

CALIFORNIA STATE UNIVERSITY, STANISLAUS

Phone (209) 667-3354 ♦ [www.csustan.edu/HR](http://www.csustan.edu/HR)

**EMPLOYMENT OPPORTUNITY**

**POSITION: ON-CALL PHOTOGRAPHER  
(CLASSIFIED AS MEDIA PRODUCTION SPECIALIST I)**

**JOB #11/48**

Communications & Public Affairs at California State University, Stanislaus is continually building a pool of persons interested in temporary hourly-intermittent employment. Hours are flexible and typically range from 5 to 20 hours per week. Positions are available on or after February 10, 2012 and end on or before June 30, 2012. Possibility of reappointment based on budget, department needs, and job performance. ***This position requires submission of a portfolio that must include people as subject matter.***

**ESSENTIAL DUTIES:** Under the general supervision of the Director of Communications & Public Affairs, this position will provide photographic images (still and video) as needed for creation of materials promoting the university, its programs, and events. Duties include, but are not limited to:

- Create digital photographs using standard professional photography practices.
- Under direction from assigning manager, capture appropriate images to illustrate marking messages and enhance the image of the university.
- Process new images; manipulate, optimize and edit according to specified need.
- Deliver images for inclusion in university photo library and archiving system.
- Perform other duties or projects as assigned.

**QUALIFICATIONS:**

- Bachelor's degree in a related field or equivalent number of years of directly related paid professional work experience. Bachelor's degree in photography, graphic design, or digital imaging preferred.
- At least six months of experience in still and motion picture photography, including a thorough knowledge of video production techniques (when video production projects are assigned). Portfolio must include people as subject matter.

**SPECIALIZED SKILLS AND ABILITIES:**

- Working knowledge of techniques, materials and equipment used in the production of instructional media and related communication assignments.
- Working knowledge of full range of production techniques including sound recording, graphics, television, photography, videotaping, lighting, editing methods and equipment.
- Ability to set up and operate a wide variety of production equipment, including set-up for multi-camera video productions and distance learning classrooms.
- Ability to learn techniques in the development of television, film, radio or multimedia productions.
- Basic computer skills to operate digital and analog production-related editing and duplication equipment.
- Basic photography skills such as film speed, light, and color requirements. Ability to perform photographic processing including an understanding of photographic chemicals and working knowledge of darkroom and development practices.
- Ability to use and maintain studio, camera and related equipment.
- Working knowledge of safety requirements including how to handle hazardous chemicals and materials.
- Solid writing and editing skills, including a strong foundation in English grammar.
- Strong interpersonal skills with the ability to build and maintain working relationships with staff and students.
- The successful candidate(s) must be fingerprinted and successfully pass a background check, which may include checks of employment records, criminal records, civil records, and motor vehicle records.

**SALARY RANGE:** \$16.64 - \$26.34 per hour.

**POSITION IS OPEN UNTIL FILLED. SCREENING OF APPLICATIONS TO BEGIN ON OR AFTER FEBRUARY 10, 2012.**

**APPLICATION PROCEDURE:** Applications will be processed in accordance with Article 9.3 of the CSU/CSUEU Memorandum of Understanding. Preference will be given to qualified individuals currently employed at CSU Stanislaus in bargaining units 2, 5, 7, and 9 except when it is determined that it is necessary to appoint outside applicants to meet the best interest of the campus by obtaining specialized skills and abilities not available from current employees. Qualified candidates should submit a completed CSUS employment application (download electronic application at [http://www.csustan.edu/hr/employment\\_opportunities/staff/index.html](http://www.csustan.edu/hr/employment_opportunities/staff/index.html)), resumé, *and* portfolio that includes people as subject matter to:

California State University, Stanislaus · Human Resources Department  
Mary Stuart Rogers Educational Services Gateway Building, Suite 320 (3<sup>rd</sup> Floor)  
One University Circle · Turlock, CA 95382 · Phone: (209) 667-3351

Applicants requiring necessary accommodations to the application process may contact Human Resources at (209) 667-3351. California Relay Service is available at (800) 735-2922 voice and (800) 735-2929 TDD.

**THOSE INDIVIDUALS WHO APPEAR TO BE THE BEST QUALIFIED FOR THIS POSITION WILL BE CONTACTED BY TELEPHONE FOR AN INTERVIEW.**

CSU STANISLAUS IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION TITLE IX/SECTION 503/504 EMPLOYER. QUALIFIED WOMEN, MINORITIES, AND PERSONS WITH DISABILITIES ARE ENCOURAGED TO APPLY. CSU STANISLAUS HIRES ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES. CLERY ACT: IN COMPLIANCE WITH THE JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CRIME STATISTICS ACT, CRIME REPORT STATISTICS ARE AVAILABLE AT [www.csustan.edu/UPD/pages/CampusCrimeStatistics/index.html](http://www.csustan.edu/UPD/pages/CampusCrimeStatistics/index.html)

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