

College of Education Executive Committee Meeting
Monday, November 24, 2008
Minutes

Present: Elmano Costa, Cathlin Davis, Heather Deaner, J. Sue Fletcher, Juan Flores, Mira Mayer, Oddmund Myhre, Dawn Poole (recorder), Kathy Shipley, Nancy Jean Smith, Shawna Young

Absent: Fassinger

Meeting was called to order by Costa at 1:32 pm

1. Approval of the Agenda
M/S Fletcher/Davis, approved

2. Review of the Minutes of November 10, 2008
Nancy Jean added to the list of those present at the meeting.
M/S Fletcher/Young, approved.

3. Priority Business

3.1 Budget Update

Smith shared her initial reservations with Teacher Ed's resolution to not cut courses, but felt that the overall impact of the resolution was minimized when the President restored some funds to Colleges. The examination of department budgets provided a mechanism to review current practices and procedures, which in some ways created changes that will serve departments better in the long run. The budget challenges have helped to facilitate the gathering of budget-related information that has been very difficult to get in past years.

3.2 Report on Goals

3.2.1 Goal: Accreditation Core Committee Report (Myhre)

Myhre distributed an updated document reflecting immediate tasks. He had a conference call with our CCTC consultant on 11/24. Myhre is working with Boosalis and Murray-Ward since their TPA materials go hand in hand with accreditation, hoping to use their model for collecting other data. Myhre is also working with Sanchez from Institutional Research regarding setting up a survey. Progress may slow down for a little while since end-of-semester course-related activities may need to take precedence over accreditation temporarily.

3.2.2 Goal: Develop Instructional Materials Center (Fassinger)
Deferred.

3.2.3 Goal: Emphasize Regional Special Needs (Fassinger)
Deferred.

3.2.4 Goal: Develop and Implement P-16 Partnerships (Fassinger)
Deferred.

3.2.5 Goal: Develop Marketing Plan for Offside Programs (Fassinger)
Deferred.

3.3 Provost's RSCA Support Grants

COE recipients have already been notified. There was some discussion about whether the recipients were being encouraged to use their assigned time this spring in case funds were revoked in fall. The basis of this discussion stemmed from the recent budget cuts and subsequent funding restoration. The COE has a surplus now, but needs to decide whether to use the RSCA support grants as initially described or re-direct to restore cancelled winter and spring term classes. There was general agreement that since recent cuts were addressed without cancelling many courses, it may be advantageous to retain the RSCA support funding as allocated. This would support the COE's efforts to grow a doctoral culture, especially considering the number of submitted proposals and number of units requested by those submitting proposals. The final decision should be between the Dean, chairs, and faculty. Mechanisms for soliciting feedback could include a college-wide emergency meeting, a "sense of the Executive Committee" or a vote via email. It was determined that Costa will have a conversation with Fassinger to discuss how to proceed.

4. Reports

4.1 Graduate Committee Young
Report sent via email.

4.2 Curriculum Committee Myhre
No report.

4.3 Senate Mayer, Davis, Deaner/Hall, Flores
No report.

4.4 Departments Fletcher, Poole, Smith, Shipley

Shipley shared that because of reductions in course offerings to LIBS majors, there will be more students who don't finish the degree before starting the credential program. Shipley has been working with students to try to make substitutions, but knows some students will not be completely finished before applying for admission to a credential program. She encouraged the cooperation of Teacher Education in working with students when their program has been impacted by unavailable classes. Fletcher shared how PE is working with students on a case by case basis to provide appropriate advising when programs may be impacted by course cancellations. She also said that PE will have to come up with an assessment plan for its GE courses so that faculty can review the plan at their spring retreat.

4.5 Dean
No report.

The meeting was adjourned at 2:02 pm.
M/S Flores/Shipley, approved.