



EMPLOYMENT OPPORTUNITY

**POSITION: PHARMACIST I, RELIEF/ON-CALL
(CLASSIFIED AS PER DIEM NON-EXEMPT HEALTH CARE – PHARMACIST)**

JOB #11/01

Temporary, relief/on-call, hourly intermittent position(s) available in the Student Health Center. CSUS is establishing a list of Pharmacists who would be available on short notice for temporary hourly intermittent employment to meet coverage needs of the Student Health Center.

ESSENTIAL DUTIES: Under the supervision of the Health Services Director, the Relief Pharmacist is responsible for providing pharmacy services for the Student Health Center, when the regular staff pharmacist is unavailable. Duties include, but are not limited to:

- Fill and dispense prescriptions for students. Dispense over-the-counter products as indicated.
- Provide information to patients regarding proper use of medications.
- Utilize adequate warning labels on all prescription medications
- Take a brief history and keep a drug profile on all patients.
- Maintain inventory records on medications as required by Federal and State laws.
- Keep a current inventory of prescription and non-prescription medications.
- Order and receive pharmaceuticals.
- Develop and maintain a regularly updated drug formulary.
- Maintain and update pharmacy contract book.
- Maintain and update pharmacy literature and software as needed.
- Maintain pharmacy in orderly condition.
- Advise medical staff in selection, dosage, side effects, and interactions of drugs.
- Work collaboratively with all Health Center staff members in a team approach.
- Inform the pharmacy supervisor or Health Center administration of matters related to the pharmacy which require attention.
- Collect and keep detailed records of augmented services fees. Manage monetary payment and issues receipts.
- Perform other duties as assigned.

QUALIFICATIONS:

- Graduation from a recognized and accredited college of pharmacy program as defined by the California Board of Pharmacy.
- Full-time equivalent to one year of experience as a licensed pharmacist which provides evidence of professional and technical competency and the ability to work independently and assume administrative responsibilities in the pharmacy. Full-time equivalent to two years experience as a general outpatient pharmacist preferred.
- Must possess a valid license to practice as a registered pharmacist in the State of California.

SPECIALIZED SKILLS AND ABILITIES:

- Full-time equivalent to two years experience as a general outpatient pharmacist preferred.
- Must possess a valid license to practice as a registered pharmacist in the State of California.
- Thorough knowledge of drugs, chemicals and supplies required in the operation of a Student Health pharmacy; comprehensive knowledge of laws pertaining to storage, recordkeeping and dispensing of drugs, narcotics and poisons; and administration of a pharmacy.
- Ability to serve as a resource for professional and paraprofessional staff in the areas of pharmacology, drug combination, drug interaction and alternative drug therapies.
- Ability to evaluate written prescriptions, ensure that correct dosages have been prescribed, and that toxic compounds or adverse interactions will not result.
- Ability to properly compound, fill, and label prescriptions.
- Ability to effectively plan and operate a Student Health Services pharmacy.
- Ability to communicate effectively and work as a member of the Health Center team.
- Demonstrated ability to operate a 10-key calculator, free-standing computer terminal, and cashier and receipt machine.
- Ability to work evening clinic depending upon the operational needs of the Student Health Center.
- Must be fingerprinted and successfully pass a background check, which may include checks of employment records, criminal records, civil records, and motor vehicle records.

SALARY RANGE: \$42.72 to \$68.35 per hour (per diem rate), depending on the qualifications of the successful candidates.

POSITION(S) OPEN UNTIL FILLED. SCREENING OF APPLICATIONS TO BEGIN IMMEDIATELY.

APPLICATION PROCEDURE: Applications will be processed in accordance with Article 9.3 of the CSU/CSUEU Memorandum of Understanding. Preference will be given to qualified individuals currently employed at CSU Stanislaus in bargaining units 2, 5, 7, & 9 except when it is determined that it is necessary to appoint outside applicants to meet the best interest of the campus by obtaining specialized skills and abilities not available from current employees. Qualified candidates should submit a completed CSUS employment application (download electronic application at http://www.csustan.edu/hr/Employment_Opportunities/Staff/index.html) to:

California State University, Stanislaus · Human Resources Department
Mary Stuart Rogers Educational Services Gateway Building, Suite 320 (3rd Floor)
One University Circle · Turlock, CA 95382 · Phone: (209) 667-3354

Applicants requiring necessary accommodations to the application process may contact Human Resources at (209) 667-3351. California Relay Service is available at (800) 735-2922 voice and (800) 735-2929 TDD.

THOSE INDIVIDUALS WHO APPEAR TO BE THE BEST QUALIFIED FOR THIS POSITION WILL BE CONTACTED BY TELEPHONE FOR AN INTERVIEW.

CSU STANISLAUS IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION TITLE IX/SECTION 503/504 EMPLOYER. QUALIFIED WOMEN, MINORITIES, AND PERSONS WITH DISABILITIES ARE ENCOURAGED TO APPLY. CSU STANISLAUS HIRES ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES. CLERY ACT: IN COMPLIANCE WITH THE JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CRIME STATISTICS ACT, CRIME REPORT STATISTICS ARE AVAILABLE AT www.csustan.edu/UPD/pages/CampusCrimeStatistics/index.html

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