evacuation

In some situations, it may become necessary to evacuate one or more building on campus due to a localized emergency situation. When this occurs the Emergency Personnel will coordinate the evacuation with the Building Marshals and Monitors. The decision to evacuate will be based on the totality of the circumstances and, whenever possible, following consultation with the President and ranking Dean or Facility Manager. When evacuations are due to an overriding concern for public safety it may not be possible to make such consultations. In those instances the appropriate Dean or Facility Manager will be notified of the evacuation as soon as is practical.

### Special Needs

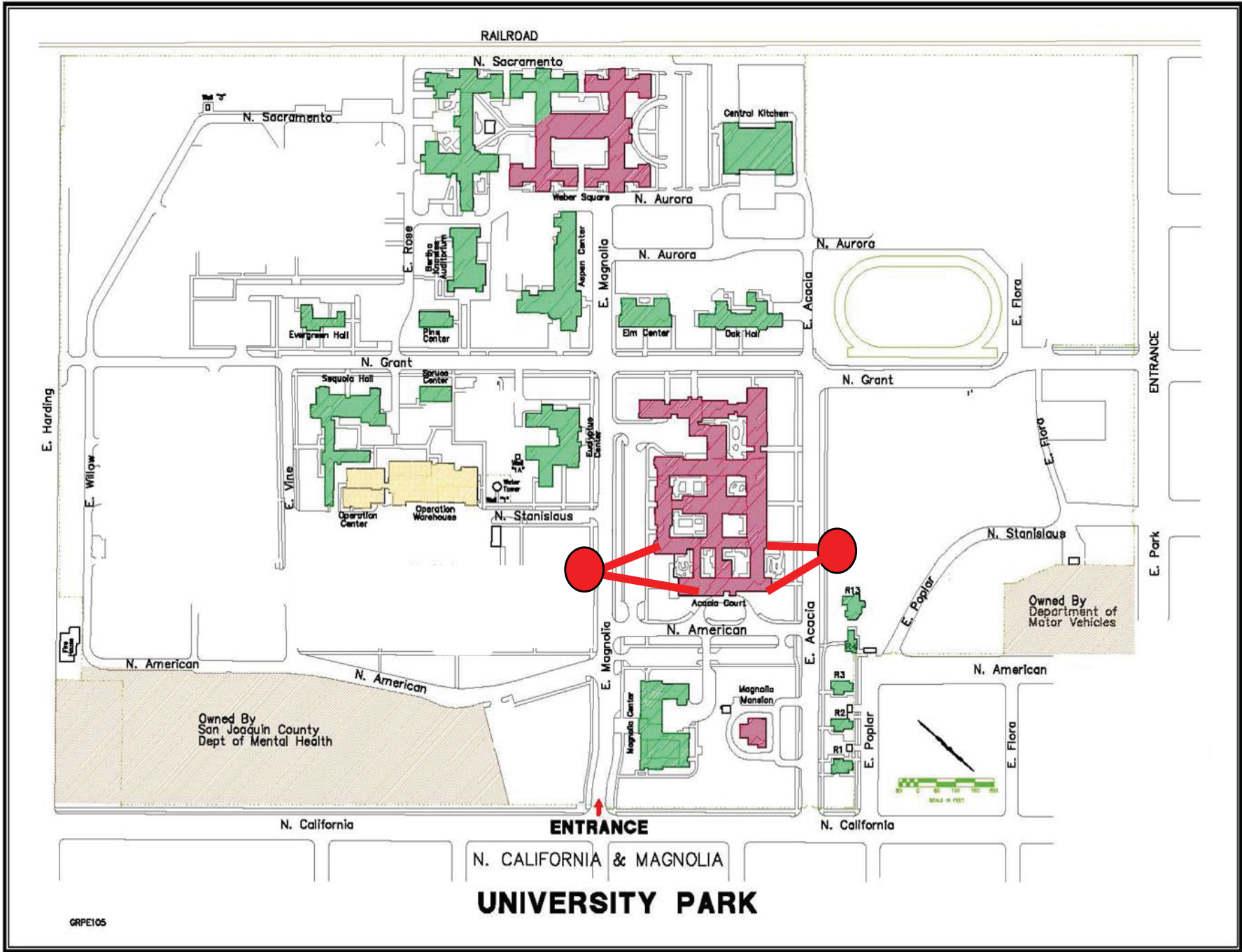
Wheelchair users or other disabled persons should prepare for emergencies, in advance, by instructing a University official or employee.

Move toward the nearest emergency exit.

When a wheelchair user and/or other disabled person reaches an obstruction, such as a staircase, they should request assistance from others in the area.

If assistance is not immediately available, the wheelchair users and/or other disabled person should stay visible in an exit corridor or on an outdoor landing. They should continue to call for help until rescued. Persons who cannot speak loudly should carry a whistle (provided free by the UPD) or have other means of attracting the attention of others.





# EVACUATION GATHERING AREAS

## Emergency Response

### Evacuation Responsibilities

#### Stockton Police Department

City of Stockton Police Department dispatch serves as the recipient of the evacuation status of each individual building as reported by individual Building Marshals. They will direct assistance in search and rescue of outside services as required.

#### Grupe Commercial Services

Grupe Commercial Services associates are trained to respond during emergency situations and assist City of Stockton Emergency Personnel with facility maintenance needs, and provide ongoing support for recovery efforts.

#### Securitas Security

Securitas Security associates are trained to respond during emergency situations and assist the City of Stockton Emergency Personnel with security and communication at University perimeter entry/exit points. Associates may assist with facility maintenance needs, and provide ongoing support for recovery efforts.

#### Building Marshals

These individuals are responsible for obtaining the evacuation status of their buildings in terms of assistance needed, building status, or any other critical informational needs. Building Marshals station themselves in pre-assigned gathering areas to obtain information from their Evacuation Monitors. As soon as the status of their evacuation is known they forward this information to The City of Stockton Emergency Personnel. Their primary responsibility is the evacuation of people from their buildings and the reporting of this information to Emergency Personnel. They are not responsible for active search and rescue or any form of building remediation.

#### Evacuation Monitors

These individuals are responsible for the timely and orderly evacuation of their buildings occupants. They direct occupants to the proper exit and redirect occupants to secondary exits as necessary. They are responsible for making quick checks of rooms and reporting any assistance needs to the Building Marshal upon exiting. These individuals are not responsible for search and rescue or other related tasks, but serve to provide needed information to their Building Marshals.

### Emergency Operations Plan

The CSU Stanislaus Emergency Operations Plan (EOP) provides basic structure and procedures to guide the University's management of and response to extraordinary emergency situations associated with natural and man-made disasters.

The EOP conforms to California State and Federal law governing emergency operations. The CSU Stanislaus plan:

- Promotes the utilization of the Incident Command System
- Conforms to the Standardized Emergency Management System
- Conforms to the National Incident Management System

The Emergency Operations Plan is available online at: <http://www.csustan.edu/emergency/pdfs/EOPpdf>

### Emergency Procedures

The Emergency Procedures guide provides basic instructions for the University Community in response to crisis situations on campus.

The Emergency Procedures Guide is available online at: <http://www.csustan.edu/emergency/pdfs/EmergencyProcedures.pdf>

### Business Continuity Plan

The Business Continuity Plan provides administrative guidance for the timely return to the business of education.

The Business Continuity Plan is available online at: <http://www.csustan.edu/emergency/pdfs/BusinessContinuityPlan.pdf>

## State Safety Compliance

### Special Safeguards and Actions Taken in the Last 18 Months

- ▶ Evacuation chair training
- ▶ VHF Emergency Radio Network tests
- ▶ Injury and Illness Prevention Program (IIPP) workshops
- ▶ Campus wide evacuation drills (Fall & Spring)
- ▶ State Homeland Security Grant funds implementation for communications equipment
- ▶ Quarterly Campus Safety Committee meetings
- ▶ Alcohol and Other Drug Committee meetings
- ▶ County Law Enforcement Executives Association membership
- ▶ Campus Security Report published and Clery Act statistics posted on website
- ▶ Fatal Vision goggles alcohol education tools
- ▶ Safety orientation to Summer Bridge students
- ▶ New employee orientations
- ▶ New student and parent orientations
- ▶ Sponsored alcohol safety lunch at Warrior Day
- ▶ Direct Emergency Notification System (DENS) Testing (Fall, Spring)
- ▶ Communication equipment upgrade
- ▶ Sponsorship of the 3rd Annual *Students Managing Alcohol Responsibly Together* (S.M.A.R.T.) day
- ▶ Installed additional emergency call boxes
- ▶ Student *Move-in Day* booth & participation
- ▶ *Welcome Week* booth & participation
- ▶ Emergency Response Guide updated
- ▶ *Warrior Day* risk management efforts
- ▶ Business Continuity Planning
- ▶ Confidential victim advocacy for domestic violence, harassment and sexual assault
- ▶ Fingerprint Live Scan Service
- ▶ Emergency call box routine maintenance
- ▶ Installed 2 new emergency call boxes
- ▶ Provided evening shuttle safety escorts
- ▶ Injury and Illness Prevention Plan (IIPP) updated
- ▶ Distributed 800 Mhz radios to Building Marshal & Monitors

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### Changes in Safety Precautions Expected During the Next 24 Months

- ▶ Campus-wide evacuation drills at Stockton and Turlock locations
- ▶ Developing evacuation plans and procedures for new Warrior Stadium & Student Recreation Center
- ▶ Purchasing and replacing *Safety Transport At Night* shuttle carts

## Security and Crime Prevention Programs

### Whistle Defense

Free keychain whistles, for use as alert devices, are distributed by the University Police throughout the year. Call (209) 667-3114 for more information.

### New Student Orientations

University Police personnel present personal safety tips and emergency contact information to new students on a regular basis. Students are informed of policies, voluntary confidential crime reporting procedures, and safety programs.

### Emergency Blue Light Call Stations

A 24-hour, button activated, telephone system will put you in contact with Securitas Security for any emergency need. There are several call stations located throughout the Stockton campus.

### Crime Alerts and Notices

On occasion, you will see timely warning notices describing recent crime trends or dangerous incidents that represent an immediate threat to others. Notices are posted around campus to provide our community with information about the incidents and crime prevention recommendations. Notices are typically posted within 24 hours of certain verified trends or incidents.

### New Employee Orientations

Every month University Police personnel present safety policies and procedures to new employees, in cooperation with the Human Resources department. Employees are informed of injury and illness prevention, workplace violence, safety programs, and voluntary confidential crime reporting procedures.

### Crime Reporting

Immediate emergency response and access to voluntary confidential reporting may be obtained 24 hours a day. Call the Securitas Security from an Emergency Blue Light Call Station, or dial 9-1-1 from any phone on campus.

### Workplace Violence Prevention

University Police personnel provide workshops regarding the awareness and prevention of violence in the workplace. Employees may contact University Police at (209) 667-3114 for a schedule of times and locations (See page 9 for policy information).

### Safety Transport At Night

Securitas Security personnel are available 7 days a week to escort students, faculty and staff between campus buildings and parking areas after dark. Contact Securitas Security at (209) 993-3469 to request a safety transport. Courtesy phones are available in campus buildings.



## Crime Reporting Policy and Procedures

### Crime Reporting Policy

The City of Stockton Police Department and Securitas Security are responsible for service, law enforcement and maintenance of order on the Stockton campus. The entire campus community is strongly encouraged to report any and all known or suspected incidents of criminal activity on campus to the City of Stockton Police Department or Securitas Security as soon as possible. Voluntary confidential reporting of crime incidents on-campus may be made to other non-police campus security authorities, who are officials of the institution and have significant responsibility for student and campus activities (including but not limited to: student housing, student discipline, campus judicial proceedings, athletic officials, deans, or faculty advisors) (see page 13 for statistics).

### To Report a Crime

1. Give your name, telephone number, and location.
2. Give clear and accurate information.
3. Be prepared to supply suspect and vehicle description, and direction of travel.
4. DON'T HANG UP! Follow the instructions of the dispatcher.

### To Contact Securitas Security

**Non-Emergency needs such as:**

- ◆ Lost, Stolen or Missing Property
- ◆ Vehicle Unlocks or Jump-starts
- ◆ Suspicious Circumstances
- ◆ Confidential Victim Services

**By Telephone Contact:**

- ◆ Stockton Campus (209) 993-3469

**In Person Contact:**

- ◆ Report to Acacia Hall lobby.

#### 24-HOUR EMERGENCY CONTACT

Immediate emergency response and access to voluntary confidential reporting may be obtained by calling the Securitas Security from an on-campus Emergency Blue Light call station or

<b>From pay phones</b>	<b>911</b>
<b>From cellular phones</b>	<b>911</b>
<b>From campus phones</b>	<b>911</b>

**Emergency Alert Hotline:** 1-877-STAN-411  
(7826)

The CSU Stanislaus campus Emergency Alert Hotline is a recorded message with information related to immediate emergencies that may be happening on campus. The message may contain information related to building closures, employee/work status information, and campus closures.



## Health and Safety Policies

### Alcohol & Other Drugs

Except for certain specified areas on campus and in university residential housing, the possession, sale, or use of alcoholic beverages is restricted on the campus. This campus enforces the legal drinking age of 21 years, and all state laws regulating the use of alcoholic beverages. The University also enforces additional specific regulations related to the use of alcoholic beverages on campus property.

All members of the campus community are subject to disciplinary action and/or criminal prosecution for the on-campus possession, use, sale or distribution of any quantity of inappropriate prescription drugs, or controlled substances as defined by the State of California Health and Safety Code.

**Treatment** - The University recognizes that drug and alcohol dependency are treatable conditions. Campus community members who suffer from a substance abuse problem are encouraged to get help immediately. Psychological Counseling Services and medical staff in the Health Center are available for abuse educational programs and member assistance. The University also maintains a current listing of available off-campus counseling services, parent education workshops, self-help groups, and alcoholism/drug treatment centers.

### Counseling Services

The University Police work closely with the Psychological Counseling Services as a team in dealing with sensitive situations, and we refer persons to Psychological Counseling Services on a regular basis. The counselors do not disclose information to the University Police without the consent of the client, unless there is an immediate threat to safety. Any report of statistics to comply with this act is done by numbers and not names, so information is kept confidential.

### Weapons Possession

The unapproved possession, use or sale of firearms, ammunition, fireworks, explosives, or any dangerous weapon is forbidden and subject to university discipline and criminal prosecution. Approval for possession is by exception, and granted only through the office of the Chief of University Police or the Stockton Police Department.

### Workplace Violence

California State University, Stanislaus is committed to creating and maintaining a working, learning, and social environment for faculty, staff, and students, which is free from violence.

Civility, understanding, and mutual respect towards all persons are intrinsic to the existence of a safe and healthy workplace. Threats or acts of violence not only impact the individuals concerns, but also the mission of CSU, Stanislaus to foster higher education through open dialogue and the free exchange of ideas. California State University, Stanislaus prohibits violent acts or threats of violence, and any member of the campus community who commits a violent act or threatens to commit a violent act is subject to disciplinary action and/or civil or criminal prosecution as appropriate.

California State University, Stanislaus has zero tolerance for violence against any member of the workforce, other persons in the workplace, or property.

For the purpose of this policy, violence and threats of violence include, but are not limited to:

1. Any act that is physically assaulting; or
2. Any threat, behavior or action which is interpreted by a reasonable person to carry the potential:
  - ▶ To harm or endanger the safety of others;
  - ▶ To result in an act of aggression; or
  - ▶ To destroy or damage property.

Established personnel and public safety procedures will serve as the mechanism for resolving situations of violence or threats of violence. Each allegation of violence or threat of violence will be taken seriously. Individuals are encouraged to report violence, acts of violence, threats of violence, or any other behavior which by intent, act or outcome harms another person or property, to their supervisor, the office of Human Resources, or University Police.

## 2006-2008 Campus Crime Statistics Stockton Campus

<b>CSU STANISLAUS SATELLITE CAMPUS IN STOCKTON</b>							
STATISTICS ON THE CHART BELOW REFLECT REPORTS <i>MADE TO NON-POLICE CAMPUS SECURITY AUTHORITIES.</i>							
	ON CAMPUS*			PUBLIC PROPERTY**			
	2006	2007	2008	2006	2007	2008	
MURDER	0	0	0	0	0	0	
MANSLAUGHTER	0	0	0	0	0	0	
SEX OFFENSES/FORCIBLE			0			0	
RAPE	0	0	0	0	0	0	
SODOMY	0	0	0	0	0	0	
SEXUAL ASSAULT w/OBJECT	0	0	0	0	0	0	
SEXUAL BATTERY	0	0	0	0	0	0	
SEX OFFENSES/NON-FORCIBLE			0			0	
INCEST	0	0	0	0	0	0	
STATUTORY RAPE	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	
BURGLARY	0	0		0	0		
MOTOR VEHICLE THEFT	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

STATISTICS ON THE CHART BELOW REFLECT ARRESTS REPORTED BY THE CITY OF STOCKTON POLICE DEPARTMENT. NO ARREST REPORTS WERE RECEIVED.

NOTE: AS OF 7/1/02 THERE WAS NOT A UNIVERSITY POLICE PRESENCE AT THIS CAMPUS.

	ON CAMPUS*			PUBLIC PROPERTY**		
	2006	2007	2008	2006	2007	2008
LIQUOR LAW VIOLATIONS	0	0	0	0	0	0
DRUG VIOLATIONS	0	0	0	0	0	0
WEAPONS POSSESSION	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATISTICS ON THE CHART BELOW REFLECT REFERRALS FOR STUDENT DISCIPLINE.

	ON CAMPUS*			PUBLIC PROPERTY**		
	2006	2007	2008	2006	2007	2008
LIQUOR LAW VIOLATIONS	0	0	0	0	0	0
DRUG VIOLATIONS	0	0	0	0	0	0
WEAPONS POSSESSION	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\* On Campus refers to the total number of incidents on property leased by CSU Stanislaus.  
 \*\* Public Property refers to areas adjacent to property leased by CSU Stanislaus.  
 NOTE: This satellite campus does NOT have Residential Facilities, nor Non-Campus Buildings & Property.

**HATE CRIMES**

In 2006, 2007, and 2008 there were NO (0) hate related crimes reported On-Campus and on Public Property at the CSU Stanislaus Satellite Campus in Stockton.

## San Joaquin County Resources

### 24 Hour Emergency Services

Stockton Police	911
Rape Crisis	(209) 465-4997
Domestic Violence	(209) 465-4878

### Non-Emergency Services

Stockton Police Department	(209) 937-8377
SJ Sheriff's Department	(209) 468-4421
Securitas Security	(209) 993-3469

### Counseling Services

On-Campus (free to students)	(209) 667-3381
SJ County Mental Health Crisis Line	(209) 468-8686
Valley Community Counseling	(209) 956-4240

### Sexual Assault / Domestic Violence

Women's Center of San Joaquin County	
Stockton Office	(209) 941-2611
Lodi Office	(209) 368-3406

## Stanislaus County Resources

### 24 Hour Emergency Services

University Police	911
Rape Crisis	(209) 527-5558
Emanuel Medical Center	(209) 667-4200
Domestic Violence	(209) 577-5980

### Non-Emergency Services

Turlock Campus University Police	(209) 667-3114
Turlock Police	(209) 668-1200

### Counseling Services

Stan. County Mental Health	(209) 525-7423
Substance Abuse	(209) 558-7460
Alcohol Treatment	(209) 525-6243
Hutton House Runaway Shelter (24 hour crisis line)	(209) 526-5444
On-Campus (free to students)	(209) 667-3381

### Self-Help Groups

Alcoholics Anonymous	(209) 549-2446
Al-Anon	(209) 524-3907
Alateen	(209) 524-3907
Students Against Driving Drunk	(209) 525-7454
Narcotics Anonymous	(209) 526-1817

### Alcoholism Information & Treatment Centers

Alateen/Al-Anon (Modesto)	(209) 531-0254
Alcoholics Anonymous	(209) 575-7072
Emanuel Chemical Dependency Center (Turlock)	(209) 668-4357
New Hope Recovery House	(209) 527-9797
Turlock Group of Alcoholics Anonymous	(209) 634-0560
Reality (Inpatient Modesto)	(209) 525-6243

### Sexual Assault / Domestic Violence

Haven Women's Ctr. of Stanislaus Counseling Women	(209) 522-0331 (209) 524-4331	Temporary Restraining Orders & Legal Information	(209) 576-0659
		Support Groups Women	(209) 524-4331

## Merced County Resources

### 24 Hour Emergency Services

Merced Police	911
Rape Crisis	(209) 722-HELP (4357)
Domestic Violence	(209) 722-HELP (4357)

### Counseling Services

Merced County Mental Health	(209) 381-6800
-----------------------------	----------------

### Sexual Assault / Domestic Violence

A Woman's Place of Merced County	(209) 722-HELP (4357)
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## State and National Resources

National Sexual Assault Hot line (RAINN)	(800) 656-HOPE (4673)	California Coalition Against Sexual Assault	(916) 446-2520
		California Youth Crisis Line	(800) 843-5200



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## Appendix

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## Appendix A

### Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act Text

#### 20 U.S.C. § 1092(f) Disclosure of campus security policy and campus crime statistics

- (1) Each eligible institution participating in any program under this sub chapter and part C of sub chapter I of chapter 34 of Title 42 shall on August 1, 1991, begin to collect the following information with respect to campus crime statistics and campus security policies of that institution, and beginning September 1, 1992, and each year thereafter, prepare, publish, and distribute, through appropriate publications or mailings, to all current students and employees, and to any applicant for enrollment or employment upon request, an annual security report containing at least the following information with respect to the campus security policies and campus crime statistics of that institution
- (A) A statement of current campus policies regarding procedures and facilities for students and others to report criminal actions or other emergencies occurring on campus and policies concerning the institution's response to such reports.
- (B) A statement of current policies concerning security and access to campus facilities, including campus residences, and security considerations used in the maintenance of campus facilities.
- (C) A statement of current policies concerning campus law enforcement, including—
- (i) the enforcement authority of security personnel, including their working relationship with State and local police agencies; and
  - (ii) policies which encourage accurate and prompt reporting of all crimes to the campus police and the appropriate police agencies.
- (D) A description of the type and frequency of programs designed to inform students and employees about campus security procedures and practices and to encourage students and employees to be responsible for their own security and the security of others.
- (E) A description of programs designed to inform students and employees about the prevention of crimes.
- (F) Statistics concerning the occurrence on campus, in or on non campus buildings or property, and on public property during the most recent calendar year, and during the 2 preceding calendar years for which data are available—
- (i) of the following criminal offenses reported to campus security authorities or local police agencies:
    - (I) murder;
    - (II) sex offenses, forcible or non-forcible;
    - (III) robbery;
    - (IV) aggravated assault;
    - (V) burglary;
    - (VI) motor vehicle theft;
    - (VII) manslaughter;
    - (VIII) arson; and
    - (IX) arrests or persons referred for campus disciplinary action for liquor law violations, drug-related violations, and weapons possession; and
  - (ii) of the crimes described in sub clauses (I) through (VIII) of clause (i), and other crimes involving bodily injury to any person in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim that are reported to campus security authorities or local police agencies, which data shall be collected and reported according to category of prejudice.
- (G) A statement of policy concerning the monitoring and recording through local police agencies of criminal activity at off-campus student organizations which are recognized by the institution and that are engaged in by students attending the institution, including those student organizations with off-campus housing facilities.
- (H) A statement of policy regarding the possession, use, and sale of alcoholic beverages and enforcement of State underage drinking laws and a statement of policy regarding the possession, use, and sale of illegal drugs and enforcement of Federal and State drug laws and a description of any drug or alcohol abuse education programs as required under section 1011i of this title.
- (I) A statement advising the campus community where law enforcement agency information provided by a State under section 14071(j) of Title 42, concerning registered sex offenders may be obtained, such as the law enforcement office of the institution, a local law enforcement agency with jurisdiction for the campus, or a computer network address.
- (2) Nothing in this subsection shall be construed to authorize the Secretary to require particular policies, procedures, or practices by institutions of higher education with respect to campus crimes or campus security.
- (3) Each institution participating in any program under this sub chapter and part C of sub chapter I of chapter 34 of Title 42 shall make timely reports to the campus community on crimes considered to be a threat to other students and employees described in paragraph (1)(F) that are reported to campus security or local law police agencies. Such reports shall be provided to students and employees in a manner that is timely and that will aid in the prevention of similar occurrences.
- (4)(A) Each institution participating in any program under this sub chapter [20 U.S.C. § 1070 et seq.] and part C of sub chapter I of chapter 34 of Title 42 [42 U.S.C. § 2751 et seq.] that maintains a police or security department of any kind shall make, keep, and maintain a daily log, written in a form that can be easily understood, recording all crimes reported to such police or security department, including—
- (i) the nature, date, time, and general location of each crime; and
  - (ii) the disposition of the complaint, if known.
- (B)(i) All entries that are required pursuant to this paragraph shall, except where disclosure of such information is prohibited by law or such disclosure would jeopardize the confidentiality of the victim, be open to public inspection within two business days of the initial report being made to the department or a campus security authority.
- (ii) If new information about an entry into a log becomes available to a police or security department, then the new information shall be recorded in the log not later than two business days after the information becomes available to the police or security department.
  - (iii) If there is clear and convincing evidence that the release of such information would jeopardize an ongoing criminal investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence, such information may be withheld until that damage is no longer likely to occur from the release of such information.
- (5) On an annual basis, each institution participating in any program under this sub chapter and part C of sub chapter I of chapter 34 of Title 42 [42 U.S.C. § 2751 et seq.] shall submit to the Secretary a copy of the statistics required to be made available under paragraph (1)(F). The Secretary shall—
- (A) review such statistics and report to the Committee on Education and the Workforce of the House of Representatives and the Committee on Labor and Human Resources of the Senate on campus crime statistics by September 1, 2000;
  - (B) make copies of the statistics submitted to the Secretary available to the public; and

## Appendix A-i

- (C)** in coordination with representatives of institutions of higher education, identify exemplary campus security policies, procedures, and practices and disseminate information concerning those policies, procedures, and practices that have proven effective in the reduction of campus crime.
- (6)(A)** In this subsection:
- (i)** The term “campus” means—
- (I)** any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls; and
- (II)** property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes (such as a food or other retail vendor).
- (ii)** The term “non campus building or property” means—
- (I)** any building or property owned or controlled by a student organization recognized by the institution; and
- (II)** any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution’s educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution.
- (iii)** The term “public property” means all public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution’s educational purposes.
- (B)** In cases where branch campuses of an institution of higher education, schools within an institution of higher education, or administrative divisions within an institution are not within a reasonably contiguous geographic area, such entities shall be considered separate campuses for purposes of the reporting requirements of this section.
- (7)** The statistics described in paragraph (1)(F) shall be compiled in accordance with the definitions used in the uniform crime reporting system of the Department of Justice, Federal Bureau of Investigation, and the modifications in such definitions as implemented pursuant to the Hate Crime Statistics Act. Such statistics shall not identify victims of crimes or persons accused of crimes.
- (8)(A)** Each institution of higher education participating in any program under this sub chapter and part C of sub chapter I of chapter 34 of Title 42 shall develop and distribute as part of the report described in paragraph (1) a statement of policy regarding—
- (i)** such institution’s campus sexual assault programs, which shall be aimed at prevention of sex offenses; and
- (ii)** the procedures followed once a sex offense has occurred.
- (B)** The policy described in subparagraph (A) shall address the following areas:
- (i)** Education programs to promote the awareness of rape, acquaintance rape, and other sex offenses.
- (ii)** Possible sanctions to be imposed following the final determination of an on-campus disciplinary procedure regarding rape, acquaintance rape, or other sex offenses, forcible or non forcible.
- (iii)** Procedures students should follow if a sex offense occurs, including who should be contacted, the importance of preserving evidence as may be necessary to the proof of criminal sexual assault, and to whom the alleged offense should be reported.
- (iv)** Procedures for on-campus disciplinary action in cases of alleged sexual assault, which shall include a clear statement that—
- (I)** the accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding; and
- (II)** both the accuser and the accused shall be informed of the outcome of any campus disciplinary proceeding brought alleging a sexual assault.
- (v)** Informing students of their options to notify proper law enforcement authorities, including on-campus and local police, and the option to be assisted by campus authorities in notifying such authorities, if the student so chooses.
- (vi)** Notification of students of existing counseling, mental health or student services for victims of sexual assault, both on campus and in the community.
- (vii)** Notification of students of options for, and available assistance in, changing academic and living situations after an alleged sexual assault incident, if so requested by the victim and if such changes are reasonably available.
- (C)** Nothing in this paragraph shall be construed to confer a private right of action upon any person to enforce the provisions of this paragraph.
- (9)** The Secretary shall provide technical assistance in complying with the provisions of this section to an institution of higher education who requests such assistance.
- (10)** Nothing in this section shall be construed to require the reporting or disclosure of privileged information.
- (11)** The Secretary shall report to the appropriate committees of Congress each institution of higher education that the Secretary determines is not in compliance with the reporting requirements of this subsection.
- (12)** For purposes of reporting the statistics with respect to crimes described in paragraph (1)(F), an institution of higher education shall distinguish, by means of separate categories, any criminal offenses that occur—
- (A)** on campus;
- (B)** in or on a non campus building or property;
- (C)** on public property; and
- (D)** in dormitories or other residential facilities for students on campus.
- (13)** Upon a determination pursuant to section 1094(c)(3)(B) of this title that an institution of higher education has substantially misrepresented the number, location, or nature of the crimes required to be reported under this subsection, the Secretary shall impose a civil penalty upon the institution in the same amount and pursuant to the same procedures as a civil penalty is imposed under section 1094(c)(3)(B) of this title.
- (14)(A)** Nothing in this subsection may be construed to—
- (i)** create a cause of action against any institution of higher education or any employee of such an institution for any civil liability; or
- (ii)** establish any standard of care.
- (B)** Notwithstanding any other provision of law, evidence regarding compliance or noncompliance with this subsection shall not be admissible as evidence in any proceeding of any court, agency, board, or other entity, except with respect to an action to enforce this subsection.
- (15)** This subsection may be cited as the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act”.

\*Subparagraph 20 USC (f)(1)(I) effective October 28, 2002.

## **Appendix B**

### **Website Links Disclosure to University Crime Statistics**

University Police Services Website with Link to the Campus Security Report

- <http://www.csustan.edu/UPD/Pages/CampusCrimeStatistics>

Academic and Human Resources Web Page with Link to the Campus Security Report

- [http://www.csustan.edu/hr/Employment\\_Opportunities](http://www.csustan.edu/hr/Employment_Opportunities)

CSU Stanislaus Website with Link to the Campus Security Report

- <http://www.csustan.edu/Mainpage/dir/Forms-Publications>
- <http://www.csustan.edu/Mainpage/Dir/About-CSUStanislaus>
- <http://www.csustan.edu/Mainpage/dir/Students-Current>
- <http://www.csustan.edu/Mainpage/dir/Students-Prospective>

## Appendix C

### Campus Security Report Notification Card

Side One



#### California State University, Stanislaus

The annual Campus Security Report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by California State University Stanislaus and on public property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, alcohol and drug use, crime prevention, the reporting of crimes, sexual assault and other matters. You can obtain a copy of this report on the web at: [www.csustan.edu/UPD/Pages/CampusCrimeStatistics/index.html](http://www.csustan.edu/UPD/Pages/CampusCrimeStatistics/index.html)  
To request a printed copy Telephone:(209) 667-3114;  
Fax:(209) 667-3104; or Email: [Public\\_Safety@csustan.edu](mailto:Public_Safety@csustan.edu)  
Information regarding Campus Security Reports at other locations can be found on the web at: [www.oped.gov/security](http://www.oped.gov/security)

Side Two



UNIVERSITY POLICE SERVICES 018  
CALIFORNIA STATE UNIVERSITY, STANISLAUS  
ONE UNIVERSITY CIRCLE  
TURLOCK, CA 95382


FORWARDING SERVICE REQUESTED

Nonprofit Organization  
U.S. Postage  
**PAID**  
Turlock, California  
PERMIT NO. 193

# Appendix D

## Example Crime Statistics Request Letters to Campus Security Authorities

(Campus Security Authorities with Supervision)



CALIFORNIA STATE UNIVERSITY, STANISLAUS

POLICE DEPARTMENT

**MEMORANDUM**

**DATE:** March 2, 2009

**TO:** All Campus Security Authorities

**FROM:** Steven Jaureguy, University Police Chief  
Senior Director of Public Safety Services

**SUBJECT:** Crime Statistics in the year 2008

---

As a *Campus Security Authority*, you are required to report certain criminal offenses as outlined by federal law. According to federal law, specifically the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the University is required to report "statistics concerning the occurrence of certain criminal offenses reported to the local police agency or any official of the institution who is defined as "Campus Security Authority."

The definition of "Campus Security Authority," according to the federal law, is as follows:

"An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings." For example, a dean of students who oversees student housing, a student center, or student extra-curricular activities, has significant responsibility for student and campus activities. Similarly, a director of athletics, team coach, and faculty advisor to a student group also have significant responsibility for student and campus activities. A single teaching faculty member is unlikely to have significant responsibility for student and campus activities, except when serving as an advisor to a student group. A physician in a campus health center or a counselor in a counseling center whose only responsibility is to provide care to students are unlikely to have significant responsibility for student and campus activities.


The criminal offenses that the University is required to report are murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, drug violations and/or illegal weapons possession. The University is required to report offenses that occur on campus, in residence facilities, in non-campus property and on public property.

In order to better assist you in determining if crimes fit the above descriptions or to see if you fit the description of a Campus Security Authority, there is a PowerPoint presentation attached to this e-mail. If you are aware of any crimes that occurred in the year 2008 that were not reported to the University Police, please complete the attached forms and send them to me no later than **March 31, 2009**. In addition to completing the forms, please forward copies of this letter with the attached forms to all those individuals in your department who fit the above definition of *Campus Security Authority*. It would be very helpful if you and other *Campus Security Authorities* within your department can provide the date and the location of each incident. In addition I need a brief description of each incident so that I can appropriately classify it in accordance with the crime definitions published by the Federal Bureau of Investigations Uniform Crime Reporting Program. Please return all completed forms to the attention of: Kellie Marshall at CSU Stanislaus University Police Services.

Thank you for your assistance in complying with this federal law. For further information about our Campus Security Report please go to our website: <http://www.csustan.edu/UPD/CampusCrimeStatistics/index.html>.

ONE UNIVERSITY CIRCLE • TURLOCK, CALIFORNIA 95382 • WWW.CSUSTAN.EDU • PHONE (209) 667-3114 • FAX (209) 667-3104 |  
THE CALIFORNIA STATE UNIVERSITY • Bakersfield • Channel Islands • Chico • Dominguez Hills • East Bay • Fresno • Fullerton • Humboldt • Long Beach • Los Angeles  
Maritime Academy • Monterey Bay • Northridge • Pomona • Sacramento • San Bernardino • San Diego • San Francisco • San Jose • San Luis Obispo • San Marcos • Sonoma • Stanislaus

(Campus Security Authorities with no Supervision)



CALIFORNIA STATE UNIVERSITY, STANISLAUS

POLICE DEPARTMENT

**MEMORANDUM**

**DATE:** March 2, 2009

**TO:** Campus Security Authorities

**FROM:** Steve Jaureguy  
Chief of Police

**SUBJECT:** Crime Statistics for the year 2008

---

As a *Campus Security Authority*, you are required to report certain criminal offenses as outlined by federal law. According to federal law, specifically the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act", the University is required to report "statistics concerning the occurrence of certain criminal offenses reported to the local police agency or any official of the institution who is defined as "Campus Security Authority."

The definition of "Campus Security Authority," according to the federal law, is as follows:

"An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings." For example, a dean of students who oversees student housing, a student center, or student extra-curricular activities, has significant responsibility for student and campus activities. Similarly, a director of athletics, team coach, and faculty advisor to a student group also have significant responsibility for student and campus activities. A single teaching faculty member is unlikely to have significant responsibility for student and campus activities, except when serving as an advisor to a student group. A physician in a campus health center or a counselor in a counseling center whose only responsibility is to provide care to students are unlikely to have significant responsibility for student and campus activities.

The criminal offenses that the University is required to report are murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, drug violations and/or illegal weapons possession. The University is required to report offenses that occur on campus, in residence facilities, in non-campus property and on public property.

In order to better assist you in determining if crimes fit the above descriptions or to see if you fit the above description of a Campus Security Authority, there is a PowerPoint presentation attached to this e-mail. If you are aware of any crimes that occurred on campus in the year 2008 that were not reported to the University Police, please complete the attached forms and send them to me no later than **March 31, 2009**. It would be very helpful if you can provide the date and the location of each incident. In addition I need a brief description of each incident so that I can appropriately classify it in accordance with the crime definitions published by the Federal Bureau of Investigations Uniform Crime Reporting Program.

Thank you for your assistance in complying with this federal law. Please return all completed forms to the attention of: Kellie Marshall CSU, Stanislaus Public Safety/University Police Services.

ONE UNIVERSITY CIRCLE • TURLOCK, CALIFORNIA 95382 • WWW.CSUSTAN.EDU • PHONE (209) 667-3114 • FAX (209) 667-3104  
THE CALIFORNIA STATE UNIVERSITY • Bakersfield • Channel Islands • Chico • Dominguez Hills • East Bay • Fresno • Fullerton • Humboldt • Long Beach • Los Angeles  
Maritime Academy • Monterey Bay • Northridge • Pomona • Sacramento • San Bernardino • San Diego • San Francisco • San Jose • San Luis Obispo • San Marcos • Sonoma • Stanislaus

## Appendix D-i

### Example Crime Statistics Request Letter to City of Stockton Police Department



CALIFORNIA STATE UNIVERSITY, STANISLAUS

UNIVERSITY POLICE SERVICES

January 7, 2009

Assistant Chief Blair Ullring  
City of Stockton Police Department  
22 East Market Street  
Stockton, CA 95202

Dear Assistant Chief Ullring:

I would like to request crime statistics for the below listed districts. Specifically, I am looking for the 2008 statistics for murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, burglary, aggravated assault, motor vehicle theft, and arson. I also need the statistics for **arrests** only for liquor law violations, drug violations and illegal weapons possession. According to federal law specifically the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1994, Universities are required to report all crime statistics that occurred in/on campus property and on public property adjacent to University owned buildings to all student and employees. We are required to report statistics that are reported to our department as well as the local police department. Therefore, I would like to request the required statistics for the CSU Stanislaus-Stockton campus area. Please send your collected statistics to California State University, Stanislaus Police Department in Turlock before February 27, 2009. If you have any questions please feel free to contact me at (209) 667-3114.

CSU Campus Area

Districts: 101-105, 115-118, 121-123, 162-167, 177 & 249

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink that reads "Steven Jaureguy".


Steven Jaureguy  
University Police Chief

ONE UNIVERSITY CIRCLE • TURLOCK, CALIFORNIA 95382 • WWW.CSUSTAN.EDU • PHONE (209) 667-3114 • FAX (209) 667-3104


THE CALIFORNIA STATE UNIVERSITY • Bakersfield • Channel Islands • Chico • Dominguez Hills • Fresno • Fullerton • East Bay • Humboldt • Long Beach • Los Angeles  
Maritime Academy • Monterey Bay • Northridge • Pomona • Sacramento • San Bernardino • San Diego • San Francisco • San Jose • San Luis Obispo • San Marcos • Sonoma • Stanislaus

# Appendix D-ii

## Example Crime Alert Publication Determination Form



**CALIFORNIA STATE UNIVERSITY, STANISLAUS**  
 One University Circle • Turlock California 95382  
 Public Safety/University Police Services  
 (209)667-3114 Fax (209) 667-3104  
 Public\_Safety@csustan.edu



**CRIME ALERT PUBLICATION DETERMINATION FORM**

Date of Incident: \_\_\_\_\_ Date Reported to UPD: \_\_\_\_\_  
 Classification: \_\_\_\_\_ File Number: \_\_\_\_\_

Crime Alert Posted?	Date _____	Yes	No
Has the subject been arrested/barred?		Yes	No
Will a Crime Alert being posted hinder the investigation?		Yes	No

**If yes, why?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**If a crime alert was not posted, indicate the reason(s) why:**

\_\_\_\_\_

\_\_\_\_\_


\_\_\_\_\_

\_\_\_\_\_


\_\_\_\_\_

Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Example Crime Statistic Report Form



**CALIFORNIA STATE UNIVERSITY, STANISLAUS**  
 One University Circle • Turlock California 95382  
 Public Safety/University Police Services  
 (209) 667-3114 Fax (209) 667-3104  
 Public\_Safety@csustan.edu



**CRIME STATISTIC REPORT FORM**

**Please forward this completed form to University Police Services**

Reporting Campus: Turlock  or Stockton   
 Reporting Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Classification (see definitions below): \_\_\_\_\_ Date of Incident: \_\_\_\_\_  
 Location of incident (building name or address): \_\_\_\_\_  
 Brief description of the incident: \_\_\_\_\_

**Check the appropriate answer to the following questions:**

Did the crime occur in a building or on a street?	Building _____	Street _____
Did the crime occur on University-owned, controlled, or leased property?	Yes _____	No _____
Did the crime occur at a University-sponsored activity or event?	Yes _____	No _____

**Murder/Non-Negligent Manslaughter:** the willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

**Negligent Manslaughter:** the killing of another person through gross negligence.

**Robbery:** the taking or attempting to take anything from value of the care, custody or control of a person or persons by force or threat of force or violence and/or putting the victim in fear.

**Aggravated Assault:** an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

**Burglary:** the unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft:** the theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned – including joy riding)

**Arson:** the willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

**Weapon Law Violations:** the violation of laws or ordinances dealing with weapon offenses, regulator in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

**Drug Abuse Violations:** violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzadrine).



**Liquor Law Violations:** the violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

*Crime definitions from the Uniform Crime Reporting Handbook*



# Appendix D-iii

## Example Confidential Sexual Assault Report Form (Front and Back Page)

**CALIFORNIA STATE UNIVERSITY, STANISLAUS**  
 801 West Monte Vista Avenue • Turlock California 95382  
 Public Safety/University Police Services  
 (209) 667-3114 Fax (209) 667-3104  
 Public\_Safety@csustan.edu

**CONFIDENTIAL SEXUAL ASSAULT REPORT FORM**

This is for the purpose of collecting data to determine the number of incidents occurring within this community in order to comply with federal law and develop appropriate resources.  
**\*\*Instructions: see reverse side of form\*\***

**Please forward this completed form to Public Safety/University Police Services**

Reporting Campus: Turlock  or Stockton

Assault reported to (optional): \_\_\_\_\_ Date \_\_\_\_\_

For classification purposes, please classify the incident using the legal definitions found on the reverse side of this form.

General description of (attempted) Rape/Sexual Assault, including info. About whether the assault was reported to anyone or not.	SURVIVOR INFORMATION						ASSAILANT INFORMATION			
	Date	Time	Gender	Student Status	University Student	University Resident	Stranger or Acquaint	Number of Assaultants	University Student	University Resident
		<input type="checkbox"/> Day <input type="checkbox"/> Night	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	

**Check the appropriate answer to the following questions**

Did the incident occur on a CSU Stanislaus University-owned or controlled property? Yes  No  Unknown

Did the incident occur at a CSU Stanislaus University-sponsored activity/event? Yes  No  Unknown

Check those people that were under the influence of alcohol at the time of the incident? Survivor  Assailant  Both  Neither

**INSTRUCTIONS**

- This form is intended for use in case of rape and/or sexual assault or attempted rape and/or sexual assault.
- Do not complete this form in presence of the assault survivor.
- Do not include the survivor's name or other identifying information (e.g. student identification number, address, phone no.) on this form.
- Record as much requested data as possible based on information volunteered or discussed. Do not pry for information, just list the information obtained in the conversation.
- Complete this form even if the survivor indicates that he or she has spoken with another person on campus and even if you will be referring the survivor to another department.
- Completed forms should be forwarded to the Clery Report Coordinator at Public Safety/University Police Services.
- The current Coordinator is Amy Thomas, CSU Stanislaus Public Safety/University Police Services, (209) 667-3114. For an immediate after-hours response, call (209) 668-1200.

**DEFINITIONS FOR CLASSIFICATION PURPOSES**  
 (Check the correct classification of the incident you are reporting in the box in the left margin)

**Sex Offenses – Forcible**  
 Any sexual act directed against another person, forcible and/or against that person's will; or not forcible or against the person's will where the victim is incapable of giving consent.

**A. Forcible Rape**  
 The Carnal Knowledge of a person, forcibly an/against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

**B. Forcible Sodomy**  
 Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**C. Sexual Assault With An Object**  
 The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**D. Forcible Fondling**  
 The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

**Sex Offenses – Nonforcible**  
 Unlawful, nonforcible sexual intercourse.

**A. Incest**  
 Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**B. Statutory Rape**  
 Nonforcible sexual intercourse with a person who is under the statutory age of consent.

Sex Offenses Definition From the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program

## Appendix E

### Federal Bureau of Investigation Uniform Crime Reporting / National Incident-Based Reporting System Crime Definitions

Excerpted from the Implementing Regulations of the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act” (originally the Campus Security Act) originally published in the Federal Register on April 29, 1994 (Vol. 59, No. Federal Register Federal Register 82) and November 1, 1999 (Vol 64, No. 210).

The following definitions are to be used for reporting the crimes listed in 34 CFR sec. 668.46 (previously 668.47) in accordance with the Federal Bureau of Investigation’s Uniform Crime Reporting Program. The definitions for murder, robbery, aggravated assault, burglary, motor vehicle theft, weapon law violations, drug abuse violations and liquor law violations are excerpted from the Uniform Crime Reporting Handbook. The definitions of forcible and non forcible sex offenses are excerpted from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Handbook.

#### Crime Definitions From the Uniform Crime Reporting Handbook

##### Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

##### Criminal Homicide-Manslaughter by Negligence

The killing of another person through gross negligence. Criminal Homicide-Murder and Non negligent Manslaughter The willful (non negligent) killing of one human being by another.

##### Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

##### Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

##### Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safe cracking; and all attempts to commit any of the aforementioned.

##### Motor Vehicle Theft

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.)

##### Weapon Law Violations

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

##### Drug Abuse Violations

Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadones); and dangerous nonnarcotic drugs (barbituates, benzedrine).

##### Liquor Law Violations

The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

#### Sex Offenses Definitions From the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program

##### Sex Offenses-Forcible

Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

(A) *Forcible Rape*-The carnal knowledge of a person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

(B) *Forcible Sodomy*-Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

(C) *Sexual Assault With An Object*-The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

(D) *Forcible Fondling*-The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or, not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

##### Sex Offenses-Non forcible

Unlawful, non forcible sexual intercourse.

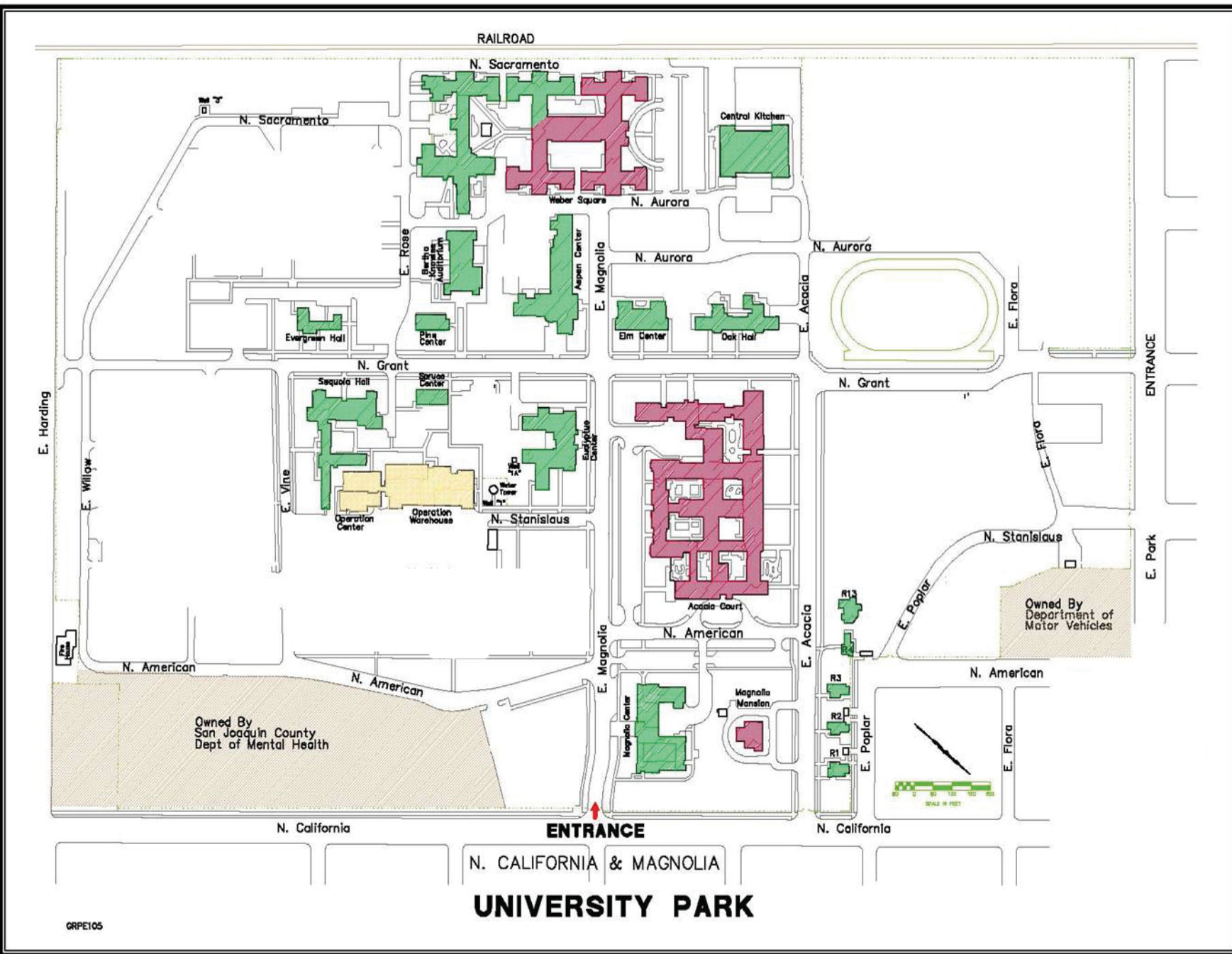
(A) *Incest*-Non forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

(B) *Statutory Rape*-Non forcible sexual intercourse with a person who is under the statutory age of consent.

Source: Federal Register, April 29, 1994, Vol. 59, No. 82; Federal Register, November 1, 1999, Vol. 64, No. 210.

# Appendix F

## Map of Stockton Campus



ORPE105



CALIFORNIA STATE UNIVERSITY, STANISLAUS  
Police Department  
One University Circle  
Turlock, CA. 95382  
Tel. (209) 667-3114 Fax: (209) 667-3104  
[www.csustan.edu/UPD](http://www.csustan.edu/UPD)