PROCUREMENT CARD "USE" TAX WORKSHEET

		Today's Date:		/		/		
Cardholder's Name:		**Period Ending:**		/		/		
Department:		**Phone Number:**						

SUPPLIER NAME	**STATE**	**PRICE** (amount before shipping)	**USE TAX AMT**	**ACCOUNT #**
Total Purchases For This Period		0.00	0.00	

Cardholder Sign and Date:	**Approving Official Sign and Date:**

PRINT CLEAR