

### **Release Time for Faculty Governance Policy**

1. Replacement dollars for faculty governance are provided by Academic Affairs. These dollars are set aside at the provost level from the enrollment support budget.
  2. The Speaker of the Faculty, in consultation with the Senate Executive Committee, is responsible for distributing reassigned time to appropriate faculty. The speaker will inform the provost of the reassigned time distribution and will communicate to the dean and the department chair of each affected faculty member the number of units of reassigned time.
  3. The release time dollars assigned by the speaker will pass from the provost through the dean directly to the department of the faculty receiving the reassigned time with the assumption that the dollars will be used to provide release time for governance activities for the affected person. A clear communication from the dean to the department chair which separately identifies the reassigned time dollars will accompany the allocation.
  4. If the faculty member does not take the release time, the dollars are available to the department for other teaching-related activities such as support for small sections or other classes, professional development and travel, course readers, library purchases, or instructionally-related equipment. Spending plans for non direct instructional use should be developed through joint consultation between the department chair and the faculty member whose activity brought these funds to the department. If agreement cannot be reached, the affected faculty member shall have primary jurisdiction over the funds. The faculty member must sign off on the agreement before the money goes to the department.
  5. Any sections added to the departmental schedule due to unanticipated enrollment growth will be funded separately by the dean.
  6. The final spending plan will be reported to the dean of the college.
- Approved by Provost December 10, 2000 and reaffirmed July 2002.**