

California State University, Stanislaus
University Educational Policies Committee
December 8, 2005

Present: J. Brandt, A. Campbell, B. Carroll, R. Esau, R. Floyd, T. Mahoney, E. Peterson,
M. Salisbury
Guests: M. Bice, N. Clark, P. DeCaro, B. Jue, D. Sayers, N. Wagner
Excused: D. Demetrulias, L. Vieira

- I. **Call to Order.** E. Peterson called the meeting to order at 1:05 p.m.
- II. **Approval of Agenda.** The agenda was approved as distributed.
- III. **Approval of Minutes.** The minutes of November 10, 2005, were approved as distributed.
- IV. **Announcements/Reports.** E. Peterson thanked the UEPC members who attended the special UEPC meeting and/or gave feedback regarding the proposed MS/PSM in Ecology and Sustainability program. Many of the issues and concerns expressed were addressed and resolved.
- V. **Old Business**
 - A. **Postbaccalaureate Credit.** Following discussion, it was moved by T. Mahoney, seconded by B. Carroll, and unanimously approved to require the catalog copy to be in alignment with the approved policy language regarding postbaccalaureate credit. A memorandum will be sent to D. Bowman to assure the catalog language is the same as the approved policy language.
 - B. **Themes and Inquiry Questions for Institutional Self-Study.** Deferred until the next scheduled UEPC meeting.
 - C. **Resolution regarding Registration Priority from Graduate Council.** The Graduate Council forwarded new suggested phrasing for priority registration. Following discussion, it was moved by A. Campbell, seconded by J. Brandt and unanimously approved to accept the new suggested phrasing. The UEPC will work with the Graduate Council to prepare a joint resolution and forward it to the Senate Executive Committee for Academic Senate consideration.
 - D. **Facilitating Graduation.** Deferred until the next scheduled UEPC meeting.
 - E. **Recommendation on Winter Term.** Deferred until the Winter Term Committee requires action from the UEPC.
- VI. **New Business**
 - A. **Request to Discontinue the Interpersonal Studies Minor.** Following discussion, it was moved by M. Salisbury, seconded by T. Mahoney, and unanimously approved to discontinue the Interpersonal Studies Minor, effective fall 2006.
 - B. **Academic Calendars – Saturday as Instruction Day.** Following discussion, the UEPC does not recommend making Saturdays as a regular instructional work day. A memorandum will be sent to the SEC recommending that Saturdays as instructional work days be kept at the discretion of the professor and not a University requirement. (Note: The

commencement ceremony, normally scheduled on a Saturday, is a "yellow" instructional work day.)

- C. **Suggested Guidelines for Online Courses.** P. DeCaro and N. Wagner joined the UEPC to discuss suggested guidelines for online courses. The document is not prescriptive and suggests good practice in the development of online courses. Following discussion, the UEPC members approved the document. P. DeCaro inquired about the Intellectual Property Rights for Web-Assisted Courses, a policy amendment that was forwarded to Academic Senate for action. The Academic Senate forwarded the amendment to the Faculty Affairs Committee spring 2005. To date, no action has been taken. E. Peterson will contact K. Stone to find out the status of the document and what needs to be addressed to get the document moved back to Academic Senate for action.
 - D. **Academic Technology Subcommittee Clarification of RPT Elaborations.** M. Bice, B. Jue, and D. Sayers joined the UEPC to discuss the Academic Technology Subcommittee's suggestions for RPT Elaborations pertaining to technology. The UEPC members suggested a memorandum be sent to department chairs as an information item to suggest ways to improve departmental elaborations concerning technology. Following discussion, the Academic Technology Subcommittee will send a draft to the UEPC for review. Discussion will continue at the next scheduled UEPC meeting.
- VII. **Subcommittee/University Committee Reports.** Minutes were received from the Assessment of Student Learning Subcommittee (9/21/05), the General Education Subcommittee (10/14/05, 11/18/05), and the Graduate Council (10/20/05).
- VIII. **Other (information only).**
- IX. **Adjournment.** The meeting adjourned at 3:00 p.m. Thanks were expressed to A. Campbell for serving on UEPC for fall 2005. L. Johnson will serve during winter/spring 2006. The next UEPC meeting is scheduled for Thursday, January 12, 2006, 1:00-3:00 p.m., in MSR 200.

Respectfully submitted,

Randi Esau
Recording Secretary