

secured faculty approval for their theses or projects. Students must maintain their Graduate Standing: Classified status and be enrolled in graduate course work in order to apply for graduation. If the program is interrupted, reapplication to the Graduate School and program is necessary. **15/AS/97/GC Approved January 9, 1998, editorially amended August 12, 2004.**

Report in Progress Grades

Report in Progress grades shall be removed within one year after issuance of the grade, except for thesis or project. A student whose thesis or project is planned to extend over more than the term of first enrollment in 5990 or 5960 may receive a Report in Progress (RP) grade. The RP will remain throughout the period of the program, which is limited to a maximum of seven years. If the RP is not removed within these time limits, the grade will revert to a grade of NC for Grade Symbols 1, 2, and 4; and to a grade of F for Grade Option 3. An extension of time may be granted via the appropriate petition. **27/AS/79/EPC Approved January 23, 1980 and amended by 4/AS/96/UEPC approved May 1, 1996, 4/AS/05/UEPC Amended and Approved May 19, 2005. For more information, consult the University Catalog.**

Improvement of Grades

Courses may be repeated by undergraduate students, and only the most recent grade earned will be used for unit credit and grade points. The original enrollment and the repeated effort need not be at the same college if it can be established after faculty consultation, as appropriate, that the courses are directly equivalent in terms of content and emphasis. This policy became effective Summer 1973. [A student should file a Notification of Repeated Course form at the Admissions and Records Office after the repeated course has been graded.] For more information, consult the University Catalog. **4/GF/73 Approved March 9, 1973, 4/AS/05/UEPC Amended and Approved May 19, 2005**

Reporting Grades

At the end of each term, instructors are required to submit grade sheets to the Admissions and Records Office at least three week days after the last day of finals. **(11/AS/89/EPC) Approved March 28, 1990.**

Individual Study At the option of the instructor, Individual Study courses may be available in certain fields to a student who has demonstrated capacity for independent study. A total of nine units of individual study credit earned at CSU Stanislaus is the maximum permitted toward a degree, credential, or other educational objective. These courses are numbered 4980, 5980, and 6980 following the subject field prefix. A student seeking to enroll for an Individual Study course must file the original copy of an approved Request for Course by Individual Study form at registration. Request forms are available at the Admissions and Records Office; they are required to obtain signatures from instructor, the major advisor, and the Department Chair. Individual Study during the Summer Term also requires a Dean's signature. **5/AS/93/UEPC Approved May 7, 1993, 4/AS/05/UEPC Amended and Approved May 19, 2005.**

Credit by Examination

California State University, Stanislaus provides several means by which students may accelerate their college studies. Students currently enrolled as well as prospective students are urged to acquaint themselves with the various alternatives for acceleration outlined below, and are strongly urged to take advantage of them.

Some basic rules apply to each of the alternative programs offered by the University. Essentially, they are as follows:

(a) Both subject and unit credit for either admission or transfer will be awarded to the student except under Alternative IV where subject credit only is awarded. However, no duplicate credit (for courses previously taken by and credited to the student) will be awarded under any alternative.

(b) Unit credit earned through any alternative for acceleration will not be counted as resident credit.