

**University Writing Committee  
of the University Educational Policies Committee (UEPC)**

**Committee Membership and Charge**

**Membership and Term of Office:** The University Writing Committee shall be composed of seven members from the faculty: two faculty from the English Department, five additional faculty with no more than one from any college. The Faculty Coordinator for the Writing Proficiency Screening Test shall be an *ex-officio*, non-voting member of the committee. The chair of the University Writing Committee shall be elected by its membership each year. The terms of the members shall be two years, terms to be staggered at the onset by lot.

**Charge:** The duties of the University Writing Committee shall be to:

- oversee-the Writing Proficiency (WP) courses
- respond to special appeals or petitions from students regarding the Graduation Writing Assessment Requirement (GWAR)
- assess the effectiveness of the program
- submit an annual year-end report to the UEPC, to include a summary of the year's events and recommendations for next steps

6/AS/92/SEC

UEPC revised and approved – 2/28/08

Approved as Amendment to the General Faculty Constitution, Article VI. Section 2.3 – 4/01/08