

UNIVERSITY FACILITIES PLANNING ADVISORY COMMITTEE (UFPAC)

January 22, 2010, 2:00pm to 4:00pm, MSR 130c

Committee Members in Attendance:

Russell Giambelluca	Chair, VP, Business and Finance
Tammy Worthington	Staff Representative, Financial Aid
Tom Carter	Faculty, Computer Science
Larry Giventer	Faculty, Politics and Public Administration

Committee Members Absent:

Diana Heredia	President Associated Students Inc.
Ted Wendt	Associate Vice President, Faculty Affairs

Staff to the Committee in Attendance:

Robert Gallegos	Associate VP, Capital Planning & Facilities Management
Julia Reynoso	Director, Facilities Planning & Finance
Melody Maffei	Director, Facilities Design, Construction & Maintenance
Geng Liu	Mechanical/Energy Manager

I. Announcements:

a. Last Meeting Notes:

- i. M/S/UA the meeting notes from May 1, 2009
- ii. Robert Gallegos noted that the Project Planning Process (draft) which was requested at the last UFPAC meeting had not been mailed with the previous meeting notes. Facilities will be emailing the draft to committee members for their review and comments with the notes from this meeting.

II. Minor Capital Outlay Project Proposal Request

Julia Reynoso explained that a call for Minor Capital Outlay project proposals was sent out in November 2009 to the Deans. The only response received was from the Dean of Library Services. Julia will be contacting the other Deans that had previous projects on the list to verify if the project should remain on the list. An updated list will be brought forward to the committee at the next meeting.

III. Five-Year Capital Improvement Program (2011/12 – 2015/16)

Julia Reynoso explained that the call letter for the campus submission of the Five-Year Capital Improvement Program has not been received from the Chancellor's Office. Our next submittal will continue to keep the Science I Renovation as the campus' first priority project.

IV. Major / Minor Capital Outlay Projects

Robert Gallegos and Melody Maffei reviewed several projects that the campus is currently working on.

- a. **Science Renovation**—The 95% construction drawings will be sent to the campus for review the week of January 25th. University Police, OIT, Disabled Student Services, and Facilities will participate in the plan review, as well as the Plan Check agencies.
- b. **University Union Expansion** – The current plan is for the students to move forward with a fee referendum vote in Spring 2010.

- c. ***SRC Practice and Intramural Field Fence*** – This project to secure the fields is under construction and will be completed in February 2010.
- d. ***Bizzini Hall 115 / 116*** – The wall between classrooms 115 and 116 is being removed and alterations are being made to create a 54 person classroom for Spring 2010. During the discussion Larry Giventer voiced concern with the smaller table arm chairs that are being installed in classrooms. Now that more and more students bring laptops to class, the table and chair arrangement works better. Facilities will keep this in mind when furnishing classrooms in the future.
- e. ***Library I Men's Restroom Renovation (ADA)*** – One time ADA funds were received from the Chancellor's Office for a small project to be completed by April 2010. ADA upgrades will be installed in the men's room in the north hallway of Library I.
- f. ***Directional Signage*** – Signs directing traffic through campus parking lots are being installed through Spring 2010.
- g. ***Demolition of Multi-Purpose Court*** – A proposal to demolish the exterior multi-purpose court (next to the softball field) that is in major disrepair was presented to the committee. The committee moved/seconded/ and unanimously approved the recommendation to demolish the court.
- h. ***Parking Lot 2 Reconstruction*** – A proposal to demolish Parking Lot 2 and reconstruct it and the landscape within the lot was brought forward to the committee. The lot is almost 40 years old and the pavement is beyond repair, causing safety concerns and cracking. The committee moved/seconded/ and unanimously approved the recommendation to move forward with design and a new lot and going to bid for construction to take place in the Summer of 2011.
- i. ***Christoffersen Parkway Vehicle Access*** – As reflected on the Campus Master Plan, a proposal to move forward with the design of a campus entrance off Christoffersen Parkway was brought to the committee. The committee moved/seconded/ and unanimously approved the recommendation to move forward with design and going to bid for the new entrance at the same time as Parking Lot 2 if approvals from the City allow.

V. ***Energy Conservation***

- a. ***Air Handler Replacement / Art & Cafeteria*** – Geng Liu explained that the next phase of Air Handler Replacements will occur at the Cafeteria and Art Building. Occupant coordination will take place once the allocation order from the Chancellor's Office is received.
- b. ***Summer 2010 (78 Degrees / Shutdown Science I)*** – The campus will implement a similar program as last year and keep summer building temperatures at 78 degrees and also shut down use of Science I in an effort to reduce energy costs. These same measures last year saved the \$95,000 from May through July 2009. Russell Giambelluca suggested that we communicate to the campus community the actual savings we have experienced in the past. Tammy Worthington emphasized that people want to see the benefit of their efforts to support budget reductions.
- c. ***De-lamping of MSR Business and Finance Area*** – Geng explained that approximately 75 tubes have been removed from this area of MSR and the savings are projected to be \$750 per year. Additional areas on campus for de-lamping are being considered.
- d. ***Photovoltaic Project*** – Because of the recent economic crisis, Sun Edison, (the CSU partner installing photovoltaics across the system) has been slow in starting projects. The Chancellor's Office has sent a strong letter to Sun Edison requesting a schedule of project start dates as soon as possible.
- e. ***Wind Turbines / Naraghi Hall*** – Facilities is investigating the possibility of installing wind turbines on the roof of Naraghi to recover the velocity of wind from the building's exhaust system. Tom Carter recommended that the campus publicize these types of measures that we are taking to be energy neutral.
- f. ***Computer Software*** – The Office of Information Technology and Facilities Services is looking at purchasing computer software that will reduce energy consumption by putting all University computers in a "sleep" mode when not in use. The software is estimated to save the campus \$20,000 per year in electricity cost.

- g. Russell Giambelluca wants to keep moving these programs along and encouraged Facilities to keep the committee informed what was being done.

VI. Other Discussions: -

- a. The next meeting will be scheduled when call letters from the Chancellors Office are received for the Minor Capital Outlay and Major Capital Outlay Submittals.

VII. Adjournment

The meeting was adjourned at approximately 4:00 p.m.

Notes submitted by: Melody Maffei

Notes approved by: Robert Gallegos & Russell Giambelluca

Date: February 4, 2010