

California State University, Stanislaus
Assessment Leadership Team

December 6, 2006, 1:00 – 3:00 p.m.

Attendees: C. Bengston, J. Bruner, B. Carroll, H. Coughlin, D. Demetrulias, S. Fletcher, T. Held, P. Hodge, M. Jaasma, L. Johnson, D. Lindsay, G. Lowe, C. Mercier, P. Nelligan, G. Novak, L. Phillips, C. Polhemus, R. Roy, C. Stessman, J. Tiemann-Gonzalez, S. Thomas
Excused: C. Brown, M. Crumpton Winter, D. Hamlett, M. Lahti, C. Whitman

1. **Introductions.** D. Demetrulias opened the meeting by welcoming everyone to the inaugural meeting of the Assessment Leadership Team (ALT). She extended appreciation to the team, which is comprised of individuals from across campus who are involved in assessment.

2. **Purpose and Charge of the Assessment Leadership Team.** ALT reviewed its charge. One element is to evaluate our university's overall assessment efforts. For example, Barbara Cambridge has previously been invited to campus because of her knowledge and insight. She provided an informal review of what we do well and where we may improve our assessment efforts. At our February meeting we will discuss if we should schedule a formal external review.

B. Carroll asked if membership would change from year to year. Following a discussion, all committee chairs present indicated they would seek input from their various committees and bring feedback to our next meeting.

3. **Updates.**

a. **Invitations.** D. Demetrulias asked if members were interested in giving presentation on assessment in their area at the February meeting. C. Bengston (Library), L. Johnson (College of Business Administration) and C. Polhemus (Business and Finance) indicated they would make presentations. Following a discussion it was decided presentations would be limited to 5 minutes and 5 minutes would be given for questions/responses. C. Stessman (General Education) and J. Tiemann-Gonzalez (Student Affairs) agreed to make presentations at the May meeting.

b. **Associate Vice President for Assessment and Quality Assurance.** D. Demetrulias referred to the *Overview of Assessment at CSU Stanislaus* which gives an overview of assessment initiatives. This document has previously been reviewed by various groups and committees. During a brief discussion the following revisions were suggested: page 2, *Institutional Infrastructure for Assessment and Quality Assurance*, second paragraph, remove last sentence; and page 9, *Budget and Resources*, item 7, wording needs to be revised. D. Demetrulias asked members to review the actions list and bring recommendations to the February meeting.

c. **Faculty Coordinator for the Assessment of Student Learning.** R. Roy explained that in order to help facilitate academic program assessment, funding was provided for assessment coordinators (PACs). PACs function as facilitators as departments and programs discuss program assessment. R. Roy stated that the PACs are currently working with their departments to choose one student learning objective for which they will develop or formalize a data collection method. This spring, after departments complete their data collection, they will use the findings to make changes if appropriate. R. Roy acknowledged that a lot of time has been spent learning what assessment is in order to discuss assessment. She clarified that the Assessment of Student Learning Subcommittee is focused on

assessment policy, while the Assessment Council (AC), comprised of the PACs, provides a forum for interdisciplinary discussions of the assessment of student learning.

D. Demetrulias indicated that several resources have been added to the library collections that discuss both general assessment and program specific assessment. Modest funding has also been provided to support programs with their direct assessments of student learning. Examples of funded direct assessment methods include: external reviewers, which were provided a rubric; development costs (i.e., program specific resources, one-time funding for test instruments); as well as, graduate students to perform data entry, grading (using a rubric), and administer assessments.

4. Overview of Assessment.

- a. Principles of Assessment of Student Learning.** ALT agreed that we all must be vigilant in adhering to these principles of assessment of student learning as adopted by the Academic Senate.

5. Inventory of University-wide Measures.

- a. Faculty Survey of Student Engagement (FSSE)/National Survey of Student Engagement (NSSE).**
To be discussed at the next meeting.
- b. Collegiate Learning Assessment (CLA).** The CLA is a performance based test in which students are given prompts and asked to perform tasks. This was given to freshmen in fall 2006 and will be given to seniors in the spring 2007. The data from freshmen and seniors will be compared and distributed across campus.
- c. Individual Development and Educational Assessment (IDEA).** G. Novak stated that we have data linking assessment results to instruction methodology. Currently these data are used for course evaluations and RPT. The Self-Study Team for reaccreditation will be using IDEA data, in the aggregate only, as one indicator of quality of teaching and learning. Following a discussion it was decided to forward information regarding the IDEA to C. Stessman and General Education subcommittee for consideration as part of the evaluation of general education

- 6. Assessing Assessment.** To be discussed at the next meeting.

- 7. Next Meeting.** The next meeting is scheduled for February 28, 2007, 1:00 – 3:00 p.m., South Dining.

Respectfully submitted,
Lori Phillips

Information to Prepare for the February 28 Meeting:

- Governance committee chairs to obtain input from their committee regarding their representative to ALT
- Committee members to review the *Overview of Assessment at CSU Stanislaus* and bring recommendations for any changes