



CALIFORNIA STATE UNIVERSITY, STANISLAUS

NOTICE TO CONTRACTORS
EXHIBIT A

Student Recreation Complex Stadium Scoreboard Project

Bid Number: 08-881
 Bid Opening Date: June 16, 2009
 Bid Opening Time: 2 p.m.

Request bids from:
California State University, Stanislaus
Facilities Services Department
One University Circle, Turlock, CA 95382

Submit bids on the appropriate bid proposal form in a sealed envelope **plainly marked "BID OPENING"** and with the following information:

June 16, 2009	Student Recreation Complex Scoreboard Project	08-881
(Date of Bid Opening)	(Project)	(Bid Number)

Mail or Submit Bids to:
Debbie Da Rosa, Buyer III Lead
California State University, Stanislaus
One University Circle
Turlock, CA 95382
Ph: (209) 667-3987

Direct All Technical Questions to:
Campus Project Manager: Travis Keys
Ph: (209) 667-3211

INSTRUCTIONS TO BIDDERS

California State University, Stanislaus will receive sealed bid proposals at the reception desk in the Mary Stuart Rodgers Building Room 290, Turlock, CA 95382, until 2:00 p.m., June 16, 2009, for furnishing all labor and materials for the Student Recreation Complex Stadium Scoreboard Project 08-881, for California State University, Stanislaus. The bids will be publicly opened and read in the MSR260.

In general, the work consists of installing a scoreboard, sound system and support structure in the Student Recreation Complex Stadium located on the CSU Stanislaus Turlock Campus. All work is to be in accordance with the plans and specifications prepared by Travis Keys, Project Manager. All technical questions during bidding should be addressed only to the Project Manager. The construction estimate is \$130,000.00. Plans and specifications may be seen at Facilities Services of the University and any area Builders Exchange.

Plans and specifications may be obtained by requesting them in person or by phone from Facilities Services, telephone (209) 667-3211, after the required refundable deposit of \$100.00 has been made. A non-refundable fee of \$20.00 is also required if USPS ground mailing is requested by the bidder (the fee will be more if overnight mailing is requested). Checks shall be made payable to CSU Stanislaus. General Contractors are allowed two (2) sets each; subcontractors, one (1) set each on plan deposit. Deposits will be returned by the University if the plans and specifications are returned within 30 days after bid award in good condition and unmarked. Marked-up drawings, missing sheets and unbound specifications are sufficient reasons for forfeiture of deposits. Additional sets of plans and specifications may be purchased at the University for \$100.00 each. No refund will be made for any additional sets purchased.

An optional pre-bid walkthrough has been scheduled for June 2, 2009, at 10:00 a.m. in the South Dining Hall, located in Building No. 12 on the campus map.

The Bidder's attention is called to the Disabled Veteran Business Enterprise (DVBE) participation requirements. The successful bidder must achieve a minimum goal of 3% DVBE participation in contracting construction projects as established in the bidding documents or to provide acceptable evidence of good faith efforts to do so.

Failure to comply with the DVBE requirement may cause your bid to be deemed non-responsive and you will be ineligible for award of this contract. Bidders shall contact the University's Senior Buyer, Phyllis Crittendon, (209) 667-3243.

The general prevailing wage rates apply and can be obtained from the Department of Industrial Relations on the Internet at www.dir.ca.gov. If a bidder intends to use a craft or classification which is not listed in the prevailing wage rates obtained from the Department of Industrial Relations, the bidder may be required to pay the wage rate of the craft or classification most closely related to it. These rates are the minimum that may be paid by the Contractor. Nothing contained in the contract documents shall be construed as preventing the Contractor from paying more than the minimum rate. Extra compensation for inability of the Contractor to hire labor at minimum rates or for payments by the Contractor of subsistence,

travel time, overtime, or added compensation will not be allowed to the Contractor by the University.

It will be the responsibility of each bidder to obtain a Bid Proposal Package in sufficient time to fulfill requirements therein. Bid Proposal Packages are obtainable only by contractors, licensed in the State of California, with a C45 license. The bid packages may be requested from California State University, Stanislaus, Facilities Services, (209) 667-3211, after May 21, 2009.

By _____
Debbie Da Rosa
Buyer III Lead

Date _____

**SUPPLEMENTAL ATTACHMENT
DVBE REQUIREMENTS**

DOCUMENTATION REQUIREMENTS

The first and second apparent low bidders (base bid) shall express mail or hand deliver documentation of their efforts to achieve participation by DVBE subcontractors and suppliers including second and third tier participation, to the address listed below, within two (2) working days following bid opening. Include full subcontractor information as required by

Article 2.04b. Failure to submit full and accurate documentation within the time allowed may result in award of the bid to the next lowest response and responsible bidder. Please fill out and attach the DVBE transmittal form as a cover sheet to the documents.

The University may, at its discretion, request additional bidders to submit the requisite documentation at any time after bid opening and before award of the contract. Such documentation must be provided within two (2) working days of receipt of the University's request.

California State University, Stanislaus
Attention: Phyllis Crittendon, Senior Buyer
One University Circle
Turlock CA 95382
Telephone: (209) 667-3243