

California State University, Stanislaus
University Educational Policies Committee
January 25, 2007

Present: J. Brandt, B. Carroll, R. Esau (recording), S. Filling, L. Johnson, J. Sarraille, A. Schmidt

Excused: J. Calhoun, D. Demetrulias, M. Salisbury, K. Smith

Guest: C. Stessman

- I. **Call to Order.** B. Carroll called the meeting to order at 1:00 p.m.
- II. **Approval of Agenda.** The agenda was approved with the removal of item V. F. (a duplicate item).
- III. **Approval of Minutes.** The minutes of January 11, 2007, were approved as distributed.
- IV. **Announcements/Reports.** B. Carroll reported the UEPC Resolution for Mandatory Advising Within the Major (15/AS/06/UEPC) was approved at Academic Senate and will be forwarded to the President for final approval. B. Carroll will be attending the Research, Scholarship, and Creative Activities Policy Committee meeting on February 1, 2007, and would appreciate receiving any additional comments regarding the draft Research Misconduct Policy prior to the meeting. B. Carroll reported that M. Thompson, as Chair of the Faculty Affairs Committee, mentioned the idea of combining the Academic Technology Subcommittee and the Off-Campus/Mediated/Distance Learning Subcommittee into one Ad Hoc Committee. Discussion of this idea will be added to the next UEPC agenda. A revised Academic Advising Policy will be coming to UEPC for discussion. The UEPC will extend an invitation to L. Renner to join the next scheduled meeting for a time certain to discuss the revised Academic Advising policy.
- V. **Old Business**
 - A. **University Writing Committee Proposal Policy Statement.** At the request of the Academic Senate in 2005, the University Writing Committee drafted implementation policies for the Graduate Writing Assessment Requirement (GWAR). Following discussion, it was moved by L. Johnson, seconded by J. Brandt, and voted unanimously to approve the resolution for the GWAR Implementation Policies and forward it to the Senate Executive Committee for Academic Senate consideration.
 - B. **eLearning.** B. Carroll reported that the eCollege Evaluation Ad Hoc Committee forwarded a recommendation to the Academic Technology Subcommittee, the Off-Campus/Mediated/Distance Learning Subcommittee, and the Assessment of Student Learning Subcommittee to extend the eCollege pilot program for one year. The UEPC will forward its recommendation to the Provost following the response/recommendation from each of the subcommittees.
 - C. **XX/AS/05/GC/UEPC - Repeated Courses.** Deferred until the next scheduled UEPC meeting.
 - D. **LIBS: Upper Division Integrative Courses.** Preliminary discussion ensued concerning the revised Liberal Studies Integrative Inquiry Criteria document from K. Shipley, Chair of the

Department of Liberal Studies. Following discussion, the UEPC will extend an invitation to K. Shipley to join the next scheduled meeting for a time certain to continue its discussion.

- E. **Faculty Director for General Education.** C. Stessman joined the UEPC to discuss the draft position description for a Faculty Director for General Education. The G.E. Subcommittee worked in consultation with M. Jaasma and others to develop the draft position description. Questions were raised regarding the supervision of the position, the need for the position, the purpose of the position, the selection process, and the hiring authority. C. Stessman will confer with the G.E. Subcommittee and bring a formal recommendation to the UEPC. Deferred until a formal recommendation is received from the G.E. Subcommittee.

VI. New Business

- A. **Freshman Advising and Student Orientation.** Deferred until the next scheduled UEPC meeting.
- B. **Disposal of Unretrieved Student Work.** The Senate Executive Committee forwarded to the UEPC for consideration a memorandum from B. Eudey concerning the request to consider establishment of a policy for disposal of unretrieved student work. A uniform policy would ensure that materials are not disposed of prematurely (especially in regard to grade appeal situations). Following discussion, B. Carroll will draft a policy concerning the disposal of unretrieved student work. Discussion will continue at the next scheduled UEPC meeting.
- C. **Mandatory Academic Advising Hold at 45 Units.** An invitation will be extended to L. Renner to join the UEPC for a time certain at the next scheduled UEPC meeting.
- D. **Commencement 2007.** S. Morgan Foster recommended dividing Commencement into two separate ceremonies to be held a day apart. Currently, Commencement is scheduled for Saturday, June 2, 2007. The recommendation is to separate the colleges into two groups, thus allowing for a more moderate sized event on Friday, June 1, 2007 (for the College of Humanities and Social Sciences and the College of the Arts) and on Saturday, June 2, 2007 (for the College of Business Administration, the College of Education, the College of Human and Health Sciences, and the College of Natural Sciences). Following discussion, the UEPC is in support of having two separate Commencement ceremonies to accommodate the larger student body and their guests.
- E. **Online IDEA Evaluations.** Deferred until the next scheduled UEPC meeting.
- F. **General Education Academic Program Review.** C. Stessman shared the Academic Program Review template and sample timeline to complete the self study of the General Education program. The G.E. Subcommittee is suggesting that a task force be assembled in order to conduct this program review. Following discussion, the UEPC recommends that the G.E. Subcommittee develop the assessment plan and identify the data needed from Institutional Research for conducting the Academic Program Review. When the Faculty Director for General Education is hired, the assessment plan can be modified as needed to complete the review on schedule. C. Stessman agreed to work on the spring tasks on the sample timeline with the G.E. Subcommittee.

- VII. Subcommittee/University Committee Reports.** Minutes were received from the Graduate Council (12/14/06).
- VIII. Other (information only)**
- IX. Adjournment.** The meeting adjourned at 3:00 p.m. The next UEPC meeting is scheduled for Thursday, February 8, 2007.

Respectfully submitted,

Randi Esau
Recording Secretary

:rle