



California State University, Stanislaus
Department of Teacher Education

Single Subject Credential Program

2042 Authorization (CLAD is embedded)

Information Packet

For Academic Year 2009 to 2010

See also the SSCP Application document

Contact people and offices:

SSCP Coordinator: Ms. Robin Hennings (rhennings@csustan.edu, 664-6740)

Department of Teacher Education: 667-3357

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Credential Processing Center: 667-3534

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California Commission on Teacher Credentialing: ctc.ca.gov

California Department of Education: cde.ca.gov



Welcome

Thank you for your interest in the Single Subject Credential Program at CSU Stanislaus. This overview and application is designed to provide a brief introduction to the program, pre-program advising information, and application materials. You will also find more useful information on our website at csustan.edu/TeacherEd/SSCP.

We strongly recommend that you attend an information session for a more complete pre-program advising experience. The schedule of information sessions is available online at the Teacher Education web page at www.csustan.edu/teachered, on main menu click on Credential & Degree Information, then click on Single Subject Credential, and on the right hand side under information seminars. Or you can pick up a flyer with the dates in the Department of Teacher Education, DBH 330, or by contacting the coordinator: Robin Hennings at rhennings@csustan.edu, 664-6740.

Program Quality

All credential programs in the State of California are reviewed regularly by the California Commission on Teacher Credentialing (CCTC). A few credential programs elect to also apply for a higher standard review through the National Council for the Accreditation of Teacher Education (NCATE); the College of Education at CSU Stanislaus has been accredited three times by NCATE. We are proud of that distinction and you can be proud of a credential you earn through our nationally accredited program.

College of Education Conceptual Framework

All Colleges of Education have a philosophical base. Ours states:

“The most exciting and powerful way to ensure our future is to create it. That begins with a vision, and success depends on our ability to align everything we do with that vision. Our vision, mission, and aim build on the foundation of our philosophy that ALL students can learn and that such learning can be enhanced by design.

The College of Education Vision, Mission, Aim, Philosophy, and Learner Outcomes define who we are as members of the learning community. We are committed to the preparation of P-12 educators who exhibit competence, reflection, and a professional passion manifested in their advocacy for children and their communities.”

For more information about the College of Education, please visit the website at csustan.edu/AcadProg/COE.

Single Subject Credential Program Conceptual Framework

Just as all Colleges of Education should have a philosophical base, so should all credential program's. Our Single Subject Credential Program (SSCP) is based on a number of philosophical beliefs:

- All humans are connected to one another and to the other life forms of the planet, in addition, we are all connected to the Earth.

- The program is designed to teach teachers who will teach adolescents well into the new millennium and those adolescents need to be prepared to understand and manage the issues that will face them.
- A constructivist, interdisciplinary approach can be effectively integrated into the secondary education curriculum to build cross-disciplinary initiatives and professional collaboration among credential candidates.
- Teachers and their students need to have a philosophical understanding and tools to teach for a sustainable future. Sustainability is generally defined as “meeting the needs of this generation without denying future generations the ability to meet their needs”. The concept of sustainable futures is built around the three principles of social justice, environmental health, and economic sustainability; the concept grows out of the work of the United Nations that preceded and followed the Earth Summit in 1992.
- Conceptual Themes can inform our pedagogical decisions. Included in those themes are state of the planet awareness, perspective consciousness, valuing diversity, living responsibly with others, understanding world issues and trends, and expanding our capacity to change.

Prerequisites

The following prerequisite courses, experiences, and documentation must be completed before beginning program. **Applicants may apply before completing the prerequisites, but must have them completed before being accepted into program.**

- ***Graduate school admission.*** Apply to the Graduate school as a Post-Baccalaureate student through http://www.csummentor.edu/admissionapp/grad_apply.asp. If you are a continuing Stanislaus student, you should apply to the Graduate School at the end of your senior year.

- ***Passage of CBEST (California Basic Educational Skills Test).*** This requirement confirms basic skill attainment in language arts and math. The website for further information and to register for the exam is www.ctcexams.nesinc.com. Verification is placed in the application packet, Form VI. Have results sent to your home. **CBEST must be passed prior to applying to the program.**

- ***Completion of Subject Matter Preparation Program or passage of CSET.*** This requirement confirms a candidate’s content knowledge in the credential area. See the application packet, form V. There are three options to meet this requirement:

- (1) Pass the CSET exam. See the website www.ctcexams.nesinc.com for information and to register for the exam. Have results sent to your home.
If applying to start the program in the fall, the latest date you may take the CSET and get your results in time for acceptance will be the March testing date. For a spring start, November will be the latest date you may take the test. If passing test scores are received later, your application will be reviewed if there is still space available.
- (2) Complete a Subject Matter Prep Program at CSU Stanislaus. We currently have subject matter preparation programs that waive the CSET in a number of areas. Those content areas and the contact faculty member are as follows:

Program	Advisor	Phone (209)	Email
Art	Dr. Hope Werness	667-3434	Hwerness@csustan.edu
Biology	Dr. Michael Stevens	667-3603	MStevens@biology.csustan.edu
English	Dr. William Foreman	664-6509	WForeman@csustan.edu
Mathematics	Dr. Tom Abram	667-3593	Tabram@csustan.edu
Music	Dr. John Weddle	667-3421	Jweddle@csustan.edu
Physical Education	Dr. Sue Fletcher	667-3326	JSFletcher@csustan.edu
Social Science	Ms. Sheila Younkin	667-3136	LPham@csustan.edu
Spanish	Dr. Enrique Lopez-Contreras	667-3501	ELContreras@csustan.edu

Please note that advisors, their phone numbers, and emails are subject to change; please contact the respective department offices if this contact information is outdated.

- (3) Complete an approved Subject Matter Prep Program (SMPP) at another institution. We will need documentation from the host institution indicating successful completion of the SMPP. Documentation must be signed by the credentials analyst at that institution.

Candidates must fulfill the subject matter competency requirement before they can be accepted into program. Students who will be completing the SMPP at the end of the semester in which they apply, will be considered as completing the requirement for admission if their advisor indicates this on the verification form (Form V) in the application packet.

- ***Grade point average*** must be a 2.67 overall or a 2.75 in the last 60 units. GPA will be computed by the Credential Processing Center. We can admit a few students under “exceptional admission” criteria. Usually we save those positions for applicants with a GPA slightly below the required one in areas of need (e.g. math and physical science). Applicants wishing to be considered with lower than required GPAs should include an essay in the application packet that describes reasons why they should be admitted under exceptional admission status.

- ***Certificate of Clearance*** The Michelle Montoya School Safety Act requires that people having contact with children in a K-12 school site undergo a criminal background check. The background check is done through submission of computerized fingerprints via a process called “livescan”. The clearance is processed by the CA Department of Justice (DOJ).

Applicants must submit fingerprints via “livescan” and be “cleared” before working with students. The clearance is processed through the California Commission on Teacher Credentialing (CCTC). You may use the form provided on the last page of the application packet. Take it to Public Safety on campus or a local police agency where they will take your fingerprints and complete the form. Call the agency to obtain hours and cost information.

Background checks are conducted by the California Department of Justice and the Federal Bureau of Investigations (FBI). When “cleared” a student will receive an email verifying the “Certificate of Clearance” (which may take several months to arrive).

To apply for a Certificate of Clearance online simply follow these steps:

1. Go to the California Commission on Teacher Credentialing online Direct Application site at <https://teachercred.ctc.ca.gov/teachers/index.jsp>. **CLICK ON “Direct Application (non-Recommendation Only)”** - found on the left side of the page.
2. Complete the online application. Using a VISA or Mastercard debit or credit card, pay the authorized transaction fee of \$29.50.
3. Immediately following the successful submission of the online application, an e-mail will be sent containing a confirmation number and a link to the Track Payment web page. **PRINT OUT THIS EMAIL AND PLACE IN YOUR CREDENTIAL APPLICATION FORM AS PROOF THAT YOU HAVE COMPLETED THIS STEP IN THE PROCESS.**

If you have a current Emergency/ Substitute Permit, you may submit a copy of it and you do not need to do another Livescan or Certificate of Clearance.

The Credentials Processing Center must have documentation that you received a Certificate of Clearance before you can begin the fieldwork portion of the credential program.

• ***45-hours of Early Field Experience.*** In compliance with Executive Order 758 from the CSU Chancellor’s office, we require our candidates have a minimum of 45 hours of documented field experience with students at 7 – 12 grade levels, prior to being admitted to the program. This requirement provides potential applicants opportunity for a reality check to confirm her or his interest in teaching at the secondary level. This requirement may be met through many options, including but not limited to: (1) completing the curriculum and instruction courses in subject matter waiver courses and other courses that require hours of observation; (2) providing documentation from a school or schools that the observations have been completed; (3) providing documentation from a school or schools for hours of substitute teaching, (4) providing documentation of coaching, tutoring, or other experiences working with students of the secondary level. Documentation of all field experiences should be letters written, on letterhead if applicable, and signed by administrators, supervisors, or other responsible parties. Staple the letters to Form VIII in the application packet. Documentation is subject to review by the SSCP Selection and Review Committee and/or Coordinator.

• ***Basic Technology Proficiency*** must be demonstrated through course work or documentation. See Form IX in the application packet for more information and directions. Essentially, applicants need to verify basic computer skills including word processing, emailing, searching the web, and one other technology tool. Verification is assessed by the faculty who teach educational technology.

• ***Upper Division Writing*** can be demonstrated by any **one** of three options: (1) completion of a WP class as part of the undergraduate program (verified by transcripts), (2) obtaining a 41 or better on the writing portion of the CBEST (include CBEST scores in Form VI if you elect this option), or (3) completing an upper division composition

course with a grade of C or better. CSU Stanislaus graduates will have met this requirement as part of their BA/BS degree.

- ***U.S. Constitution*** can be met by PSCI 1201 or an equivalent course that covers the U.S. Constitution (History 17A in the UC system, Merced College or SJDC; History 101 or Poli Sci 101 at MJC; Poli Sci 1 at SJDC; or passage of the AP exam in high school for government). Verification will be based on transcripts submitted with your application. If you have taken a course besides those listed you think is equivalent, obtain a course equivalence form for SSCP from the Department of Teacher Education and follow the instructions. CSU Stanislaus graduates will have met this requirement as part of their BA/BS degree.

- ***Second language acquisition*** can be met by one of four options: (1) completion of 3 semester units of a language other than English (including ASL) at the college level with a passing grade (2) completion of one year of a language other than English at the high school level with a passing grade (3) completion of a HILT (High Intensity Language Training) program, available through a university, school district, or county office of education; or (4) other life experiences that demonstrate second language acquisition. Options (1) and (2) can be verified by college or high school transcripts. For Option 3, provide a Certificate of Completion. For Option 4, include a paragraph and/or any supporting documentation with your application; the SSCP Coordinator or Selection and Review committee will evaluate the paragraph and/ or documentation.

- ***Transcripts.*** You will need to submit **one sealed official transcript** for every college and university you attended outside of CSU Stanislaus. The Credential Processing Center will access your CSU Stanislaus transcripts. When you request transcripts from other colleges and universities, **have them sent to your home** and then turn them in **unopened** with your application. Order your transcripts as soon as possible since there can be delays from some institutions and your application cannot be fully processed without them. (Please note: Another set of official transcripts may need to be submitted with the Graduate School application.)

- ***TB clearance*** can be obtained from the Health Center on campus or a local health agency. The TB clearance must be within the last four years.

Co-requisites

The following courses are designated as co-requisites for the program. It is strongly advised that you attempt to complete these prior to entering the program; however, if you are unable to take one or both of them before starting the program, you **must complete them the first semester** you are in the program. These are the only two classes that may be taken prior to admittance to the program.

- ***EDSC 3900 “Foundations of Secondary Education”***. This class is available in the summer and winter as well as fall and spring. It is offered as an online class as well as in a traditional classroom setting. If you have taken a course you think is equivalent, obtain a course equivalence form for SSCP from the Department of Teacher Education and follow the instructions.

• **Adolescent Psychology** is designed to provide applicants with a background in understanding adolescents. The class may be met by PSYC 3240 or CDEV 3240 at CSU Stanislaus. If one class is full, register for the other one; they are the same class but sometimes one is full but not the other one. Equivalent courses include Psych 141 at MJC, CDEV 021 at SJDC, or Psych 9/CLDV 9 at Merced College. Intro to Psych courses do NOT meet the requirement. Equivalent courses must focus on the psychology of adolescence. If you have taken a course besides those listed that you think is equivalent, obtain a course equivalence form for SSCP from the Department of Teacher Education and follow the instructions. Verification for this requirement will be established from the transcripts submitted with your application.

Program Options and Brief Descriptions

As of this writing, we have a variety of program options: Field site centers for student teachers, two intern programs, Spanish Bilingual certification, and the Scott Bill. Each is described briefly below.

The Single Subject Credential Program at CSU Stanislaus can be completed in one academic year; however, some students do elect to take the program on a part-time basis and may take longer to complete. Candidates may begin the program in the summer (interns), fall (field site centers), or spring (field site centers).

Field Site Centers Traditional Student Teaching Model

Field Site Centers have a unique structure that combines progressive levels of teaching experience with strong support to assist the candidates to have successful entry into the profession. **The Field Site Center is reality based, provides a meaningful progression of experiences, and integrates theory and practice.** Candidates are assigned to a cohort of 15-25 candidates who work together for a full academic year under the guidance of a Field Site Center Director who is a University faculty member. The Field Site Centers are generally placed in a public secondary school setting and benefit from a strong partnership with the host school and school district. Field Site Centers are located in partnership districts and currently include Modesto, Manteca. Additional field site centers are currently located on campus in Turlock. Locations change from time to time.

At the Field Site Center, candidates take the “**core**” **series of classes** under the direction of the Field Site Center Director. Those classes are taken Fall, Winter, and Spring and are EDSC 4100 and 4850 (first semester), 4300 (Winter), and 4400 and 4855 (second semester). The core series focuses on classroom pedagogy and includes the fieldwork (student teaching). **Candidates must be admitted to the Program and placed in a Field Site in order to take program classes.**

In addition to the core series, candidates take the following “**non-core**” classes:

EDSC 4110 “Multilingual Education in Secondary Schools”,
EDSC 4115 “Reading and Writing Instruction in the Secondary Content Area (CLAD)”, OR
EDSC 4215 BCLAD (for Spanish Bilingual candidates)
EDSC 4500 “Secondary Education in a Global Society”,
EDSE 4160 “Foundations of Special Education”,
EDIT 4170 “Education Technology Foundations”,
HLTH 4215 “Seminar in Secondary Health and Safety”.

Most program classes, except for the field practicum, are offered in the evenings, generally beginning at 4 or 5 p.m.

Candidates must be admitted to program in order to take any program classes. Candidates in the Field Site Centers who meet all of the necessary requirements are qualified to become paid interns during their second semester.

Schedule of Courses for Student Teachers

First semester	Winter	Second semester
EDSC 4100 (core) "Secondary Ed I" (4 units)	EDSC 4300 (core) "Secondary Ed II" (4 units)	EDSC 4400 (core) "Secondary Ed III" (4 units)
EDSC 4850 "Field Practicum I for Student Teachers" (2 units)	EDIT 4170 "Ed Technology Foundations" (2 units) (can be taken any time during program or in the summer before or after program)	EDSC 4855 "Field Practicum II for Student Teachers" (5 units)
EDSC 4110 Multilingual Education in Secondary Schools (3 units) (can take in summer)	HLTH 4215 "Seminar in Secondary School Health and Safety" (1 unit) (can be taken any time during program or in the summer before or after program)	EDSC 4115 "Reading and Writing in the Content Area." (not available in summer) (5 units) (Pre-req. – EDSC 4100) OR
EDSC 4500 "Secondary Education in a Global Society" (3 units) (Pre-req. – EDSC 3900.)		For Bilingual Candidates: EDSC 4215 "Reading and Writing in the Content Area: Spanish" (5 units) (offered in spring only)
EDSE 4160 "Foundations in Special Education" (1)(can be taken any time during program or in the summer before or after program.		
EDSC 3900 "Foundations of Secondary Ed" (3 units) and/or Adolescent Development, if not yet taken.		

Core and fieldwork classes are taken concurrently. **Candidates must have taken and passed CBEST and fulfilled the subject matter competency requirement -- either through CSET or a waiver program -- to begin course work in the program.**

**Intern Program
Modular On-line Program
Stockton Campus**

SSCP offers the opportunity for students to be interns to complete the Field Practicum part of the credential program. Interns are paid employees of a school district and teach a minimum of three periods a day up to a full time teaching load. Interns may teach in any of the school districts in the four-county region that CSU Stanislaus serves. In order to qualify for an internship, students must complete all requirements for an Intern Credential, which is compliant with No Child Left Behind (NCLB) laws. The intern credential is good for two years, and while an intern may complete the credential program in one full calendar year, many choose to take two years to complete the program.

Interns work in cohorts of 15-25 with an Intern Field Site Director for the full academic year. There are three required courses to take in order to be eligible for the Intern Credential. These courses are offered in the summer before the start of the internship in the fall. They take EDSC 4000, "Secondary Education I", EDSC 4110, "Multilingual Education in Secondary Schools", and EDSC 3800, "Guided Observation". Listed below are the requirements for the CCTC-issued Intern Credential.

In addition to the SSCP application, if you are interested in the intern program, you must submit a separate intern application with a short, typed statement outlining your interest in and your suitability for the intern program. Intern application forms are available in the office of Teacher Education or on the SSCP website.

Requirements for an Intern Credential

1. Acceptance into the Graduate School
2. Acceptance into the Single Subject Credential Program
3. Completed B.A. or B.S. posted on transcript
4. Passage of CBEST
5. Passage of CSET or completion of a waiver program
6. Completed U.S. Constitution requirement
7. Submitted TB clearance
8. Completed Live Scan and certificate of clearance
9. Completed EDSC 4000, EDSC 4110, and EDSC 3800
10. Acceptance of the Intern Application and a written statement of intent.
11. Employment offer from a school district

Interns take the core classes EDSC 4000, EDSC 4350, and EDSC 4450 under the direction of the Intern Field Site Director. They are assigned university supervisors for their field practicum, EDSC 4870 and EDSC 4875, and the school district where they are employed provides a support provider from the school site staff.

In addition, the interns take the same "non-core" classes as student teachers. They are:

- EDSC 4110 "Multilingual Education in Secondary Schools"
- EDSC 4115 (or EDSC 4215 for Spanish Bilingual candidates) "Reading and Writing in the Secondary Content Area"
- EDSC 4500 "Secondary Education in a Global Society"
- EDSE 4160 "Foundations of Special Education"
- EDIT 4170 "Education Technology Foundations"
- HLTH 4215 "Seminar in Secondary Health and Safety".

Applying for the Intern Credential

1. Complete the requirements for an Intern Credential as listed above.
2. Receive an offer from a school district. Take to Credentials office.
3. Contact the Credentials office: Cristina Ponce (209) 664-6653 or CPonce@csustan.edu
4. The Credentials office will exchange paperwork with the district and then send the packet to CCTC. Once it is sent, you officially have an Intern Credential and the district is notified.

Stockton Intern Program Modular/ Online

The Single Subject Credential Program offers an alternative modular/online route for interns to earn a Preliminary Credential. Interns work on one course at a time. Most courses have one day of direct instruction, usually on a Saturday, with the rest of the work completed online. One course has two Saturdays of direct instruction due to the number of units in the course. Interns in this alternative program receive the same amount of support from university supervisors and the Intern Field Site Director that students in the traditional program do. Currently, this alternative program is only offered at the Stockton campus.

Modular/On-line Schedule of Courses

Summer	Fall	Winter	Spring
EDSC 4000 “Secondary Education I for Interns” (4 Units)	EDSC 4350 “Secondary Ed II for Interns” (4 Units)	EDSE 4160 “Foundations of Special Ed” (1 Unit)	EDSC 4450 “Secondary Ed III for Interns” (4 units)
EDSC 4110 “Multilingual Education in Secondary Schools” (3 Units)	EDSC 4870 “Field Practicum I for Interns” (5 units)	EDIT 4170 “Ed Technology Foundations” (2 Units)	EDSC 4875 “Field Practicum II for Interns” (2 units)
EDSC 3800 “Guided Observations” (1 unit)	EDSC 4115 “Reading & Writing in the Content Area” (5 Units)	HLTH 4215 “Secondary School Health and Safety” (1 Unit)	EDSC 4500 “Secondary Education in a Global Society” (3 units) (Pre-req. – EDSC 3900)
	*EDSC 3900 “Foundations of Secondary Educations” “(3 units)		
	If an intern has completed these courses, then he/she may opt to complete one or all of the following: EDSC 4500, EDSE 4160, or HLTH 4215		For BCLAD interns: EDSC 4215 “Reading & Writing in the Content Area: Spanish” (offered in spring only.)

Teacher Performance Assessments

As of July 2008, all credential candidates are required to pass the Teacher Performance Assessments (TPAs) with a minimum total score of “12” and a “3” or better on each of the four tasks. Those tasks are: Task 1, Specific Subject Pedagogy; Task 2, Designing Instruction; Task 3, Assessing Learning; and Task 4, Culminating Teacher Experience. In order to help you achieve the highest possible score, you will be given the opportunity to complete assignments to facilitate the knowledge necessary for completion of each of the TPA’s. Program classes are designed to help you prepare for submission of your actual task responses. Each of the four tasks has a specific submission date and will be submitted to the CSU, Stanislaus Department of Teacher Education

All candidates are required to attend at least one TPA Orientation at the beginning of each term they are in their program. The purpose of this orientation is to acquaint the candidates with the requirements of each of the four tasks.



Bilingual Certification

Students may earn a credential with the BCLAD (Bilingual Cross-cultural Language and Academic Development) certificate in Spanish. The requirements are the same as the courses mentioned above with the following exceptions:

1. Replace EDSC 4115 “Reading and Writing Instruction in the Secondary Content Area” (5 units) with EDSC 4215 “Reading and Writing Instruction in the Secondary Content Area – BCLAD (5 units). **Currently, this course is offered only in the spring semester.**
2. Take the Spanish language proficiency examination. This exam measures reading, writing, speaking, and listening in Spanish. Information about the language proficiency exam is available in the Department of Teacher Education. Completion of EDUC 4460 – “Cultural views on Bilingualism” will fulfill the language assessment requirement.
3. Take one course on a target culture. You can choose from the following list:

ETHS 4000	The Mexican American Family
EDUC 4460	Cultural Views on Bilingualism
ETHS 4200	The Minority Experience
ETHS 3000	Mexican American Politics Since 1850
ETHS 4100	Chicanos in Education
HIST 4500	History of Mexico
HIST 4710	Mexican American History
SPAN 4600	Literatura Mexicana

If you have taken another class that you feel fulfills their requirement, you must submit a course equivalency form.

Early Completion Option

SB 75, the Scott Bill, provides for an early completion option for interns. In order to qualify for this option, a candidate must be employed as an intern in math, science, or English in an accredited public or private school district that is a partner with CSU Stanislaus in the Intern Program and must meet the following requirements:

- Obtain a Certificate of Clearance
- Pass the CBEST exam
- Pass the CSET exam or Subject Matter Preparation Program
- Meet the US Constitution Requirement
- Pass the Praxis II Teaching Foundations Exam (TFE); see information and register at www.ets.org

Candidates who meet the requirements for the Scott Bill option are supervised in their intern experience for one semester. They register in EDSC 4870 or EDSC 4855 for 5 units.

In order to qualify for the Single Subject Credential, candidates must also:

- Demonstrate mastery of all the Teaching Performance Expectations (TPEs) via the observation of classroom lessons by university supervisor and/or school administrator and evidence collected in portfolios.
- Pass the Preliminary Education Technology Exam or complete EDIT 4170 “Educational Technology Foundations”.
 - Pass all four TPA tasks with a score of no lower than “3” on each.

Candidates who are unable to demonstrate mastery of any TPEs or TPAs will have an Individualized Plan that stipulates courses and/or experiences that will assist the candidate in meeting the requirements. This plan will be developed by the SSCP faculty in consultations with the candidate, the university supervisor, the mentor teacher, and the site administrator. For more information, contact Robin Hennings.

Next: refer to the **SSCP Application!**