

*California State University, Stanislaus*  
**Assessment Leadership Team Meeting**  
April 03, 2009, 10am-12pm  
Lakeside Conference Room

**Present:** A.Sanchez, B.Kamp, C.Stefanco, D.Demetrulias, D.Hamlett, G.Novak, J.Tiemann-Gonzalez, J.Tuedio K.Olsen, K.Nainby, N.Aly, R.Fassinger, R.McNeil, R.Roy, S.Fletcher, S,Marshall, S.Davis,T.Held,

**Excused:** A.Janz, A.Petrosky, C.Whitman, D.Moore, E.Broadwater, H.Coughlin, P.Hodge,

**Recording:** E.P. Littlepage

**1. WASC Capacity and Preparatory Review Site Visit and Preparation for the Educational Effectiveness Review**

*a. Educational Effectiveness Framework #23*

Discussion occurred on the WASC Educational Effectiveness Rubric. D. Demetrulias provided an overview of the rubric and noted that it would be used by the WASC site visit team to evaluate our campus during the March 2010 site visit.

*b. Where does CSU Stanislaus fall on the Educational Effectiveness Framework?*

Team members were asked to evaluate campus achievement according to the rubric and an informal tally was taken of responses. Responses fell strongly in the “Developed” range for all categories in Area I. A discussion occurred on student learning and how faculty development activities and Student Affairs programs impact student learning outside of the classroom. It was noted that Student Affairs is assessing co-curricular learning using an external benchmark and standards of good practice established by the Council of Advancement of Standards (CAS). The team discussed student ratings on exit surveys and noted that efforts are being made to increase response rates on surveys; with an increased response rate, data can be disaggregated by programs reliably.

For Area II, responses indicated, again, that most team members put the campus firmly in the “Developed” category. Discussion occurred on the availability and accessibility of public data. It was noted that we do not provide public data comparing programs, as stated in the *Principles of Assessment*. It was noted that, as we have defined our own principles, we are in the developed category. It was noted that Institutional Research and University Advancement are working together to bring more attention to the College Portrait for the campus. Discussion also occurred on the possibility of highlighting a core indicator finding or assessment results in the “Reasons why” section on the CSU Stanislaus homepage. Suggestions included adding “How we assess your learning” to the “Reasons” with a link to program assessment websites. The suggestion

was also made to include a hit counter to the assessment and institutional research websites to determine usage.

For the Overall category, members responded with a “Developed – Developed +” rating.

## **2. Review Revised Assessment Leadership Team Responsibility and Charge (#1)**

Discussion occurred on the revision of the Assessment Leadership Team charge. It was noted that suggestions were incorporated from the last meeting. It was suggested that the Faculty Director for the Center for Excellence in Teaching and Learning be added to this group. The suggestion was also made to clarify that the Program Assessment Coordinator was a representative “from” rather than “of” the college. It was noted that one of the major changes to the charge would be that the team would be focusing more on structures rather than discussing data; providing a more holistic look at assessment. It was noted that the Student Success Committee will act as the cross-division group to examine data and make recommendations. Group agreed on revisions.

### *a. Assessment Flow Chart (#29)*

Recommendations were made to revise the assessment flowchart. The ASL subcommittee Chair and FCASL plan to meet with D. Demetrulias to discuss possible revisions.

## **3. Action Plan and Priorities (#18) – Deferred to October**

### *a. Review and update actions*

### *b. From among the Assessment Action Plan, what are ALT’s priorities?*

### *c. In your evaluation of the university’s assessment program, what is working well? What can be improved?*

## **4. Core Indicators of Educational Quality (#22)**

A.Sanchez provided a website presentation and overview of the Core Indicators and described the synthesis document summarizing annual findings.

<http://www.csustan.edu/ir/Pages/CoreIndicators.html>

## **5. Assessment Updates and Reports**

### *a. Assessment council Update – R.Roy*

R.Roy noted that the Assessment Council was currently looking at operating under an alternate year funding model due to budget cuts and discussing strategies for creative ways of supporting assessment without the same resources. R.Roy noted that she was meeting with the deans to foster better communication between the groups. She also noted the significance of having more student involvement in program assessment and noted the importance of identifying activities and topics that are relevant to students.

D. Demetrulias noted her desire to thank R.Roy publicly for her contribution as FCASL and mentioned that the FCASL search was ongoing.

b. *General Education Update – S.Marshall and S.Davis*

Two handouts were distributed. S.Marshall and S.Davis discussed the process and findings of the General Education Academic Program Review. They noted that the GE APR had been reviewed by GE subcommittee and sent to UEPC for broader campus review. It was noted that the General Education Advisory group worked to evaluate GE-related data and provide an overview of the kinds of information available, looking primarily at data available at the university-wide level. It was noted that the representative from faculty teaching General Education courses are meeting to develop together draft assessment plans for the sub-areas which can act as a template/starting point for each of the sub-areas as they work to continue to refine learning objectives to align with Executive Order 1033. S.Marshall noted that the alignment of co-curricular and GE will be explored.

**Next Meeting**

- Meeting scheduled for October, 2009
  
- Proposed Presentations for October, 2009
  - Graduate Council – Grad Council Chair
  - Student Role in Assessment – B. Kamp
  - Evaluation of Academic Program Review by UEPC – UEPC Chair
  - Assessment Council Update- FCASL
  - Student Affairs presentation – J. Tiemann-Gonzalez
  
- Possible Agenda Items for October
  - Review revised ALT Responsibilities
  - Action Items - Assessment
  - Educational Effectiveness Review
  - Assessment Updates and Reports

Respectfully Submitted,  
E. Prevette Littlepage