



California State University, Stanislaus
Development and University Relations
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ACCEPTANCE FORM FOR GIFTS IN KIND
 (for all gifts and loans, except cash and securities)

1. FROM _____ DATE _____
 Representative of initiating CSU Stanislaus Department or Organization
2. _____ PHONE _____
 Office or Organization
3. DONOR NAME _____ PHONE _____
 ADDRESS _____
4. DESCRIPTION OF PROPOSED GIFT/LOAN (include model/serial number) _____

5. RESTRICTIONS PLACED ON GIFT/LOAN BY DONOR _____

1. ESTIMATED FAIR MARKET VALUE \$ _____
2. FORMAL APPRAISAL SUPPLIED? YES _____ NO _____ APPRAISED VALUE \$ _____
3. IS THE GIFT IN AGREEMENT WITH UNIVERSITY MISSION? YES _____ NO _____
4. FOR GIFTS OF \$5,000 OR MORE, DONOR MUST SUBMIT IRS FORM 8283 FOR SIGNATURE.
5. PURPOSES FOR WHICH GIFT WILL BE UTILIZED: INSTRUCTIONAL _____ NON-INSTRUCTIONAL _____
6. GIFT TO BE LOCATED _____ ROOM _____
7. EMPLOYEE RESPONSIBLE FOR ARRANGEMENTS _____

REVIEW FOR ACCEPTANCE OR REJECTION	ACCEPT	REJECT	SIGNATURE	DATE
1. DEPARTMENT CHAIR/UNIT MANAGER	_____	_____	_____	_____
2. DEAN OR ADMINISTRATIVE HEAD	_____	_____	_____	_____
3. FISCAL AFFAIRS (PROPERTY CONTROL)	_____	_____	_____	_____
4. DEVELOPMENT & UNIV. RELATIONS	_____	_____	_____	_____
5. FOUNDATION AUXILIARY	_____	_____	_____	_____
6. UNIVERSITY PRESIDENT	_____	_____	_____	_____