

**Admission**

CSU Stanislaus admits qualified high school graduates and transfer students from two-year colleges and four-year institutions for coursework leading to a baccalaureate degree. Postbaccalaureate students also may be admitted to take coursework for personal or professional growth or to earn a second major or degree.

**Steps in the Application Process**

**1. Send a complete, accurate and timely application.**

Students are encouraged to apply online at [www.csumentor.edu](http://www.csumentor.edu). A paper version of the application may be downloaded at [www.csustan.edu](http://www.csustan.edu). The CSUMentor system allows students to browse through general information about CSU's twenty-three campuses, view multimedia campus presentations, send and receive electronic responses to specific questions, and apply for admission and financial aid. A limited number of copies are distributed to area high schools and community colleges. Students can see their high school counselor or community college career center to obtain a copy of the application. An application will be mailed if students call (209) 667-3070.

The \$55 nonrefundable application fee can be paid by credit card or by a check or money order payable to "The California State University." The application and fee may not be transferred or used to apply for another term. Students may indicate an alternate campus and major on the application. Generally, an alternate major will be considered at the first-choice CSU campus before an application is redirected to an alternate-choice campus.

Students must supply complete and accurate information on the application for admission, residence questionnaire, and financial aid forms. They must also submit authentic and official transcripts of all previous academic work attempted. Failure to file complete, accurate, and authentic application documents may result in denial of admission, cancellation of academic credit, suspension, or expulsion (*Section 41301 of Title 5, California Code of Regulations*).

Requirements for admission to CSU Stanislaus are in accordance with Title 5, Chapter 1, Subchapter 3, of the California Code of Regulations. Complete information is at [www.csumentor.edu/planning/](http://www.csumentor.edu/planning/)

**Priority Application Filing Periods**

<b>Term</b>	<b>Applications First Accepted</b>	<b>Student Notification Begins</b>
Summer	February	March
Fall	October	January
Winter	June	July
Spring	August	September



Each CSU campus accepts applications until capacity is reached. Many campuses limit admission in an enrollment category because of overall enrollment limits. See Impacted Programs in the Appendix.

### 2. Await an acknowledgement of the application.

Students will receive an automatic confirmation if they submit their application electronically. Paper applications will be acknowledged within two to four weeks from receipt. Notification that space has been reserved may also include a request to submit additional records necessary for the campus to evaluate academic qualifications. If the application was filed during the priority filing period (see section above), students may be assured admission to the University provided the evaluation of academic records indicates completion of all admission requirements. Unless specific written approval states, this admission notice is not transferable to another term or campus.

### 3. Send transcripts and test scores.

Students must request an official transcript from (1) the last high school attended and (2) each college and university at which they registered. These should be sent directly to the Enrollment Services Office. Transcripts presented by students cannot be accepted unless in a sealed institutional envelope. If applicable, General Educational Development (GED) examination results and California High School Proficiency Examination Certificates must be submitted in addition to available high school records.

Applicants who are in attendance at a school or college when transcripts are requested must file a transcript which includes verification of the subjects in which they are currently enrolled. After applicants have completed these subjects, they must notify the school or college to forward two supplementary transcripts showing the final grades for that term.

No determination of admission eligibility will be made until all transcripts are received. Official transcripts must include a complete record of all previous high school and college work attempted whether or not the applicant desires credit. A separate official transcript is required from each college attended even though one transcript may show work completed at another college. All records submitted become the property of the University. Records submitted by students who do not enroll are retained for only one year.

### Returning Students

Former students of CSU Stanislaus who are returning after graduation or any absence are required to submit official and complete transcripts covering attendance at any other college after enrollment at CSU Stanislaus.

Students seeking to enroll for extension or open university courses are not required to file official transcripts. Subsequent admission to the University's degree, credential, or certificate programs will require completion of regular admission procedures. For more information call (209) 667-3111.

### SAT and ACT

Freshman and transfer applicants with fewer than 60 semester (or 90 quarter units) of transferable college credit must submit scores, unless exempt, from either the American College Test (ACT) or the SAT Reasoning Test of the College Board.

(See Appendix for Eligibility Index tables.) Test scores are also used for advising and placement purposes. Registration forms and dates for the SAT or ACT are available from high school or college counselors, from a CSU campus testing office, at [www.csustan.edu/testing](http://www.csustan.edu/testing), or from:

The College Board Headquarters (SAT)  
45 Columbus Avenue  
New York, NY 10023  
Phone: (212) 713-8000  
[www.collegeboard.com](http://www.collegeboard.com)

American College Testing Program (ACT)  
Registration Unit, P.O. Box 414  
Iowa City, Iowa 52243-0414  
(319) 337-1270  
[www.act.org](http://www.act.org)

Special institutional administrations of the SAT Reasoning Test will be arranged for CSU Stanislaus applicants. Contact the University Testing Office, (209) 667-3157, or for additional information visit the Web site [www.csustan.edu/testing](http://www.csustan.edu/testing).

### Verification of English Proficiency

All undergraduate applicants, regardless of citizenship, who have not attended schools at the secondary level or above for at least three years full-time where English is the principal language of instruction must provide verification of English proficiency by submitting one of the following:

Test of English as a Foreign Language (TOEFL)  
TOEFL Paper Test: 500 or above with part scores of 50 or above  
TOEFL CBT: 173 or above with part scores of 17 or above  
TOEFL iBT: 61 or above with part scores of 15 or above

International English Language Testing System (IELTS)  
IELTS: 6 or above with part scores of 6 or above

English Language Proficiency Test (ELPT)  
ELPT: 955 or above

Advanced Placement International English Language (APIEL)  
APIEL: 3 or above

ACT English score: 24 or higher

SAT Verbal score: 550 or higher

CSU Stanislaus English Placement Test (EPT): 151 or higher

Completion and transfer of a course that satisfies the CSU General Education-Breadth or Intersegmental General Education Transfer Curriculum (IGETC) written communication requirement with a grade C or better.

#### 4. Receive Notice of Admission

The sooner students submit a complete application, the sooner their eligibility for admission can be determined. Once evaluators have confirmed eligibility, students will be mailed an admission packet with information on conditions for admission, if any, New Student Orientation, advising, answers to frequently asked questions, registration, immunization and an enrollment checklist.

**Provisional admission** CSU Stanislaus may provisionally admit first-time freshman applicants based on their academic preparation through the junior year of high school and planned for the senior year. The campus will monitor the senior year of study to ensure that admitted students complete their senior year satisfactorily, including the required college preparatory subjects, and graduate from high school. Students are required to submit an official transcript after graduation to certify that all coursework has been satisfactorily completed. Official high school transcripts must be received prior to the deadline set by the university. In no case may documentation of high school graduation be received any later than the census date for a student's first term of CSU enrollment. A campus may rescind admission decisions, cancel financial aid awards, and cancel any university registration for students who are found not to be eligible after the final transcript has been evaluated.

Applicants will qualify for regular (non-provisional) admission when the university verifies that they have graduated and received a diploma from high school, have a qualifiable minimum eligibility index, have completed the comprehensive pattern of college preparatory "a-g" subjects, and, if applying to an impacted program, have met all supplementary criteria.

**Ineligible Undergraduates** Undergraduates not admissible (see Admission Requirements in the following section) should enroll in a two-year college or other appropriate institution, or consult the Enrollment Services Office. Permission is granted only by special action under the most unusual circumstances, and the law limits exceptions.

**Hardship Petitions** The campus has established procedures to consider applicants who would be faced with severe hardship if not admitted. Petitioners should write the Associate Director of Admissions.

**Readmission** A former CSU Stanislaus undergraduate student wanting to re-enroll may register for courses without filing an application for readmission if both of the following apply: (1) the student was enrolled for residence credit coursework after the Enrollment Census Date for any semester or term in the 12 months immediately preceding the start of the term of desired re-enrollment; and (2) the student has not transferred to another college/university, or graduated from CSU Stanislaus, or another college/university since last enrolled at CSU Stanislaus.

The Enrollment Census Date is defined as the 20th instructional day in fall and spring semesters and the 6th day of instruction in winter term, and the last day to drop a course for summer term. Students at CSU Stanislaus who fail to graduate in the term for which they apply for graduation must reapply for graduation for the term in which they will complete their requirements to continue their enrollment at CSU Stanislaus. All other former students seeking enrollment must submit an application for readmission and pay a \$55 application fee. Late Application filing period will be assessed a \$15 late fee in addition to the \$55 application fee.

**Reservation** The University reserves the right to select its students and deny admission to the University or any of its programs as the University, in its sole discretion, determines appropriate based on an applicant's suitability and the best interests of the University.

### Admission Requirements

#### Admission as a First-Time Freshman

To qualify for regular admission an applicant must:

1. Be a high school graduate,
2. Have a qualifiable eligibility index (see section below), and
3. Have completed with grades of C- or better the courses in the comprehensive pattern of college preparatory subject requirements. (See Subject Requirements in the following section.) Courses must be completed prior to the first enrollment in the California State University.

#### Eligibility Index

The eligibility index is the combination of a high school grade point average (GPA) and the score on either the ACT or the SAT of the College Board. The GPA is based on grades earned in courses taken during the final three years of high school. Included in calculation of GPA are grades earned in all college preparatory "a-g" subject requirements, and bonus points for approved honors courses. (See Honors Courses in the section that follows.)

Calculate your eligibility index by multiplying your grade point average by 800 and adding your total score on the critical reading and math sections of the SAT. Or, if you took the ACT, multiply the grade point average by 200 and add ten times the ACT composite score.

The ACT composite score can be calculated using the best scores earned in individual test dates. ACT Plus Writing score is not considered in the composite score.

For admission to terms during the 2007-2008 college year, the University has no plans to include the writing scores from either of the admissions tests in the computation of the CSU Eligibility Index.

A California high school graduate (or a resident of California for tuition purposes) needs a minimum index of 2900 using the SAT, or 694 using the ACT; the Eligibility Index Table (see the Appendix) illustrates several combinations of required test scores and averages.

An applicant who did not graduate from a California high school and who is not a resident of California for tuition purposes needs a minimum index of 3502 SAT or 842 (ACT). Applicants with grade point averages above 3.00 (3.6 for nonresidents) who have satisfied all college preparatory subject requirements are exempt from the test requirements. However, all applicants are urged to take the SAT or ACT since all campuses use test results for advising and course placement purposes, and may require them for admission to impacted majors or programs. Impacted CSU campuses require SAT or ACT scores of all applicants for freshman admission.

Graduates of secondary schools in foreign countries must be judged to have academic preparation and abilities equivalent to applicants eligible under this section.

### Honors Courses

Up to eight semesters of designated honors courses taken in the last three years of high school, including up to two approved courses taken in the 10th grade can be accepted. Each unit of A in honors courses will receive a total of 5 points; B, 4 points; C, 3 points.

### Subject Requirements

The California State University requires that first-time freshman applicants complete, with grades of C- or better, a comprehensive pattern of college preparatory study totaling 15 units. A "unit" is one year of study in high school.

#### A-G Subject Area Requirements

- A. History/Social Science: 2 years
  - One year of U.S. history or one-half year U.S. history and one-half year civics or American Government.
  - One year (two semesters) social science;
- B. English: 4 years
  - College preparatory - composition and literature
- C. Mathematics: 3 years
  - College preparatory - Three 1-year courses in beginning algebra, geometry, intermediate algebra, or algebra II
  - or by a 3-year-long sequence such as Math 1, 2, 3;
- D. Laboratory Science: 2 years
  - 1 year biological science with laboratory
  - 1 year physical science with laboratory (example: chemistry or physics);
- E. Foreign language: 2 years
  - Study in the same language (waiver available to students who can demonstrate foreign language skills equal to two years of high school foreign language);
- F. Visual and Performing Arts: 1 year
  - A year-long course to be selected from art, dance, drama/theatre, or music
- G. College Preparatory Electives: 1 year
  - To be selected from the above A-F areas and other courses approved and included on the UC/CSU "a-g" list.

### Foreign Language

The foreign language subject requirement may be satisfied by applicants who demonstrate competence in a language other than English equivalent to, or higher than, expected of students who complete two years of foreign language study in the same language. Consult with your school counselor, or any CSU campus admissions or outreach and recruitment office.

### Subject Requirement Substitution for Students with Disabilities

Applicants with disabilities are encouraged to complete college preparatory course requirements if possible. If judged unable to fulfill a specific course requirement due to a disability, they may substitute alternate college preparatory courses for specific subject requirements. Substitutions may be authorized on an individual basis after review and recommendation by a department chair in consultation with the director of a CSU Disabilities Resource Services program.

Failure to complete courses required for admission may limit later enrollment in certain majors, particularly those involving mathematics. For further information and substitution forms, call the director of Disabilities Resources Services. (Also refer to the Appendix.)

### Adult Students

As an alternative to regular admission criteria, an applicant who is 25 years of age or older may be considered for admission as an adult student if all the following conditions are met:

1. Possesses a high school diploma (or has established equivalence through either the tests of General Educational Development or the California High School Proficiency Examination); and
2. Has not been enrolled in college as a full-time student for more than one term during the past five years; and
3. If there has been any college attendance, has earned a 2.0 (C) average or better in all attempted transferable coursework.

Consideration will be based upon a judgment as to whether the applicant is as likely to succeed as a regularly admitted freshman or transfer student and will include an assessment of basic skills in the English language and mathematical computation. A student should have completed the majority of high school college preparatory courses, or college remediation of these courses, and must demonstrate skills equivalent to eligible freshmen students to be admitted as an adult student. Appropriate college entrance examination scores must be submitted at the time of application.

### CSU Visitors Program

Any student entitled to continued enrollment at one of the other 23 campuses of The California State University system may enroll at CSU Stanislaus as a visiting student for a term by following a simplified application procedure. Concurrent enrollment at two CSU campuses may similarly be approved. Students at CSU Stanislaus also may apply for visitor status at another CSU campus. CSU Visitor Status and CSU Concurrent Enrollment application forms are available from the CSU Stanislaus Enrollment Services Office and must be filed during the regular application filing period.

Visitor enrollment will be considered for students currently matriculated at other baccalaureate degree-granting colleges.

### **Senior Scholar Program**

Enrollment in this program is limited to academically qualified California residents 60 years of age or older. See preceding Adult Students section. Those admitted to this program will register after regular students have registered for classes. A fee waiver will be granted if funding is available. Priority will be given to applicants not currently enrolled at CSU Stanislaus who intend to enroll in a full-time program with a degree or credential objective. Further information and applications are available from the Coordinator of Reentry Programs, (209) 667-3304.

### **Admission as Undergraduate Transfers**

A transfer student with a grade point average of 2.0 (C) or better (nonresidents, 2.4 or better) in all transferable units attempted, is in good standing at the last college or university attended, and meets the listed standards will qualify for admission.

1. Has completed fewer than 60 transferable semester units (90 quarter units) and:
  - a. Meets the freshman admission requirements in effect for the term of application. (See "Admission as a First-Time Freshman" section.); or
  - b. Was eligible as a freshman at the time of high school graduation except for the subject requirements, has made up the missing subjects, and has been in continuous attendance at an accredited college since high school graduation.

Applicants who graduated from high school prior to 1988 should contact the Admission Office to inquire about alternative admission programs.

2. Has completed at least 60 transferable semester (90 quarter) units and meets the requirements listed below:
  - a. Has completed all four CSU-approved General Education requirements: speech communication, freshman English composition, critical thinking, and mathematics/ quantitative reasoning with a grade of C or better; or has completed the Intersegmental General Education Transfer Curriculum (IGETC) requirements in English communication and mathematical concepts and quantitative reasoning.
  - b. Has completed at least 30 semester units of college coursework with a grade of C- or better in each course to be selected from courses in communication, arts and humanities, social science, science and mathematics at a level at least equivalent to courses which meet General Education requirements.

Transferable courses are those designated for baccalaureate credit by the college or university offering the courses. Please consult with any CSU admissions office for further information about alternative ways to satisfy the subject requirements.

California residents who are military service personnel or veterans may be considered under special admission requirements. See the section subtitled "Military Service Credit" further on in this chapter. Undergraduate transfers over 25 years of age should refer to the "Adult Students" section.

### **High School Advanced Placement Program**

The CSU Stanislaus Advanced Placement Program supplements high school curriculum by opening university courses to qualified high school students, providing a gradual transition to higher education. Qualified students may enroll in any lower-division courses provided space is available and all course prerequisites are satisfied. See the course description section of this catalog about course prerequisites. Regular college credit will be awarded. Submission of a special application form each term is required for continued enrollment. Advanced Placement applicants are not required to take the ACT or SAT. Students may not enroll through Extended Education without prior Enrollment Services Office approval. No admission application fee is required. Regular registration fees are required. Inquiries should be addressed to the Associate Director of Admissions and Records, who is responsible for approving these applications.

### **High School Students**

Students still enrolled in high school will be considered for enrollment in certain special programs if recommended by the principal and the appropriate campus department chair and if preparation is equivalent to that required of eligible California high school graduates. Such admission is only for a given specific program and does not constitute the right to continued enrollment.

### **International Students**

The CSU must assess the academic preparation of international students. It uses separate requirements and application filing dates in the admission of international students. Verification of English proficiency, financial resources, and academic performance are each important considerations for admission. Academic records from foreign institutions must be on file at least eight weeks before registration for the first term and, if not in English, must be accompanied by certified English translations.

All students with coursework from countries other than the United States are required to obtain and submit to CSU Stanislaus an evaluation of academic credentials performed by a credentials evaluation service. This kind of evaluation will convert educational credentials from any country in the world into their U.S. equivalents, and will help CSU Stanislaus make a prompt, well informed decision regarding admission and/or transfer credit. For more information, contact the Office of International Education at 209-667-3117.

Priority in admission is given to residents of California. There is little likelihood of nonresident applicants, including international students, being admitted either to impacted majors or to those majors or programs with limited openings.

**Student and Exchange Visitor Information System (SEVIS)**

To help facilitate the timely reporting and monitoring of international students in the United States, the Department of Homeland Security (DHS), formerly the Immigration and Naturalization Service (INS), has implemented the Student and Exchange Visitor Information System (SEVIS). SEVIS provides tracking, monitoring, and access to current information on non-immigrant students (F and M visas) and exchange visitors (J visas). SEVIS enables the University to transmit electronic information via the Internet to the U.S. Immigration and Customs Enforcement (ICE). The ICE requires CSU Stanislaus to report on a timely basis the occurrence of certain events. International students at CSU Stanislaus are required to immediately report the following to the Office of International Student Services:

Change of name;  
 Change of degree objective;  
 Change of address, phone number, or e-mail;  
 Failure to enroll;  
 Graduation prior to the end date cited on the Form I-20;  
 Dropping below a full course of study without prior authorization;  
 Failure to maintain status or complete student's program;  
 Beginning and ending dates for optional practical training (OPT) authorization;  
 Work authorizations;  
 Any disciplinary action taken by the school against the student as a result of his/her being convicted of a crime.

Questions and concerns may be addressed by the Enrollment Services Office at (209) 667-3152 or the Office of International Education (209) 667-3117.

**Health Insurance**

As a condition of receiving an I-20 or DS2019 form, all F-1 and J-1 visa applicants must agree to obtain and maintain health insurance as a condition of registration and continued enrollment in the California State University. Such insurance must be in amounts as specified by the United States Information Agency (USIA) and NAFSA: Association of International Educators. The campus president or designee shall determine which insurance policies meet these criteria. Call the Office of International Education at (209) 667-3117.

**Steps in the Enrollment Process**

1. Evaluation of Transfer Credit
2. New Student Orientation
3. Health Screening
4. Systemwide Placement Tests (EPT, ELM)
5. Registration

**1. Evaluation of Transfer Credit**

The Enrollment Services Office will evaluate previous college work as it relates to the requirements of CSU Stanislaus. Each student seeking a degree will be issued an Evaluation of Transfer Credit which will serve as a basis for determining the remaining requirements for the student's specific objective. The evaluation remains valid as long as the student matriculates for the term specified, pursues the objective declared, and remains in continuous enrollment. The student will not be obligated to meet additional graduation requirements unless such requirements become mandatory as a result of changes in the California Code of Regulations. (See Catalog Year for Graduation Requirements.)

Because of these regulations, a student should notify the Enrollment Services Office of any change in degree objective specified on a transfer credit evaluation. (See Declaration or Change of Degree Objectives.) While students may follow the specific catalog year academic requirements on which their transfer credit evaluation is based, they will be held responsible for complying with all changes in other regulations, policies, and procedures which may appear in subsequent catalogs and Schedule of Classes.

CSU Stanislaus grants credit to students who pass examinations approved for credit systemwide. These include Advanced Placement Examinations (no maximum unit limitation), International Baccalaureate Examinations (no maximum unit limitation), DANTES courses (24-unit maximum) and College Level Examination Program (CLEP) examinations (30-unit maximum). Unit credit may be allowed for CLEP examinations. Credit is also given for passing examinations of the Advanced Placement Program of the College Board. See the Appendix for detailed information.

**International Baccalaureate Credit**

1. International Baccalaureate examination results must be sent directly to the Enrollment Services Office for credit consideration.
2. Higher level International Baccalaureate courses on the UC "A-G" college preparatory lists are considered Honors courses and for admission purposes carry an extra grade point in admission eligibility calculation for A, B, or C grades. Additional honor grade points cannot be included if they raise the grade point average above a 5.00. Honor points are calculated for 11th and 12th grades, including up to two 11th grade International Baccalaureate (IB), Advanced Placement (AP), or honors courses with 11th or 12th grade course content in 10th grade, and are limited to a maximum of eight semester courses.
3. A student who has earned the International Baccalaureate diploma (not the certificate) will be eligible for admission as a first-time freshman regardless of other qualifications.
4. Six units of ungraded advanced standing credit including General Education credit will be allowed for any Higher Level Examination passed with a score of 4 or higher.
5. Entering freshmen may be eligible for sophomore standing by completing the full IB diploma.
6. A lesser amount of additional credit will be considered in some subjects for Standard (subsidiary) Level examinations (e.g., Foreign Language).

7. Higher Level Examinations to be considered for meeting CSU Stanislaus General Education subject requirements include:
- Area A English Composition
  - Area B Biology, Chemistry, Mathematics, Physics
  - Area C Art, Foreign Language, Music, Philosophy, Theatre Arts, World Literature
  - Area D Anthropology, Economics, Geography, U. S. History, Psychology
  - Area E Computer Science

When applying to CSU Stanislaus, students who have completed IB examinations should arrange to have the International Baccalaureate Office forward an official report of their scores to the Enrollment Services Office in order to receive credit. Questions about IB college credits or about the admissions process should be directed to the Outreach and Recruitment Department at (209) 667-3070 or toll-free at 1-800-300-7420.

#### **Challenge Examinations**

Students may challenge courses by passing examinations developed at the campus. Contact the Enrollment Services Office at (209) 667-3264 for current credit-by-examination information.

Course credit earned through the University's on-campus Advanced Placement Program for High School Students or from early entrance programs at other colleges will be recognized by CSU Stanislaus as regular credit. (See Admission Requirements.)

#### **Transfer of Credit from a Community College**

Transferable courses are defined as those officially certified as baccalaureate level by the regionally accredited college at which the courses were taken. No upper-division credit may be allowed from a two-year college, nor may credit be allowed for professional courses in education. Transfer credit is limited to 6 units for introduction to education courses. The University accepts a maximum of 70 semester units of credit from two-year colleges. Additional lower-division courses may be taken at the University for full credit even after 70 units have been earned. Admission as an upper-division student may be allowed even if all General Education requirements have not been completed.

#### **Credit for Noncollegiate Instruction**

CSU Stanislaus grants undergraduate degree credit for successful completion of noncollegiate instruction, either military or civilian, appropriate to the baccalaureate, that has been recommended by the Commission on Educational Credit and Credentials of the American Council on Education.

The number of units allowed are those recommended in the Guide to the Evaluation of Educational Experience in the Armed Services and the National Guide to Educational Credit for Training Programs. Such credit is designated as provisional. Regular credit may be granted upon adviser recommendation, departmental endorsement, and completion of 24 semester units at CSU Stanislaus with a 2.0 (C) grade point average or better.

#### **Distance Learning Courses**

Credit is granted for all transferable credit-bearing distance learning courses (whether electronic, television-based, or print and mail-based) completed at regionally accredited postsecondary colleges and universities in the United States with the exception being the 70 semester unit limit on community college credit. Students must have official transcripts forwarded to the Enrollment Services Office. The appropriate academic departments shall determine the nature of the subject credit for degree requirements at CSU Stanislaus. Students may be required to provide additional information to assure the work offered for credit is of sufficient quality compared with the curricula and standards to meet degree requirements at CSU Stanislaus.

#### **Extension and Correspondence Courses**

The maximum credit for correspondence and extension courses which may be allowed toward the bachelor's degree is 24 semester units.

#### **Military Service Credit**

Veterans who desire to have their military records evaluated for credit should submit a copy of their DD Form 214 (separation papers), or DD Form 295 (Application For The Evaluation of Learning Experiences During Military Service), and transcripts of courses taken at military service schools to the Enrollment Services Office. A maximum of six semester units may be granted, fulfilling the requirement for General Education Areas E.1 and E.2. (See Credit for Noncollegiate Instruction.)

#### **Prior Coursework**

Coursework completed ten years before enrollment at CSU Stanislaus is designated provisional credit primarily to alert the student and academic adviser that course scheduling adjustments may be warranted. Regular credit for this coursework will be allowed based on adviser recommendation after satisfactory completion of 24 units at the University.

#### **Veterans Benefits**

Veterans who are planning to use veterans' educational benefits must file a copy of their DD Form 214 (separation papers) or DD Form 295 (Application For The Evaluation of Learning Experiences During Military Service) at the Veterans Services Office located in MSR 120. Prompt submission of these records are required if Veterans educational benefits are being requested.

Veterans, dependents of veterans, reservists, and active duty military personnel planning to use veterans educational benefits, or any student with questions concerning veterans educational benefits can obtain information at [www.csustan.edu/EnrollmentServices/VeteransAffairs](http://www.csustan.edu/EnrollmentServices/VeteransAffairs) or by contacting a Veterans Services representative in the Enrollment Services Office, (209) 667-3081.

#### **Workshop Credit**

Workshop credit does not substitute for course credit in a credential sequence and will not be applied toward the General Education, major, or minor degree requirements of the University. Such credit may be applied toward a bachelor's degree only as elective units. Workshops (formerly numbered 4920 to 4929) at CSU Stanislaus are open to both undergraduate and postbaccalaureate students.

## 2. New Student Orientation

As a newly admitted student, you will be provided a transfer credit evaluation at the New Student Orientation, which are held throughout the year. You are required to attend the orientation, which is the only way to register for classes prior to the start of the semester. Orientation is designed to smooth your transition to college. You will receive an opportunity to be advised by knowledgeable University faculty, meet friendly upperclassmen, tour the campus, and become acquainted with the many services, activities, and special programs available to students. For more information, visit the Advising Resource Center at Mary Stuart Rogers Building, Room 180, or call (209) 664-6757. A packet to register for orientation will be mailed to you.

## 3. Health Screening

Entering CSU students are required to present proof of the following immunizations before beginning their first term of enrollment. All incoming freshmen who will reside on campus are required to return a form indicating they have received information about meningococcal disease and the availability of preventive vaccine, and whether they chose to be vaccinated. These are not admission requirements, but are required as conditions of enrollment in CSU Stanislaus.

### Immunization

**Measles/Rubella** All new and readmitted students born on or after January 1, 1957 must provide proof of two immunizations for measles (rubeola) and rubella prior to their first enrollment. Proof of such immunization (or immunity) is also required for certain students, regardless of age, who have increased exposure to these diseases. These include: students who live on campus, or who attended primary and secondary schools outside the United States, or who are enrolled in any practicum, student teaching, or field work involving pre-school age children or taking place at a hospital or health care setting.

**Hepatitis B** All new enrollees 18 years old and younger must provide proof of having completed a three-dose series of immunizations against Hepatitis B prior to their first enrollment. This series is generally given over a 4- to 6-month period.

Each incoming freshman who will be residing in on-campus housing will be required to return a form indicating that they have received information about meningococcal disease and the availability of the vaccine to prevent contracting the disease and indicating whether or not the student has chosen to receive the vaccination. These are not admission requirements, but are required of students as conditions of enrollment in CSU.

*Note: Proof of these requirements must be submitted by mail, fax or drop box to the Student Health Center. Fax: (209) 667-3195. Phone: (209) 667-3396. If you fail to provide this proof during the first semester, a HOLD may be placed on your records, thereby preventing registration for classes the next semester. For more information, see the Web site at [www.healthcenter.csustan.edu](http://www.healthcenter.csustan.edu)*

## 4. Systemwide Placement Tests

The CSU requires that each entering undergraduate, except those who qualify for an exemption, be tested in English and mathematics as soon as possible after admission and before New Student Orientation.

These are not admission tests, but a way to determine whether a student is prepared for specific college coursework and, if not, to counsel the student in strengthening preparation in these areas. A student might be exempt from one or both of the tests due to scoring well on other specified tests or completion of appropriate courses. Students may access information on test dates and registration materials online at [www.csustan.edu/testing](http://www.csustan.edu/testing).

Failure to take the English Placement Test (EPT) or Entry Level Mathematics Test (ELM) when required may lead to administrative probation, which according to Section 41300.1 of Title 5, California Code of Regulations, and CSU Executive Order 665, may lead to disqualification from future attendance. If the results of the ELM/EPT examinations indicate that the student needs to register for a remedial course(s), the student must take and pass the course(s) within one year of initial University registration. Students who have not completed remediation requirements in the 12-month limit will be academically disqualified.

### Early Assessment Program

The Early Assessment Program (EAP) is an academic preparation program to help high school students determine if their English and math skills are on target to succeed at a California State University.

The optional EAP college-readiness exams are given in the spring semester of the 11th grade as part of the required California Standards Tests (CSTs). Before the start of the senior year of high school, students and their high school will receive a report indicating their readiness for college-level English and mathematics. Based on the test results, students may be exempt from the required CSU English and/or math placement tests, or they may learn of the need to adjust their senior-year coursework to prepare for the CSU. Those who have earned exemptions from the placement tests can enroll in college-level coursework without having to take remedial classes that do not count toward a bachelor's degree.

For more information, students can talk to their high school counselor and explore the Web sites below:

[www.calstate.edu/eap](http://www.calstate.edu/eap)  
[www.csumathsuccess.org](http://www.csumathsuccess.org)  
[www.csuenglishsuccess.org](http://www.csuenglishsuccess.org)

### CSU English Placement Test (EPT)

The CSU English Placement Test must be completed by all non-exempt undergraduates prior to attending a New Student Orientation. Information bulletins and registration materials for the EPT will be mailed to all students subject to the requirement. The materials may also be obtained from the University Testing Office. Inquiries regarding the application of these policies should be directed to the Advising Resource Center at MSR 180, (209) 667-3304.

The EPT is designed to assess the level of reading and writing skills of entering lower-division students so they can be placed in appropriate courses. Those students who do not demonstrate college-level skills will be directed to remedial courses or programs until they remove identified deficiencies. Learning disability inquiries should be directed to the staff in the Disabilities Resource Center, MSR 210, (209) 667-3159.

#### Who must take the EPT?

1. Unless a student qualifies for one of the EPT exemptions listed below, it is necessary that the student take the EPT before attending a New Student Orientation or registering for any courses at CSU Stanislaus. Registration for General Education ENGL 1001 Freshman Composition is permitted only if the EPT score is at least 148, or an approved CSU Stanislaus prebaccalaureate composition course has been satisfactorily completed, or an exemption from the EPT is approved.
2. If the score on the EPT is not at least 148, the student must, in the term of enrollment, enroll in an appropriate course of remedial study. Then upon completion, the student may enroll in a required General Education English Composition course. (See course placement requirements section.)
3. Required remedial courses must be taken the first and each subsequent term at the University until the prerequisites to General Education courses have been satisfied.
4. Full remediation of all English entrance deficiencies must be completed within one year of initial University registration to avoid academic-administrative disqualification from enrollment.

#### EPT Exemption requires proof of one of the following:

1. A score of "Exempt" on the augmented English CST, i.e., the CSU Early Assessment Program (EAP), taken in grade 11; or
2. A score of 3, 4, or 5 on either the Language and Composition, or the Composition and Literature examination of the College Board Advanced Placement Program; or
3. A score of 24 or above on the enhanced ACT English Test taken October 1989 or later; or
4. A score of 550 or above on the Verbal section of the College Board SAT I Reasoning Test taken on or after April 1, 1995; or
5. A score of 680 or above on the re-centered and adjusted College Board SAT II Writing Test taken May 1998 or after; or
6. For transfer students, completion and transfer to the CSU of a college course that satisfies the General Education Breadth requirement Area A2, or the Intersegmental General Education Transfer Curriculum (IGETC) requirement in English composition (Area I, Group A), provided that in each case the course was completed with a grade of C- or better.

Undergraduates admitted with 60 or more transferable semester units who are subject to a campus catalog or bulletin earlier than 1986-87 are not required to complete the EPT.

#### EPT Course Placement Requirements

Scores on the EPT determine which entry-level composition class students may take. Eligibility is determined according to the table below:

EPT Score	EPT Placement
0-147	ENGL 1000
148 and above	ENGL 1001/1002 First-Year Composition

#### CSU Entry-Level Mathematics Test (ELM) and Mathematics Competency for Graduation

The ELM examination tests for entry-level mathematics skills acquired through three years of rigorous college preparatory mathematics course work (normally Algebra I, Algebra II, and Geometry). Information bulletins and registration materials for the ELM will be mailed to all students subject to the requirement. The materials may also be obtained from the University Testing Office. An Entry-Level Mathematics Workbook is available from Kiva Bookstore or the Library to assist students in preparing for the ELM test. All undergraduate students must take the test or be exempted from it prior to placement in appropriate university mathematics coursework.

1. Unless a student qualifies for one of the approved ELM test exemptions listed below, the student is required to take the ELM test before attending a New Student Orientation or registering for any courses at CSU Stanislaus. A student may not enroll in any required General Education or other baccalaureate-level mathematics course unless the student has passed the ELM test or earned an exemption from taking it. (See ELM placement scores, below.)
2. If the student takes but does not pass the ELM test (and does not have an exemption from it), the student will be required to enroll in an appropriate course of remedial study in the first term of enrollment culminating in the passing of MATH 0106 or 0110, Intermediate Algebra, at CSU Stanislaus or retake and pass the ELM test. After passing MATH 0106 or 0110 at CSU Stanislaus the student will be eligible to take a General Education mathematics course and will not have to take the ELM again.
3. A student may satisfy the mathematics competency requirement for graduation by passing the ELM test or by passing MATH 0106 or 0110 as specified above, or by passing, with a C- grade or better, a mathematics course that satisfies the General Education-Breadth Requirement in Quantitative Reasoning.

*Note: Students with learning disabilities related to mathematics should refer to the Appendix of this catalog for the Learning Disabled Student General Education Breadth Requirement waiver policy*

**ELM Exemption requires proof of one of the following:**

1. A score of “Exempt” on the augmented mathematics California Standards Test (CST), i.e., the CSU Early Assessment Program (EAP), taken in grade 11; or
2. A score of “Conditionally Exempt” on the augmented CST, i.e., the CSU Early Assessment Program (EAP), taken in grade 11 and the completion of an appropriate senior year experience with a grade of C- or better; or
3. A score of 3 or above on the College Board Advanced Placement Calculus examination (AB or BC) or Statistics examination;
4. A score of 550 or above on the mathematics section of the College Board SAT Subject Tests-Mathematics Test Level I, IC (Calculator), II, or IIC (Calculator); or
5. A score of 23 or above on the ACT Mathematics Test; or
6. For transfer students, completion and transfer to the CSU of a college course that satisfies the General Education Breadth requirement, or the Intersegmental General Education Transfer Curriculum requirement in quantitative reasoning and provided in each case the course was completed with a grade of C- or better before attending courses at CSU Stanislaus.

**ELM Course Placement Requirements**

Interpretation of ELM Scores for those who took the ELM Test after March 2002.

<b>ELM Score</b>	<b>ELM Placement</b>
0-32	Enroll in MATH 0103, Pre-Algebra, or retake and pass the ELM
34-48	Math, Science, or Computer Science Major MATH 0110, Intermediate Algebra for Math/Science  Other Major MATH 0106, Intermediate Algebra for Non-Math/Science
50-80	ELM pass; enroll in G.E. Mathematics

Enroll in the following courses based on the student’s academic major:

**5. Registration**

Students may register, add or drop courses, or withdraw from the University via the Web Registration System. This system is the only way to register for classes during the Priority Registration Appointment Period. After the Priority Registration period ends, students may also register in person at the Enrollment Services Office.

For the most current and complete instructions for the use of the Web Registration System and registration dates and deadlines, refer to the current “Schedule of Classes” at <http://www.csustan.edu/classschedule>.

At the start of each term, students should verify the completeness and accuracy of all of their intended enrollment transactions through the Web Registration System. Students who register late may find themselves handicapped in arranging their programs. Those who register after a term begins must pay a \$25 late registration fee. A student who unofficially drops a course, or leaves CSU Stanislaus without officially dropping courses or withdrawing from the University through the Enrollment Services Office, may receive grades of WU, F, or NC. A student who attends a course without officially adding it through the Enrollment Services Office by the last day to add a course will not receive credit for the course.

Students who do not attend the first class meeting after registering for a course may be dropped from the course by the instructor. However, a student will be held personally responsible for officially dropping unwanted courses through the Enrollment Services Office by the deadline to drop courses. (Refer to the section on “Instructor Withdrawal” in the Academic Policies and Procedures section.) Registration appointments are determined by units completed within class level in the following order: seniors, students in master’s and credential programs, freshmen, juniors, sophomores, and unclassified postbaccalaureate students.

**California Articulation Number**

The California Articulation Number (CAN) System identifies some of the transferable lower-division, introductory courses commonly taught within each academic discipline on college campuses. The system assures students that CAN courses on one participating campus will be accepted “in lieu of” the comparable CAN course on another participating campus. Each campus retains its own numbering system. The California Articulation Numbers are listed parenthetically by the course description in the academic department sections of this catalog. Check with the University Articulation Officer, (209) 667-3886, for lists of participating campuses and courses.

**CAN.....CSU Stanislaus**

CAN AJ 2.....	CJ 2250
CAN AJ 6.....	CJ 2260
CAN AJ 4.....	CJ 2280
CAN AJ 8.....	CJ 2270
CAN ANTH 2.....	ANTH 2080
CAN ANTH 4.....	ANTH 2060
CAN ANTH 6.....	ANTH 2090
CAN ART 2.....	ART 2515
CAN ART 4.....	ART 2520
CAN ART 6.....	ART 1340
CAN ART 8.....	ART 1010
CAN ART 14.....	ART 1100
CAN ART 16.....	ART 1200
CAN BIOL 4.....	ZOOL 1050
CAN BIOL 6.....	BOTY 1050
CAN BIOL 10.....	ZOOL 2250
CAN BIOL 12.....	ZOOL 2230
.....	& 2232
CAN BUS 2.....	ACC 2110
CAN BUS 4.....	ACC 2130
CAN BUS 6.....	CIS 2000
CAN BUS 12.....	BLW 2060
CAN CHEM 2.....	CHEM 1100
CAN CHEM 4.....	CHEM 1110
CAN CHEM 12.....	CHEM 2010
CAN CSCI 8.....	CIS 2010
CAN ECON 2.....	ECON 2500
CAN ECON 4.....	ECON 2510
CAN ENGL 2.....	ENGL 1001
CAN ENGL 8.....	ENGL 2100
CAN ENGL 10.....	ENGL 2110
CAN ENGL 14.....	ENGL 2200
CAN ENGL 16.....	ENGL 2210
CAN FREN 2.....	FREN 1010
CAN FREN 4.....	FREN 1020
CAN FREN 8.....	FREN 2010
CAN FREN 10.....	FREN 2020
CAN GEOG 2.....	GEOG 2010
CAN GEOG 4.....	GEOG 2020
CAN GEOL 2.....	GEOL 2100
.....	& 2102
CAN GEOL 4.....	GEOL 2200

**CAN.....CSU Stanislaus**

CAN GOVT 2.....	PSCI 1201
CAN HIST 14.....	HIST 1010
CAN HIST 16.....	HIST 1020
CAN JOUR 2.....	JOUR 2150
CAN JOUR 4.....	COMM 2200
CAN MATH 2.....	MATH 1000
CAN MATH 4.....	MATH 1030
CAN MATH 12.....	MATH 1500
CAN MATH 16.....	MATH 1100
CAN MATH 18.....	MATH 1410
CAN MATH 20.....	MATH 1420
CAN MATH 22.....	MATH 2410
CAN MATH 26.....	MATH 2530
CAN MATH 30.....	MATH 1910
CAN MATH 32.....	MATH 1920
CAN MUS 2.....	MUS 1220
.....	& 1320
CAN MUS 4.....	MUS 1230
.....	& 1330
CAN PHIL 2.....	PHIL 1010
CAN PHIL 4.....	PHIL 2400
CAN PHIL 6.....	PHIL 2100
CAN PHIL 8.....	PHIL 2200
CAN PHIL 10.....	PHIL 2230
CAN PHYS 2.....	PHYS 2100
CAN PHYS 4.....	PHYS 2110
CAN PHYS 8.....	PHYS 2250
.....	& 2252
CAN PHYS 12.....	PHYS 2260
.....	& 2262
CAN PHYS 14.....	PHYS 2270
.....	& 2272
CAN PSY 2.....	PSYC 2010
CAN SOC 2.....	SOC 1010
CAN SPAN 2.....	SPAN 1010
CAN SPAN 4.....	SPAN 1020
CAN SPAN 8.....	SPAN 2010
CAN SPAN 10.....	SPAN 2020
CAN SPCH 4.....	COMM 2000
CAN SPCH 10.....	COMM 2110
CAN STAT 2.....	MATH 1600